

**PRE-MEETING
BADEN BOROUGH COUNCIL
MAY 16th, 2016**

Council President Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Furr, Mr. Kotula, Mr. Sheikons, Mr. Stuban, Mr. Trzcianka and Mr. Besong (Not Present: Mrs. Montell)

ALSO PRESENT: Mayor Sam Gagliardi

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

Richard Davies from Waste Management was present to address Council concerns regarding the problems that residents are having with trash service. Mr. Stuban and Mr. Kotula and other councilmembers gave examples of the issues which include broken trash and recycle bins, missed pickups or trash cans, lids and recycle bins being tossed about the streets and yards with some hitting or lying next to parked vehicles. Mr. Davies stated that he is new management. He apologized for the problems and stated that he will address all of the concerns and believes that the problem garbage man has been let go. It was mentioned that Saturday, June 4th is the community yard sale which will impede upon trash pickup. Mr. Davies stated that he will have trash picked up early that day. As part of the being on top of issues Mr. Davies also noted that he will have someone stop by the office to check for misses.

Ryan Eichhorn from 435 Bryan Avenue addressed Council in regards to getting a subdivision approval for his property. Mr. Eichhorn was told that his questions need to go before the Planning Board. Mr. Eichhorn's stated that his property does meet the setback and lot size requirements. Mrs. Rakovan explained that his request does not meet the Borough Ordinance. It was explained that if the Planning Board felt changes need to be made to the Ordinance then it would be their job to present Council with the request for changes. Discussion followed which included subdividing a property with structures of a common wall. Mr. Eichhorn noted that other towns do this and he doesn't understand why Baden does not permit it. Mr. Trzcianka asked about looking at other borough ordinances to see what needs to change. It was again noted that the Planning Board would need to request the changes to the ordinances. Mr. Eichhorn again noted that this is done all over the county. Mr. Eichhorn explained that not permitting this is causing a large decrease in the property value of a duplex versus a permitting to subdivide a duplex. Additional conversation took place regarding changing laws; the cost associated with those changes and the time frame of 5 months minimum for ordinance changes.

DEPARTMENT REPORTS

Secretary

Executive Session

An executive session is needed on Wednesday at the end of meeting to discuss update of the personnel issue. The attorney assisting us will be giving the secretary an update on Tuesday regarding this matter.

330 State Street

Agreement of sale is complete. A motion needs to be made at Wednesday meeting to sign the Agreement of Sale. A check in the amount of \$2,500 has been presented as hand money.

Transfer to Wesbanco Bank

Final transfer to Wesbanco will be complete by July 1st. The auto withdrawal accounts take two months to go through.

West View Water

Street opening permit has been approved. Tevebaugh was scheduled to close on May 16th but it has been pushed back one week due to setbacks from the weather.

Quigley Waterline Agreement

Waiting for signed copies of the agreement.

MS4 (Storm Water Management)

THE DEP WILL BE HERE ON FRIDAY, MAY 20TH. The inspection should take all day.

Timber Harvesting

The Lions Club harvesting will be starting. If weather is good it should take about two weeks. They will be removing the timber by going up Harmony Road and into Economy Borough.

CDBG Funding

Demolition of Jefferson Street and Harmony Road houses. Paperwork has been submitted and questions were forwarded to the solicitor, engineer and building inspector.

Ethic Statements

All statements were received by May 1, 2016.

Ordinances Tabled at November meeting

941 Amending the Code striking Chapter 170

942 Establishing the licensing and inspection of all rental units

Fire Truck Loan

The auditor is still working on the debt statement. The first \$1,000 monthly installment payment (bill) has been submitted.

Pension Audit

The Auditor General will be in the office starting Tuesday, May 17th to start the three year pension audit.

DEP Recycling Grant

The Act 101 Recycling Program Performance Grant has been approved in the amount of \$2,746.

2015 Audit

The 2015 Audit is near completion. There should be reports ready for next month meeting.

Columbia Gas Line Repairs

Columbia Gas is in town doing the repairs that were presented to council last year. Once the project is complete, street openings will be measured and billed accordingly.

LED Pilot Application with Duquesne Light

Duquesne Light is taking applications for the LED Pilot program. The cost is \$109 per light pole. Please see attached. If Council wishes to pursue this application someone will need to be appointed to oversee the process which includes determining which lights need to be replaced, mapping and pole numbers as well as wattage of the lights meeting the DQ guidelines. A minimum of 10 lights would have to be done.

Printers and Copier

Test run of new printers and copier will take place the week of May 23rd.

School Crossing Guard

The crossing guard will be having surgery in August and will not be able to do his job for a couple of months. This is advance notice for the borough to find a temporary crossing guard to cover that time frame.

PennDOT Phillips Street Improvement

Mike Josapak and the secretary met with a representative of PennDot on March 21st regarding their Phillips Street paving project and the requirements for the American with Disabilities Act Compliant Pedestrian Facilities. PennDOT was requesting assistance with payment of the upgrades. They are also requesting that an agreement be signed regarding the upkeep and maintenance (ownership) of the upgrades.

Disposal of Old Records (using the State Retention Guidelines)

A resolution will be presented on Wednesday to authorize the disposal of old records under the State Retention Guidelines. There are approximately 25-30 boxes with records from prior to and including 2008. The records to be disposed of through Shred It include bank statements, property tax records, earned income tax records, utility billing statements and payables.

Mr. Stuban addressed PennDOT wanting the borough to assist in the cost of the ADA ramps that they will be installing on Phillips Street. Council did not agree to assist in the cost.

Public Works

Not Present

CEO

Not present

Council discussed appointing a temporary CEO to fill in for a month as well as the job duties involved and what could be handled by the Building Inspector.

Police Department

Not Present

Fire Department

Chief Trzcianka reported that for the month of March there were 20 calls (13 were in town). Five were EMS calls and three of those five were overdoses.

COMMITTEE REPORTS**Buildings, Property & Grounds (Ted Kotula)**

Mr. Kotula stated that 15 tree stumps will be removed from the borough park.

Mr. Kotula had Mr. Fesh look at the Library awning leak. Mr. Fesh wanted to first take a look at the awning when it rains so he can see where the leak is taking place. The steps will also be looked at to see what can be done with carpet removal and step repair.

Mr. Besong and Mrs. Furr addressed the Connolly property that has overgrown vines and weeds growing in the (right of way) behind their property. The Connolly's feel that the borough should address the weeds since it is their Right of Way. Mr. Stuban noted that it is not borough property. Discussion took place regarding who is responsible for taking care of the area. There are no documents that state who is responsible for and who owns the property. A right of way is not ownership. Mr. Stuban commented that the Connolly's use to cut the area but as they have gotten older they can no longer maintain it but that is not a reason for the borough to take care of it. Mr. Besong and Mrs. Furr commented that the weeds are going to get higher. Mr. Trzcianka stated that he will talk with Mike Josapak about this matter.

Administration & Finance (John Shelkons)

General Fund Balance \$272,401.26
 Water Fund Balance \$105,270.53

General Fund Expenses for April \$125,174.31
 Water Fund Expenses for April \$81,016.03

Mr. Stuban addressed the refinancing of the Bond. After last month's meeting it was discussed to look at a refinances with extra funding for the fire truck and possibly a new street sweeper. Presently if we refinance now with a \$500,000 add on the payments to the year 2030 would be \$297,000 per year. Presently we pay \$307,000 per year for our bonds to the year 2030. By not expanding the refinancing we will reduce the payments by \$10,000 per year. The second option includes the wish list (street sweeper and emergency generator) which would ask for 1 million dollars more which would bring the payments to \$290,000 and extend the payments by three years to 2033. These are the options and attempting to keep the payment the same. This includes rolling all the loans into one payment with the exception of the street loan of \$84,000 which is paid off in 2018. Mr. Stuban asked to look at a \$600,000 loan instead. Mr. Trzcianka asked to look at \$750,000. Mr. Stuban will look at amounts and payoff period.

Community Relations (Michael Stuban)

Mr. Stuban commented that he had nothing further to report.

Public Safety (Ted Kotula)

Mr. Kotula commented that he had nothing to report. Mr. Stuban noted that we should start looking at interviewing for part time officers.

Mrs. Furr asked about the police being at the halfway house. Mr. Kotula stated that he will talk to the police chief about it.

Public Works (Dave Trzcianka)

Mr. Trzcianka noted that all three summer help have started.

Mr. Stuban asked about the junk cars that according to the minutes should have been gone last month. Mr. Trzcianka stated that it is being worked on. Discussion followed regarding what training is required by the state. Mr. Kotula noted that state requirements may not be enough for our safety issues. Mr. Trzcianka stated that the air force will be training in June and he noted that it is free training for our guys.

Library (Suzie Furr)

Mrs. Furr stated that the Memorial Day ceremony will be taking place at the library.

Recreation & Communications (Suzie Furr)

Mrs. Furr gave an overview of the upcoming community yard sale on June 4th with a rain date of June 11th. The Recreation Board also purchased a new shed that should be delivered by next meeting. Discussion took place regarding advertising our events in the Beaver County events flyer that is published quarterly.

Sanitation, Recycling & Municipal Authority (Judi Montell)

Not present

Mayor's Report

Nothing to report at this time.

President's Report

Mr. Besong again addressed the need to resolve the weed problem at the Connolly's. Discussion followed. Mr. Kotula commented that he will meet with Mr. Besong to go look at the property.

OLD BUSINESS

ADJOURNMENT

MOTION by Mr. Trzcianka, second by Mrs. Furr, carried unanimously to adjourn the meeting. Meeting adjourned at 7:41 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
June 13, 2016