

**PRE-MEETING  
BADEN BOROUGH COUNCIL  
SEPTEMBER 19, 2016**

Council president Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mrs. Furr, Mr. Kotula, Mr. Shelkons, Mr. Stuban, Mr. Trzcianka and Mr. Besong (Not present: Mrs. Montell)

**ALSO PRESENT:** Mayor Sam Gagliardi, Foreman Michael Josapak and Assistant Fire Chief Tim Chief

**ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES**

**AGENDA (Changes and/or Deletions)**

**VISITORS**

None

**DEPARTMENT REPORTS**

**Secretary**

**330 State Street**

Advertised again for bid. One bid received from M&P Solutions for \$47,000. Borough has the hand money and closing is tentative for October 10<sup>th</sup>.

**FBI Meeting**

Will be meeting with the FBI and School District on Thursday, September 22nd to discuss the final steps of the Kristek tax issue.

**Transfer to Wesbanco Bank & QuickBooks**

All accounts with the exception of one (General Fund) is not closed a Citizens. QuickBooks account install and updates are scheduled for September 29<sup>th</sup>. The new budget will be in QuickBooks format.

**Credit Card Payments In House**

Council was given information during last month's meeting. There are costs associated with the service. We can start the service and see what the cost is to the borough over the next 6 months.

Discussion took place regarding the fees for using a charge card. Council agreed that on Wednesday a motion will be made to move forward with credit card and to see what the fees will be to the borough over the next 6 months.

**Bond**

The Bond money was deposited into the borough account today in the amount of \$758,888.07

**Short Term Disability**

One employee still off on Short Term Disability since August 9<sup>th</sup>. Estimated return date is mid to late October.

**Workers Comp Claim**

- Volunteer Fire Fighter got hurt during training. Still undergoing physical therapy.
- Volunteer Fire Fighter got hurt pushing the motorcycle up onto the trailer. Undergoing physical therapy.

**Ordinances Tabled at November meeting**

- 941 Amending the Code striking Chapter 170  
 942 Establishing the licensing and inspection of all rental units

**Timber Harvesting**

Harvesting is almost complete at the Villella property. Permit fee, paperwork and bonding confirmation are complete. Residents of Lincoln Avenue signed a petition to stop the timber harvesting utilizing Lincoln Avenue because of concerns about road damage and possible gas line issues.

**Ubility**

Online credit card and bank by phone is being worked on. Plans are to have it ready for next billing cycle. Attended training last week. Both Christine Niehenke and Secretary will attend a half day training next Monday.

**Newsletter**

Proof will be available on Wednesday.

**Tax Collector Technical Support Invoice**

The tax collector submitted a bill for \$270 for the Borough to pay for 6 hours of technical software support. After speaking with the software company it would be in the best interest of the School District, Harmony Township and Ambridge Borough to purchase an unlimited support hour package for \$1,200 which would be billed \$600 to the school and \$200 to each municipality. I have contacted the municipalities and they are on board with the joint purchase. The school board will be discussing it at their meeting this week.

**Correspondence**

1. Packet from the MEIT with renewal information for the Police Benefits. Note that retired benefits cost more than employees. The cost is double for a retiree.

**Public Works**

Nothing to report

**CEO**

Not present

**Police Department**

Not present

**Fire Department**

Mr. Firich reported that there were 21 calls last month. 7 of the calls were medical. 5 of the 7 were overdoses and 4 of those were repeats.

**COMMITTEE REPORTS****Administration & Finance (John Shelkons)**

General Fund Balance	\$203,839.38	Expenses	\$124,810
Water Fund Balance	\$229,364.58	Expenses	\$45,423

**Buildings, Property & Grounds (Ted Kotula)**

Mr. Kotula addressed council in regards to the need for roof repairs at the library. He presented to Council during a previous meeting a bid came in at a cost of \$3,500 as a temporary repair. The roof is in bad shape and should be replaced in the future.

**Public Safety (Ted Kotula)**

Mr. Kotula addressed council in regards to Officer Shipley being part of the County ESU Team. A motion will be needed on Wednesday for signature of the agreement between the borough and county.

Mr. Stuban stated that residents are coming to meeting on Wednesday regarding traffic problems at the Baden Academy. Council discussed traffic backups and lack of an experienced crossing guard. Mayor Gagliardi stated that he would look into this matter.

Mr. Stuban asked for the status of hiring part time police officers. Mr. Kotula stated that he will be discussing the new hires with the Chief tomorrow. The background checks were done and he is confirming the completion of paperwork. He will have more information for Wednesday's meeting.

**Community Relations (Michael Stuban)**

Mr. Stuban confirmed the receipt of the bond money. He noted that the payment for the fire truck will be going out soon. Mr. Trzcianka commented that some additional repairs and upgrades/changes (tool boards and lighting) are being done to the truck that will be paid for by the fire department. He feels that the pickup date will be early October.

Mayor Gagliardi asked for an overview of the truck. Mr. Trzcianka stated that it is a 2006 95 feet which is exactly the same size of the one we have now. It has a larger pump capacity of 1,750 gallons. It will seat 8 fire fighters and have seat belts. Turbo was replaced as well as pressure release valves. There is a one year warrantee. As for the old 32 year old truck, Mr. Trzcianka felt that it will be hard to sale. Taking the truck to the junk yard will bring in around \$7,000.

**Public Works (Dave Trzcianka)**

**Library (Suzie Furr)**

Mrs. Furr stated that the Library bylaws are complete. They are working on fundraisers stuffing envelopes for a donation mailing. The credit card machine has been installed and they will be having a table at the Applefest selling apple cider, treats and caramel. They will also be demonstrating the 3D printer. She also noted that a work order was put in regarding the railing being unsafe (rusted) as well as the carpet is coming up. Discussion took place regarding how much money the school district gives to the library.

**Recreation & Communications (Suzie Furr)**

Mrs. Furr addressed having an MS4 table at the Applefest to give handouts. She asked council to volunteer.

**Sanitation, Recycling & Municipal Authority (Judi Montell)**

Not present.

**Mayor's Report**

Mayor Gagliardi asked about the Dye Test Ordinances and enforcement. Mrs. Rakovan explained that as whenever a property changes ownership a dye test needs to be done. If a dye test was not done it us cost when the new owner comes in to put the water bill in their name. Discussion took place regarding enforcement, fines and other possible actions that the borough can do to make sure the dye test is done.

President's Report

Mr. Besong asked Mr. Josapak to go through town and take down the yard sale signs.

Mr. Besong asked Mr. Trzcianka why the Municipal Authority is charging sewage for water that is used to fill a swimming pool. Mr. Trzcianka stated that he would bring it up at the next Municipal Authority meeting.

OLD BUSINESS

ADJOURNMENT

**MOTION** by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to adjourn the meeting. Meeting adjourned at 7:07 PM.

Respectfully submitted for approval,



Elaine K. Rakovan  
Borough Secretary  
October 17th, 2016