

**PRE-MEETING
BADEN BOROUGH COUNCIL
AUGUST 14, 2017**

Council vice-president Mr. Trzcianka called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Furr, Mr. Sheikons, Mr. Stuban, and Mr. Trzcianka (Not Present: Mr. Kotula, Mrs. Montell and Mr. Besong)

ALSO PRESENT: Mayor Sam Gagliardi, Fire Chief Dennis Baker, Code Enforcement Officer Bob Weber, Police Chief David Christner

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

Mark Kolakowski from Center Street thanked the borough crew for cleaning up the grounds between the fire department and his back yard.

DEPARTMENT REPORTS

Secretary

Correspondence

1. August 2nd letter from Amato, Start & Associates regarding garage only in R1 Zone.
2. August 1st letters from Thomas J. Anderson & Associates with attached 2018 Minimum Municipal Obligation for the Police and Non-Uniform Pensions. Police is \$62,886 and Non-Uniform is 50,508. Motion will be needed at Wednesday's meeting to accept and budget these amounts in the 2018 borough budget.
3. August 14th letter from Timothy Firich notified Council of his resignation as Emergency Management Coordinator for Baden Borough as of Wednesday, August 16, 2017

2016 Audit

The Audit is complete.

Ordinances

Knox Box Ordinance with revisions is attached for council review.

Roofs

Since last meeting an asbestos test had to be done on the Library roof prior to bidding. The test has been done and we are waiting for the results.

Cork board for Community Room Walls

Jason's Custom Woodworking is finishing up the framed cork board.

Library

S&S Concrete finished the walkway and ramp repair at the Library.

Carpeting

Abby Carpeting came and took measurements of the building for flooring prices. Secretary went to Abby to select flooring quality. She asked that the costs be broken out by departments. A quote should be available within a week.

Traffic Signal and Pole on State Street at Bottom of Harmony Road

The traffic light pole is tilting and the electric lines are not high enough. Per attached recommendation the cost to replace and relocate the pole, signal and lines is \$10,397.80

Act 101 Recycling Grant

A \$1,408 grant was received from the DEP for the boroughs recycling program.

Generator

The generator bill has been received. Payment of \$55,782 has been made with 10% retainage of \$6,198.

Public Works

Not Present

CEO

Mr. Weber had nothing to report.

Lights in the Park - On behalf of Parks and Recreation Mr. Weber reported that the three lights for the park are not working. Mr. Shelkons noted that they are trying to find the contact that Mr. Kotula had for Duquesne Light.

Police Department

Part Time Officers – Chief Christner stated that he will have the background checks completed and ready for Wednesday's meeting.

Crossing Guard Substitute -- Chief Christner stated that Bill Dunn filled out an application to be a substitute crossing guard for the borough. Mrs. Rakovan confirmed that she has the application and asked Council for approval.

Fire Department

Fire Department Roof – Chief Baker asked about roof repairs for the fire department. Mrs. Rakovan noted that the Library is the main focus right now for replacement. As for minor repairs the company needs to come back and do the repairs. We were waiting to see what council was planning to do with possible roof replacement.

COMMITTEE REPORTS**Administration & Finance (John Shelkons)**

General Fund Balance	\$286,572	Expenses	\$261,034
Water Fund Balance	\$203,734	Expenses	\$26,745

Audit – Mr. Shelkons reported that the 2016 audit is complete and a copy was given to council for review. He also noted that the budget looks good too.

Public Safety (Ted Kotula)

Not Present.

Signs - Mr. Shelkons commented that Ted did get the bill for the four signs that will be put up along the river front.

Part Time Police – Mr. Stuban noted that they interviewed for part time officers they are looking to hire 4 officers. One of the officers was actually hired last year but there was

some miscommunication in the paperwork so he is one of the four. Background checks are being done.

Buildings, Property & Grounds (Ted Kotula)

Library – Mrs. Rakovan reported that the walkway and ramp have been completed. Mr. Trzcianka noted that the railing will be put up next week.

Cork Board for Community Room – Mrs. Rakovan noted that Jason Woodworking is finishing up framing the cork board for the community room.

Community Relations (Michael Stuban)

Engineers Report – Mr. Stuban commented that the paving project was held up because of miscommunication in the ordering of materials for the waterline replacement that must be done before paving. The paving will take place in the fall.

Roofs – Mr. Stuban reported that the engineers had to get an asbestos test done prior to bidding out the roof.

Generator – Mr. Stuban stated that the Prospect Station generator has been installed.

Newsletter – Mr. Stuban asked that all articles for the Newsletter to be turned in by the end of August for an end of September mailing.

Condemnation of buildings – Mr. Stuban noted that he met with the building inspector and some of the properties that council would like to condemn are structurally sound and he cannot condemn them. This includes the Center Street house and the house on First Street.

County Summer Help – Mr. Stuban reported that the summer help through the county is working out very well.

Library Steps – Mr. Stuban asked about pulling up the rug in front of the library. Mr. Shelkons stated that until the railing is up they will not pull the rug up. Mr. Weber commented that there is a giant crack under the rug from a car that ran into it back in the 70's.

Public Works (Dave Trzcianka)

Negotiations – Mr. Trzcianka commented that he would like to go into executive session after tonight's meeting to discuss the Non-Uniform Negotiations.

Library (Suzie Furr)

Mrs. Furr had nothing to report for the library. Mr. Shelkons noted that the library is planning to send out another fundraiser mailing in a couple of months.

Recreation & Communications (Suzie Furr)

Applefest – Mrs. Furr stated that they are working on the Applefest which will be on October 14th. The Police Chief will coordinate the police patrol for the event. There will be a car cruise.

Sanitation, Recycling & Municipal Authority (Judi Montell)

Not Present

Mayor's Report

Mayor Gagliardi had nothing to report.

President's Report

Nothing to report.

OLD/NEW BUSINESS

None

ADJOURNMENT

MOTION by Mr. Stuban, second by Mrs. Furr, carried unanimously to adjourn the meeting and go into executive session over contract negotiations for the non-uniform employees. Meeting adjourned at 6:49 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
September 18, 2017