

**REORGANIZATION MEETING
BADEN BOROUGH COUNCIL
JANUARY 4, 2016**

Mayor Samuel Gagliardi called the reorganization meeting of Baden Borough Council to order at 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Besong, Mrs. Furr, Mr. Kotula, Mr. Shelkons, Mr. Stuban, and Mr. Trzcianka

NOMINATIONS FOR PRESIDENT

Mayor Gagliardi asked for nominations for President of Council.

Mr. Stuban nominated David Trzcianka for President of Council.

Mrs. Furr nominated Mr. Besong for President of Council.

Mayor Gagliardi asked three times for nominations and then nominations were closed.

ROLL CALL - For President

Mr. Besong	- Besong
Mrs. Furr	- Besong
Mr. Kotula	- Trzcianka
Mr. Shelkons	- Besong
Mr. Stuban	- Trzcianka
Mr. Trzcianka	- Trzcianka

Tie vote: Mayor Gagliardi voted for Mr. Besong.

Mr. Besong is the 2016 Council President

NOMINATIONS FOR VICE PRESIDENT

Mayor Gagliardi asked for nominations for Vice President of Council.

Mr. Stuban nominated Mr. Trzcianka.

Mr. Besong nominated Mr. Shelkons.

Mayor Gagliardi asked three times for nominations and then nominations were closed.

ROLL CALL - For Vice President

Mr. Besong	- Shelkons
Mrs. Furr	- Shelkons
Mr. Kotula	- Trzcianka
Mr. Shelkons	- Trzcianka
Mr. Stuban	- Trzcianka
Mr. Trzcianka	- Trzcianka

Mr. Trzcianka is the 2016 Council Vice-President

President Besong took over chairing the meeting.

NOMINATIONS FOR PRO-TEM

President Besong asked for nominations for Pro-Tem of Council.

Mr. Trzcianka nominated John Shelkons for Pro-Tem. All in favor.

Mr. Shelkons is the 2016 Pro-tem.

APPOINTMENTS

- **BOROUGH SECRETARY**

MOTION by Mr. Stuban, second by Mr. Trzcianka carried unanimously to maintain Elaine Rakovan as Borough Secretary under the same agreement from past years.

- **DEPOSITORY**

MOTION by Mr. Stuban, second by Mr. Trzcianka to have WesBanco as the depository.

ROLL CALL - For Vice President

Mr. Besong	- Yes
Mrs. Furr	- Yes
Mr. Kotula	- Yes
Mr. Shelkons	- Yes
Mr. Stuban	- Yes
Mr. Trzcianka	- Yes

Motion carried.

- **TREASURER**

MOTION by Mr. Stuban, second by Mr. Kotula carried unanimously to have David Kramer as Treasurer.

- **AUDITOR**

MOTION by Mr. Stuban, second by Mr. Trzcianka carried unanimously to maintain Mark Turnley as Auditor.

- **SOLICITOR**

MOTION by Mr. Stuban, second by Mr. Kotula carried unanimously to maintain Damian, Amato & Start as the borough solicitor.

- **ENGINEER**

MOTION by Mr. Stuban, second by Mrs. Furr, carried unanimously to maintain Widmer Engineering as the borough engineer.

BOARD APPOINTMENTS

- **MUNICIPAL AUTHORITY – 1 opening for a 5 year term**

MOTION by Mr. Trzcianka, second by Mr. Kotula, to reappoint Pat McFarland for the 5 year term.

- **ZONING HEARING BOARD – 1 opening for a 3 year term**

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously to reappoint Heather Blararik to the Zoning Hearing Board.

- **CIVIL SERVICE COMMISSION – 1 opening for a 6 year term**

MOTION by Mr. Trzcianka, second by Mr. Stuban to appoint Tim Buck from Washington Street to the Civil Service Commission.

- **PLANNING BOARD – 1 opening for a 5 year term**

MOTION by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to reappoint Ted Kotula.

- **LIBRARY BOARD – 2 openings for 5 year terms, 1 opening for a 4 year term, 1 opening for a 3 year term.**

MOTION by Mr. Stuban, second by Mr. Shelkons, carried unanimously to accept the resignation of Gerri Fabanich creating the fourth opening on the board.

MOTION by Mr. Shelkons, second by Mr. Trzcianka, carried unanimously to appoint Rebecca Biers, Justin Hostutler and reappoint Donna Napolian and Stella Voegel.

Discussion did take place regarding the role of the council chairman with the library board. No final determination was made because bylaws and ordinances needed to be looked at.

- VACANCY BOARD – 1 opening for a 2 year term

MOTION by Mr. Trzcianka, second by Mr. Stuban, carried unanimously to reappoint Dave Kolar to the Vacancy Board.

- EDUCATIONAL SERVICE AGENCY – 1 opening for a 3 year term

MOTION by Mr. Trzcianka, second by Mr. Stuban, carried unanimously to appoint Suzie Furr to the Educational Service Agency.

- BADEN PARKS & RECREATION – 2 openings for a 5 year term
– 2 openings for a 3 year term
– 1 opening for a 1 year term

MOTION by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to reappoint Suzie Furr and John Shelkons, and to appoint Donna Michaels to one of the open terms.

Discussion took place regarding the council committee chairs involvement in the Recreation Board. Council members on the recreation board are permissible because it is not a paid position.

- PSAB VOTING DELEGATES – 1 Delegate and 1 Alternate

MOTION by Mr. Kotula, second by Mr. Trzcianka, carried unanimously to appoint Mr. Stuban as voting delegate.

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously to have Mr. Trzcianka as the alternate.

- BEAVER COUNTY COG – 1 Delegate and 1 Alternate

MOTION by Mr. Trzcianka, second by Mr. Stuban, carried unanimously to appoint Mr. Shelkons as voting delegate and Mrs. Furr as the alternate.

MOTION by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to advertise the 2016 meeting dates for council and the boards. 3rd Wednesday and previous Monday for Council meeting with the exception in December it will be the second Wednesday and previous Monday.

MOTION by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to change the meeting time to 6:30PM.

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously to have the auditor start the 2015 Audit as soon as possible.

MOTION by Mr. Stuban second by Mr. Kotula, carried unanimously to adopt the IRS Mileage of 54 cents per mile.

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously to authorize the signing of signature cards by the appropriate officials.

MOTION by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to authorize council and mayor to attend seminars in Pennsylvania.

NEW BUSINESS

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously to accept the resignation letter from Donna Michaels.

Appointment of replacement council member:

Mrs. Furr nominated Joe Kostial
Mr. Stuban nominated Judi Montell

ROLL CALL - For two year term as Councilmember

Mr. Besong	- Kostial
Mrs. Furr	- Kostial
Mr. Kotula	- Montell
Mr. Shelkons	- Montell
Mr. Stuban	- Montell
Mr. Trzcianka	- Montell

Four (4) Montell Two (2) Kostial
Mrs. Montell is the appointed Councilmember for the two year open term.

MOTION by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to authorize resolution 16-01 appointing Judi Montell to Council.

Mr. Shelkons spoke up asking that everyone put away their petty differences and not have two sides that it appears to have been happening in the past. He asked that everyone put differences away, work together and work for the town.

2015 Budget – Mr. Stuban went over the 2016 budget. Tax collections are good and revenues are on target. Under expenses solicitor charges were over by approximately \$15,000 because of more work has been given to him. Engineer expenses were over \$20,000 because of additional projects that were not budgeted. Police expenses were over \$70,000 mainly because of part-time salaries. Summer help under public works was over \$12,000.

2016 Budget - Mr. Stuban stated that this budget is tight. So expenses must be followed. Part time summer help cannot exceed what is budgeted as well as what we budgeted for part time police. Mr. Stuban explained how during police negotiations it was agreed to change to a 12 hour work schedule and for the Chief to be a working chief and not have part time help overlapping the schedule. Some discussion took place regarding the possible retirement of an officer however until this comes to reality it can't be addressed at this time.

Comprehensive Plan - Mr. Stuban addressed needing a comprehensive plan and the To Do List. He went over some of the items and noted that how some of them get put on the back burner because other things become a priority. He gave an example of the secretary taking over as tax collector with the assistance of the office staff during the past year. The secretary and office staff gets pulled in for events like the Applefest. Every department goes to the secretary and staff for help. The Code Book was to be rewritten. We are six months behind on the process. He went over problem properties in town that need to be addressed. The MS4 needs to be worked on and kept up with DEP standards.

Mayor Gagliardi asked about the year end balances. Mr. Stuban stated that the closing of the books is still being done. He also asked about having an elected auditor.

Mr. Shelkons asked how the solicitor and engineering expenses are determined. It was explained that retainers are for coming to the meetings. Everything else is an additional billable cost. Mr. Stuban noted that these costs are up because more legal issues are being brought before council. He then gave examples of Mr. Franco's driveway, easements for unforeseen engineering projects. Mr. Stuban also noted that government regulations are forcing engineering expenses to increase because of

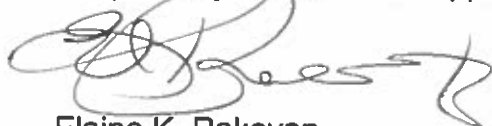
regulations that they are placing upon municipalities. He then gave an example of the MS4. He also noted how the secretary had to take over and work for three days on a water report that was due back in March to prevent penalties. Mr. Trzcianka noted that the DEP is doing MS4 inspections within our county. It was also noted that you can't budget for unforeseen events. Mr. Stuban explained how the majority of expenses are fixed and he noted that there is no extra money for unforeseen projects this year.

ADJOURNMENT

MOTION by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to adjourn the meeting and go into executive session regarding grievances and litigation.

Meeting adjourned at 8:06PM

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
January 18, 2016