

**PRE-MEETING  
BADEN BOROUGH COUNCIL  
JULY 17, 2017**

Council president Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mrs. Furr, Mr. Kotula, Mr. Shelkons, Mr. Stuban, Mr. Trzcianka and Mr. Besong (Not Present: Mrs. Montell)

**ALSO PRESENT:** Mayor Sam Gagliardi, Street Foreman Michael Josapak, Code Enforcement Officer Bob Weber, Chief Christner

**ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES**

**AGENDA (Changes and/or Deletions)**

**VISITORS**

None

**DEPARTMENT REPORTS**

**Secretary**

**Correspondence**

1. June 29<sup>th</sup> letter from Amato, Start & Associates clarifying previous letter regarding search warrants for properties suspected of code violations.
2. July 5<sup>th</sup> invitation for the 2017 Beaver County Local Government Conference.
3. July 6<sup>th</sup> letter from State Representative Robert Matzie regarding the Transportation Alternatives Set-Aside Program formally known as TAP.

**Audit**

The audit done and they are wrapping up the final report.

**Ordinances**

1. The Mechanical Device Tax Ordinance was advertised in the Beaver County Times and is ready for adoption at the Wednesday meeting.
2. Knox Box Ordinance has been written by the solicitor and attached for council review.

**Roofs**

Building drawings were given to the engineer to spec out prices for new roofs at the library, borough building and fire department. They will also supply estimate prices for pitched roof.

**Welcome To Baden Signs**

Jason's Custom Woodworking has completed and put up the signs. For your information the original signs were put up by the Baden Lions Club.

**CCR Report for 2016 Water**

The CCR was completed and placed on the website by the 26<sup>th</sup> of June.

### Right To Know

The final determination of the Right To Know appeal between Patsy Borriello v. Baden Borough was in favor of Baden Borough.

### Library

The brick work has been completed at the library. The railing will be put up once the holes where the railing once stood are properly repaired to prevent water from leaking into the foundation. Mr. Trzcianka has an estimated cost from S&S Concrete of \$1,550 to patch the holes.

### Code Enforcement Officer Camera

A camera has been purchased for the Code Enforcement Officer

### 2<sup>nd</sup> Quarter Water Bills

Water bills have been mailed out and the due date is August 8<sup>th</sup>.

### Motion sensor lighting and faucets for restrooms

Mr. Pushak can put in motion sensor light switches in the four restrooms at a total cost of approximately \$400 for supplies and labor. Economy Plumbing cost for 4 faucets and install will be \$2,070.

### Carpeting

Abby Carpeting came and took measurements of the building for flooring and we are waiting for a quote price.

### Bulletin Boards for Community Room

Ordered rolls of cork from Bangor Cork, and Jason Barto is going to make custom framed cork boards for the Community Room. The cost of this will be much less than the initial council approved purchased.

### Ordinances Tabled November 2015

941 Amending the Code striking Chapter 170

942 Establishing the licensing and inspection of all rental units

## **Public Works**

Cell Phone – Mr. Josapak stated that the public works department needs new phones. He is currently using his personal iPhone for borough work. It is needed for monitoring the water tanks and he uses his phone because the borough phone does not have a good connection. He stated that their phones are currently 6 years old.

Prospect Generator – Mr. Josapak stated that the generator is complete. Waiting for a startup date and training on the generator. The new gas line has been installed and they are coming on Thursday to start it up.

Painting – Mr. Josapak stated that between the rain during the last couple of weeks, painting has been held up, but they are back to painting this week.

Sweeper – The street sweeper has been delivered. Confirmation of insurance coverage was given by the secretary.

Negotiations – Mr. Stuban asked that a date be set up for negotiations. It was agreed that the public works committee would meet with the union on Thursday, July 20<sup>th</sup> at 4:00.

## **CEO**

Mr. Weber stated that he had 25 complaints, 27 letters sent, 2 hearings, 4 open storage, and 5 weed letters. Mr. Weber asked Council what they wanted him to do about the chickens. He was told by council to enforce the borough ordinances. Conversation then took place regarding condemning properties and letting the banks know that the property would be torn down. Mr. Trzcianka felt that by doing this it would set a fire under the banks to fix the problems and protect their assets. Mr. Stuban explained the

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process of how properties go up for the tax and judicial sale. There is a lot more involved in regards to what additional liens may be on the properties.

## **Police Department**

Part Time Officers – Chief Christner stated that he is in need of part time officers. There are 4 applicants that he has provided information on to Mr. Kotula. He asked that council to please consider these applicants. Mr. Trzcianka stated that he would like to make a motion on Wednesday to hire up to 4 part time police officers once they are interviewed.

Government email – Chief Christner asked to get a government email address. Mrs. Rakovan stated that she has Up and Running working on getting the .gov domain which is more involved and a bit time consuming. The chief stated that we can get some great discounts and grants as long as we have a .gov email.

## **Fire Department**

Not present.

## **COMMITTEE REPORTS**

### **Administration & Finance (John Shelkons)**

General Fund Balance \$201,086

Expenses \$87,519

Water Fund Balance \$246,594

Expenses \$51,118

### **Public Safety (Ted Kotula)**

Fire Department – Mr. Kotula mentioned a thank you letter was sent to the fire department regarding their fire call response for a carbon monoxide alarm. They were extremely thankful for the quick response and willingness to help out with move beds and residents around to protect them from harm.

Part Time Police – Mr. Kotula stated that they will look over the applicants over the next few days and try to hire within the week. He will be on vacation so he will be asking another councilmember to fill in for him during the interviews.

### **Buildings, Property & Grounds (Ted Kotula)**

Library – Mr. Kotula stated that they received a quote to repair the concrete holes in the ramp of \$1,550. He will make a motion on Wednesday to proceed with the repair.

Electric in the park – Mr. Shelkons stated that he is meeting with the electrician after the meeting so he should have an update for Wednesday's meeting.

### **Community Relations (Michael Stuban)**

Nothing to Report.

### **Public Works (Dave Trzcianka)**

Fire Hydrants – Mr. Trzcianka asked Mr. Josapak if any fire hydrants are done. Mr. Josapak stated that he has the hydrants and he is waiting for the weather to clear to put them in. The two that he will be replacing are at the corner of Bauman and Camilla. The second one is on the corner of Wolf Street.

### **Library (Suzie Furr)**

Brick Work – Mrs. Furr said that the brick work along the walkway looks fantastic.

Knox Box – Mrs. Furr asked if the library can get a Knox Box after the ordinance is passed. Mr. Trzcianka stated that the library can get a Knox Box whenever they want.

**Recreation & Communications (Suzie Furr)**

Applefest – Mrs. Furr stated that they are working on the Applefest.

**Sanitation, Recycling & Municipal Authority (Judi Montell)**

Not Present

**Mayor's Report**

Mayor Gagliardi asked if the Methodist church got a permit for the property that they purchased. Mrs. Rakovan stated that they did get a demolition permit. They are planning to put a parking lot on the property.

**President's Report**

Mr. Besong asked about fireworks and are they permitted in Baden. Chief Christner explained how the police department deals with fireworks which involved time of setting them off, safety and type of firework.

**OLD/NEW BUSINESS**

Mr. Kotula stated that he would like to keep the fire department involved with possible demolition of condemned properties. He stated that the fire department can do training and controlled burns if possible. Mr. Trzcianka stated that there is a lot involved to do a controlled burn by the fire department and the paperwork could take a year to finalize.

Mr. Stuban addressed the agreement/guidelines for borough employees who are also firemen and how and when they are to respond to fire calls. He had some questions and issues that he would like to change. Mr. Trzcianka stated that it was handed to council for review, comments and changes. It may be addressed at next month's meeting.

**ADJOURNMENT**

**MOTION** by Mr. Kotula, second by Mrs. Furr, carried unanimously to adjourn the meeting. Meeting adjourned at 6:59 PM.

Respectfully submitted for approval,



Elaine K. Rakovan  
Borough Secretary  
August 14, 2017