

**PRE-MEETING
BADEN BOROUGH COUNCIL
FEBRUARY 13, 2017**

Council president Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Furr, Mr. Kotula, Mrs. Montell, Mr. Shelkons, Mr. Stuban, and Mr. Trzcianka (Not Present: Mr. Besong)

ALSO PRESENT: Police Chief Christner, Fire Chief Dennis Baker Jr.

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS - None

DEPARTMENT REPORTS

Secretary

Correspondence

1. Thank you letter from Susan Scherfel Dunlap for voting yes to adding her brother, William Francis Scherfel, Sr to the Baden Vietnam War Honor Roll.
2. Copy of a letter from the Board of Finance and Revenue regarding Realty Transfer Tax for 330 State Street. They dollar amount owed is \$460 which is not worth the cost to appeal.

QuickBooks and New Format for Reports

Running all financials through QuickBooks. The ease of having monthly reports is amazing!

Baden Memorial Honor Roll Plaque

Rome Monument has been contacted. They made a mold of the plaque and have sent it out to be cast onto a bronze plate. This process will take a few months. Mrs. Dunlap is fine with this time frame.

Credit Card Machine

Since November 2016 through the end of January 2017 we can have collected \$2,750.88 through credit payments. The cost to the borough during this time frame was \$69.05.

Right To Know Request

One request for minutes of 175th Anniversary meeting with the auditor.

Statement of Financial Interests

Form is attached. They are due back to the secretary by May 1st.

Ordinance

A copy of the revised Dog (noise) Ordinance was handed out last month for Council review.

Waste Management

Garbage issues have decreased since our last month visit with the manager.

Ordinances Tabled November 2015

- 941 Amending the Code striking Chapter 170
- 942 Establishing the licensing and inspection of all rental units

Annual Reports

Status of annual reports for the state:

- PURTA
- Municipal Tax Report - Complete
- Report of Elected and Appointed Officials - Complete
- Survey of Financial Conditions - Complete
- Liquid Fuels
- Flood Plain Management - Complete
- 2016 Recycling Report

Open Board Positions and Appointments

Parks & Recreation - 2 years left in a 5 year term (Vacant)

Police Department

Chief Christner addressed Council in regards to liking the agreement that was written up regarding police officers having to reimburse the borough for their vest if they leave within a year of being hired. Mr. Trzcianka asked Chief Christner to make sure that proper tracking is done regarding this matter so that if reimbursement is required it will be easily calculated.

Public Works

Not Present

CEO

Not Present

Fire Department

Mr. Trzcianka commented that the fire department did get an offer of \$8,500 from a department in Tennessee.

Chief Baker noted that there was no charge for the removal of regular gas that was accidentally placed in one of the diesel of fire trucks.

COMMITTEE REPORTS**Administration & Finance (John Shelkons)**

General Fund Balance \$193,777	Expenses \$140,295
Water Fund Balance \$18,357	Expenses \$72,841

Buildings, Property & Grounds (Ted Kotula)

Mr. Kotula commented that the roof is leaking again and we need Burns and Scalo to come in and look at the problem. He noted that Mr. Kolar is painting the community room and the chair rail has been put up. The secretary is looking for a free standing coat rack and bulletin boards to put up along the walls so people don't put tape and holes in walls.

Public Safety (Ted Kotula)

Mr. Kotula stated that he would like to make a motion on Wednesday regarding the agreement for part time new hires who leave within one year of hiring needing to reimburse the borough for vest and uniform purchases that were made.

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Community Relations (Michael Stuban)

Mr. Stuban addressed an article in the Borough News regarding low volume dirt and gravel roads where grant funding has been increased from \$5 million to \$35 million. He felt this was ideal for Tevebaugh Road. He would like to make the motion on Wednesday to have the engineer pursue this grant funding.

Mr. Stuban addressed the cost for electrical connections at the end of the driveway. Four lines and post would cost \$2,500. To connect and hookup the panels at the water tank \$2,200. Install a gas line to the tank building \$1,900. Discussion followed regarding getting other quotes and making sure this gets done in a timely manner.

Discussion took place regarding the condition of Tevebaugh Road and the need for maintenance from the contractor and future improvement of the road through the street opening payment that was received from the contractor in addition to applying for the grant funding.

Public Works (Dave Trzcianka)

Mr. Trzcianka reported that there was a waterline break on North Avenue.

Recreation & Communications / Library (Suzie Furr)

Mrs. Furr said that the Recreation Board is interested in getting Christmas Lights for the poles in town. They are looking at getting snowflakes and poinsettias. Mrs. Furr asked if the borough was willing to pitch in and help them out with the cost. Mr. Trzcianka stated that more information is needed because only certain poles have plugs. Mrs. Furr stated that \$2,100 the recreation board is getting three snowflakes and three poinsettias. Mr. Stuban noted that there is \$3,300 in the Christmas Light Account so the borough can match the recreation board purchase and get an additional three poinsettias and three snowflakes if the poles and plugs will work with the decorations. Mr. Stuban stated to make sure that recreation board meets with Mr. Josapak before ordering anything.

Mrs. Furr stated that they reorganized and Mr. Bob Weber is now president, vice president is Donna Michaels, treasurer is Lezabeth Trzcianka and secretary is Harold Stanton.

Community Days will be on June 17th. They are working on getting vendors and events lined up. Yard sale will be June 3rd. Mr. Stanton and Mr. Shelkons will be soliciting businesses for advertisements on the yard sale map.

Mr. Stuban noted that if everyone moves quick enough by April we could get the borough newsletter out in May so we can include the community events and anything else that the borough may want the residents to know!

Sanitation, Recycling & Municipal Authority (Judi Montell)

Mrs. Montell addressed council in regards to a greenway trail and recreation grant that we may apply for to get electric for the lighting at the end of the driveway as well as landscaping in the parks and at the point. She was hoping to try for \$5,000 or \$7,000. Mr. Trzcianka commented that she first needed to confirm that what we want falls under the guidelines the grant.

Mrs. Montell then asked about what needed to be done with the Legion's new sign. Discussion followed which included did the other signs in town get permits, why were they approved and what needs to be done. The current building inspector is following the borough code which does not permit the lighted signs so the building inspector stated that the permit request must go before zoning.

Mayor's Report

Mayor Gagliardi asked about the Lion's Club fundraiser. It was clarified that the money would offset the cost of going the gun range for practice.

President's Report

Not present

OLD/NEW BUSINESS

Mr. Stuban asked if the recreation board was going to have a community park cleanup event like we had last year with Comcast.

ADJOURNMENT

MOTION by Mrs. Montell, second by Mrs. Furr, carried unanimously to adjourn the meeting. Meeting adjourned at 7:05 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
March 13, 2017