

PRE MEETING BADEN BOROUGH COUNCIL FEBRUARY 17, 2014

Council President Judi Montell called the Pre-Meeting of Council to order at 7:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

PRESENT: Mr. Besong, Mrs. Michaels, Mr. Stuban, Mr. Trzcianka, Mrs. Villella and Mrs. Montell (Not Present: Mr. Mutschler)

ALSO PRESENT: Mayor Sam Gagliardi, CEO Jim Napolitan, Street Foreman Michael Josapak, Assistant Fire Chief J.R. Baker

Acknowledgement of Recordings

VISITORS - None

DEPARTMENTAL REPORTS

BOROUGH SECRETARY

Mrs. Rakovan gave an overview of her report that included:

- Janitor, Dorothy Quesenberry has retired. We have been getting by with the office staff, public works employees and Emerick doing the floors and bathrooms.
- Late utility bills have been mailed out. There were about 250 late bills mailed. This is consistent with past billings.
- Shut-off will be March 6th and the \$100 turn-on fee is in effect!
- DCED annual forms have been submitted to the state as well as the Liquid Fuels reports.
- Working on annual recycling report ~ waiting on WM curbside electronic report
- Everyone received a copy of Kim Villella's Library Code Changes for review and discussion.
- You have also received updates (copies of emails) regarding West View Water and their request for water service. *All good ~ Engineer will report on it Wednesday.*
- Annual PSAB Conference is April 6-9 at Penn State
- Payment was received (\$11,109.02) from the trucking company that struck the traffic light at the bottom of Phillips Street.
- An official letter was received from Youngblood paving stating that we are number 1 on their list for 2014 paving and the work will be completed before May 15, 2014.
- State Ethic Form is attached. Please return to secretary by May 1st.

Mr. Stuban addressed the retirement of the Janitor. Mrs. Montell stated that she has someone interested in the job. Mr. Trzcianka stated that a job description needs to be written up that included the community room. All of council agreed.

Mr. Stuban questioned the Library Ordinance changes so that it would match the Library By-Laws. Discussion took place regarding the expansion of the Library Board from 7 to 9. Mrs. Villella's stated that the Library has always had a 9 member board in accordance with their (Library) By-Laws. Final discussion, Mr. Stuban summarized that the Library wants the Ordinance to be changed which currently states: 2 representatives from Baden Council, 1 from the School District and 4 members at large. Whereas the Library adopted their own By-Laws changing the Borough Ordinance to a nine member board. By changing the ordinance we (the borough) will be in sync with Library. Mrs. Villella confirmed Mr. Stuban comments. Mrs. Montell stated that she has

a concern with the cost for changing the Ordinance. Mr. Stuban noted that he does not object to the expansion of the Library Board because it means more involvement. Mrs. Villella stated that the Library has not adopted the changes to their By-Laws. They are waiting for Council decision on the Ordinance changes. Mrs. Montell noted that she would still like to know the cost associated with the amendment and advertisement of the Ordinance. Further discussion followed regarding the updating of the Library Ordinance that had outdated information.

Mr. Stuban addressed West View Water and their request to have water service. He noted that they are willing to put a new line in for the water service. The engineer will address this in more detail on Wednesday.

Mr. Stuban noted that someone dropped off a letter stating their intent/interest in purchasing the smaller lot of the 330 State Street if Council does decide to purchase it.

PUBLIC WORKS

Mr. Josapak noted that we are good on our salt quantities however the bagged salt for sidewalks is hard to find.

Mr. Josapak addressed Council in regards to needing to get a computer for the Borough Garage. The computer that he has been using for the past three years is a personal computer that Mr. Josapak brought from home. He asked that council consider purchasing a replacement computer for the garage.

Mr. Josapak addressed Council in regards to the State Street Pump House. He noted that the pumps and motor have not been serviced in over 25 years. The one pump needs to be repaired immediately. Parts are being ordered and they plan to do the repairs in house.

CEO

Mr. Napolitan reported that he had two calls. One from a resident complaining about a neighbor parking too close to her driveway and the other involved a trailer that was parked on Kellinger Drive. He gave the owner one week to move it.

POLICE CHIEF

Not present.

FIRE DEPARTMENT

Assistant Chief Baker reported that there were 23 calls for January. He listed the new Officers for 2014.

Line Officer:

Chief – David Trzcianka
 Assistant Chief – Dennis Baker Jr.
 Truck Captain – Randy Dobich
 Engine Captain – Bill Sadowy
 Truck Lieutenant – Tim Firich
 Engine Lieutenant – Justin Miketa

Social Officers:

President – Chris Quigg
 Vice President – Michael Hudak
 Secretary – Michael Hrusko
 Board of Directors – Kevin Blararik, Matt Doulgass, Tina Jones, Frank McCartney
 Treasurer – Kevin Blararik

COMMITTEE REPORTS

Administration & Finance (Michael Stuban)

Mr. Stuban noted that he had a lot of little things to bring up and he hopes that he does not step on any fellow councilman toes but he wants to make sure the items don't get left out.

1. The Municipal Authority will have a copy of the Intermunicipal service agreement for Council to review and sign at Wednesday's meeting. He noted that copies of the agreement will be in the borough office on Tuesday for Council to pick up and review prior to Wednesday meeting. He commented that this is the same agreement that Council had with the Municipal Authority for the past 20 years. It has expired and needs renewed.
2. He asked that Council meet with the company that will be putting in the cameras so that Council has final approval of location and operations of the equipment.
3. Time cards need to reviewed and corrected by Department Heads. Mr. Stuban noted that the cards are not being filled out correctly. This prompted Mrs. Villella to address time clocks for the employees. Discussion took place regarding shift differential and callouts. Mrs. Montell noted that this is something that could be looked into. Mr. Stuban noted that time off tracking is being done by the borough secretary and she will give Council a monthly report for their review.
4. CEO Guidelines have been written up. He asked that Council review the guidelines for next meeting.
5. Police Consolidation Study – There was a meeting on Friday where representatives from Conway, Ambridge, Harmony and Baden attended. They are all interested in consolidating police departments. A letter of intent needs to be filled out in order for the study to begin. A motion will be needed on Wednesday. The State will do the study. It should take about 8 months to complete.

Discussion took place regarding Economy Borough not participating in the study (noted that Economy was not aware of the study). Mr. Besong commented that he is against the study and that he was never in favor of it. Mrs. Montell noted that this is only a study and there is no cost to the borough for the study.

Mayor Gagliardi commented that Mr. Stuban has misled Council. He noted that a meeting was held on March 6th at the Courthouse. Four months elapsed before it was read about in the paper. Mayor noted to Mr. Stuban that it should have been brought up to Council. Mr. Stuban commented that he never was at a meeting on March 6th and the Mayors comments are wrong. Mr. Stuban stated that they met in November, it was presented to Council in December and Council was aware of the fact that he was attending the meeting because he went to each member and told them what was going on. In December requests were sent out to all communities asking if they were interested in the police consolidation study and at our December meeting Council said yes. Mayor Gagliardi commented that executive session should have been held to bring up to speed what was going on at the meetings. Mr. Stuban noted that there was one meeting and Council was aware of what went on at the meeting because it was brought up at December's meeting. Further comments were exchanged and Mayor Gagliardi noted that he didn't know about the clandestine meeting and the following day he got phone calls questioning him about it. Mr. Stuban again noted that he brought up the clandestine meeting at Decembers Council meeting and no meeting was held since.

6. Police Pension Arbitration – Information was given to our solicitor. We are waiting on arbitration list from the Police Department. Also he noted that an unfair labor practice was filed by the Police Department.
7. There are still two vacancies on the Recreation Board.
8. Mr. Borriello has questioned Mr. Stuban about the sound system not being ADA compliant. Mr. Stuban was told by Mr. Borriello that Mayor Gagliardi told him that a \$10,000 grant was received for the sound system but it was used instead to purchase LED traffic lights.

Mayor Gagliardi commented that at about 7 or 8 years ago he went to Sue Laughlin who was our representative and asked for grant money for a new sound system that he was going to get through New Brighton Music Store. Specs were

written up but for some reason Council shut it down. From there money was needed for LED lights for the traffic lights and that is where the money went. Mr. Stuban noted that he wasn't aware that this took place so long ago. He noted that a study was done regarding the sound system which concurred that the sound system is fine. He asked what council wishes are. Mrs. Montell noted that nothing needs to be done.

9. The Three Strikes Ordinance still needs a three member appeals board. Discussion took place regarding the requirements. It can't be council members.
10. Two vehicle nuisance ordinances also need to be passed this month.
11. Website still needs fixed/designed.
12. Need newsletter articles.

Building, Property & Grounds (Kevin Mutschler)

Not Present.

Community Relations (Bob Besong)

Nothing to report.

Mrs. Villella introduced Council to Ambridge Connection. Larissa Dudkiewicz and Felicia Mycyk are founders of Ambridge Connection and they presented to Council a brief overview of their organization which include wanting to promote the communities within our School District and showing and focusing the good/positive things that take place within it.

Library (Kim Villella)

Mrs. Villella noted that on Wednesday she will make a motion to amend the Borough Ordinance to match the Baden Library By-Laws. She noted that the Library is working on some changes in the library including job descriptions and policy and procedures. The book collection is also changing. It will have more of a bookstore feel to it instead of the dewy decimal system. They are searching for a grant to assist in the cost associated with changing over the collection.

Public Works (Dave Trzcianka)

Mr. Trzcianka noted that on Wednesday he will make a motion for Public Works to get a new computer.

Mr. Trzcianka commented that the flag light is still out and needs repaired.

Mr. Trzcianka addressed the quote for the police department garage door. He commented that the garage door was staying open for hours on end because it was broken. The hinges have been replaced so many times that there are holes in the door. Mr. Stuban noted that he heard the door was just fine. Mr. Trzcianka strongly felt that the door needs replaced and he asked that council consider it.

Mr. Trzcianka noted that street lights are still out. Mrs. Montell commented that hers is fixed. Mr. Trzcianka said that there are red ribbons all over town and the lights are still out. Discussion followed. Mayor Gagliardi was asked to contact Duquesne Light hoping that the Mayor has some clout with getting the repairs done.

Mr. Trzcianka commented that the Public Works Department is doing a great job with keeping the streets cleared.

Public Safety (Kim Villella)

Mrs. Villella stated that she had some good conversations this past month with the Mayor. She will be having a meeting with Public Safety to get a list of what needs to be addressed and accomplished.

Sanitation, Recycling & Municipal (Donna Michaels)

Mrs. Michaels reported that with the weather being so bad she felt that Waste Management was doing a good job.

Recreation & Communications (Donna Michaels)

The Easter Egg Hunt will be on April 5th. They are also having breakfast for the children. It would be free for the children and \$5 for adults.

There will be a T-Shirt Design Contest again this year for the Applefest.

A night at the races is going to be held to raise money for Community Days. It will be held the first Saturday in May.

With the assistance of the Fire Department they are looking to have the 5K race the last weekend in June (Friday evening). The following day they are planning to have the town wide yard sale. Community Days would be August 23rd.

Mayor's Report

Mayor Gagliardi noted that he will have his report on Wednesday. He noted that Chief Christner is the proud father of a baby boy.

OLD/NEW BUSINESS

Mr. Kostial asked what was going into the old daycare center at the bottom of Virginia Avenue. He was told another daycare.

Mr. Besong thanked Mr. Strecker for going around town and plowing the snow from various residents.

Mr. Strecker commented that the curb cuts for the sidewalks are not wide enough for his blade and he keeps hitting it. He asked that the engineers look at this in the future.

President's Report

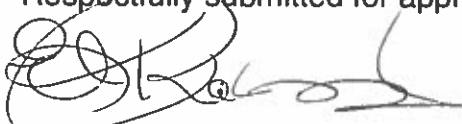
Mrs. Montell advised everyone that on Wednesday a motion will need to be made for the resignation of Kevin Mutschler.

ADJOURNMENT

MOTION by Mr. Stuban, second by Mrs. Michaels carried unanimously to adjourn the meeting.

Meeting adjourned at 8:06 PM

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
March 17, 2014