

**PRE-MEETING  
BADEN BOROUGH COUNCIL  
NOVEMBER 14, 2016**

Council president Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mrs. Furr, Mr. Kotula, Mr. Shelkons, Mr. Stuban, Mr. Trzcianka and Mr. Besong (Not Present: Mrs. Montell)

**ALSO PRESENT:** Mayor Sam Gagliardi, Street Foreman Michael Josapak, Assistant Fire Chief Tim Firich

**ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES**

**AGENDA (Changes and/or Deletions)**

**VISITORS**

None

**DEPARTMENT REPORTS**

**Secretary**

**Correspondence for Wednesday**

1. Elimination/Reduction of Members' Contribution for the Police Pension Plan – Annual Resolution needs to be done on Wednesday.
2. Joinder Amendment for the Borough of Baden Police Pension Plan. Motion will be needed to sign the agreement at Wednesday's meeting.
3. Agreement for the Beaver County Human Society to continue utilizing their service for 2017. Motion will be needed to sign the agreement at Wednesday's meeting.
4. Letter from Damian Amato and Start confirming that the Borough may enter into an agreement to sell the Borough's fire truck without advertising it for sale if the buyer is a volunteer fire department.
5. Email from Damian Amato and Start regarding billing for garbage.

**Tax Collector (Kristek)**

Keith Kristek was sentenced to 3 years and 1 month in prison.

**Credit Card Payments In House/Online and Check Scanner**

The in-house credit card equipment has been received. Setup is scheduled to Tuesday, November 15<sup>th</sup>. The check scanner should follow in a few weeks.

**Water Bills**

Late bills have been mailed. Shut off is schedule December 8<sup>th</sup>.

**Columbia Gas Street Openings**

More street openings have occurred since the initial bill of \$32,938.89. They also asked to break out some of the openings that were not a part of their bigger project. Mr. Josapak is breaking out and supplying the additional information so that a new invoice(s) may be mailed.

**Recycling Bins**

Already received.

**Quickbooks and New Format for Reports**

New date for conversion is December 1<sup>st</sup>.

**MS4**

Widmer Engineering will be doing some work over shortly to keep the borough in compliance with the MS4 requirements.

**Dye Test Ordinance**

Will be advertised for approval at next month's meeting.

**Ordinances Tabled November 2015**

941 Amending the Code striking Chapter 170

942 Establishing the licensing and inspection of all rental units

**Public Works**

**Snow Plow** - Mr. Josapak informed that one of the snow plows is in bad shape. It is around 17 years old and has had multiple repairs. The braces are rusted and been repaired with welds multiple times. A new plow would be approximately \$7,200.

Winter supplies - Public works is ready for winter with salt, cinders and salt.

**Alley behind Bowling alley** - Mr. Josapak informed council that the alley behind the bowling alley is ponding water at the end of a resident's driveway. He recommended putting in approximately 35 feet of drain pipe in along the alley which will resolve the ponding issue and decrease the amount of grading that the alley would be needed.

**Sink Hole** - Bauman Avenue and 232 State Street has a sink hole. Mr. Josapak stated that the drain needs to have a camera run through it to look for where the break may be.

**911 Generator by Kelling Tank** -- We need to get an electrician to connect the generator to our pumped for the Kelling Tanks.

**Line Painter** -- Economy Borough asked to use our line painter for Harmony Road. Council noted that the borough should paint the lines for Economy Borough since they cut our grass along the road edge. Mr. Josapak noted that this would be done in the spring.

**CGAS Street Openings** -- There are over 105 street openings totaling approximately \$33,000 in street opening fees. CGAS is proposing paving streets in lieu of the permit fees. Discussion took place regarding the amount of paving that would be done for the permit fee. Mr. Josapak recommended staying with the permit fee and rejecting their paving offer.

**CEO**

Not present

**Police Department**

Not present

## **Fire Department**

Tim Firich reported that there were 22 calls last month, 18 fire and 4 EMS calls. This was the first time in 9 months that we didn't have an overdose call. End of year maintenance is almost completed with nothing major to be addressed. Since January 1<sup>st</sup> of this year the fire department was dispatched 197 times. 61 were for EMS care. Each call averages about 8 fire fighters. The new ladder truck was brought home this past Friday. The truck should be in service with 10 days. The firemen need to be trained on the operation of the new vehicle. Mr. Kostial asked what the borough paid for the truck. Chief Trzcianka stated it was \$425,000. The Fire Department added an additional \$30,000 for upgrades and minor repairs. Discussion took place regarding the expenses for the fire department. He stated that air bottles are only good for 10 years and each one is approximately \$1,000.

## **COMMITTEE REPORTS**

### **Administration & Finance (John Shelkons)**

General Fund Balance	\$238,434.65	Expenses	\$193,563.64
Water Fund Balance	\$126,697.61	Expenses	\$41,494.05

### **Buildings, Property & Grounds (Ted Kotula)**

Mr. Kotula stated that the library roof repair has been repaired. He is looking into pricing for the cement repairs.

Mr. Kotula reported that the check for Duquesne Light should be received the first week of December.

Mr. Kotula asked about the lights needing to be repaired on the walkway.

### **Public Safety (Ted Kotula)**

Mr. Kotula reported that he met with Ms. Furr, Mr. Shelkons and the Chief Christner over the weekend. They interviewed 5 individuals for part time officers. There are 4 officers that they would like to hire.

Mr. Kotula commented that he would love to hire a full time officer which would cut back the part time hours.

Discussion took place regarding Baden Borough responding to other municipalities for distribution of Narcan. Mr. Trzcianka had concerns regarding liability. Mr. Kotula didn't know where the borough stood legally. Mr. Firich stated that there are over 20 firemen and police officers who are trained to administer the Narcan. Mr. Firich stated that Baden Borough Emergency Services were proactive in getting certified and licensed. Baden did it in combination with Economy Ambulance. The Fire Department is not responding to overdoses however if they are on a call and Narcan is needed then it will be administered. The fire department asked to include the police department in the training because the police are usually the first to respond. It is a lifesaving measure and if Narcan needs to be administered it will be.

Mr. Stuban asked what rate was determined for the police assisting with the construction that PennDOT will be doing on Route 65. It was determined that \$75 per hour is the average rate in the area.

### **Community Relations (Michael Stuban)**

Mr. Stuban asked council what their wish is to proceed with a street sweeper. It will take time for it to be built so a decision needs to be made. Mr. Trzcianka stated that public works should look at and get prices of difference manufacturers.

### **Public Works (Dave Trzcianka)**

Mr. Trzcianka commented that he will make the motion for the snow plow on Wednesday.

**Library (Suzie Furr)**

Mrs. Furr stated that the library meeting was cancelled last week due to elections.

**Recreation & Communications (Suzie Furr)**

Mrs. Furr stated that next year there will be a Community Days in June and Applefest in October. There will also be a community yard sale on June 3<sup>rd</sup>. April 1<sup>st</sup> will be the Easter egg hunt.

**Sanitation, Recycling & Municipal Authority (Judi Montell)**

Not present

**Mayor's Report**

Mayor Gagliardi recommended purchasing the fire department air packs on rotation instead of buying \$80,000 worth at one time.

**President's Report**

Mr. Besong had nothing to report.

**OLD/NEW BUSINESS**

Mr. Stuban went over the budget.

Water fund budget will be \$786,900 and there are no major changes. It does reflect paying off the two pennvest loans and bond. Revenue will be down \$6,000 due to the redistribution of penalties by the new software company. There is \$46,900 in contingency for water repairs and maintenance.

Discussion took place regarding replacement of fire hydrants by the street department. This has been a request for the past five years. Mr. Josapak commented that they never replaced hydrants. In the past 25 years there may have been 3 to 5 hydrants replaced by the street department. Mr. Stuban noted that a price needs to be obtained to have an outside company replace the hydrants.

The General Fund Budget is \$2,110,880. This is \$21,000 less because we are getting less money for State Aid and motor vehicle fines. The biggest decrease in the budget comes from the police department which is a decrease of \$33,000 with the retirement of a police officer. Money has been placed in Capital Outlay for the library roof repair. The budget is not balanced and there is approximately \$42,000 in extra money that needs to be allocated. Possible allocations can go towards the air packs for the fire department, walkway repair, demolition of properties and street repairs. Discussion did take place in regards to costs associated with the fire department. Mr. Trzcianka stated that he is in the process of compiling a list of what it cost annually to run a fire department.

Mayor Gagliardi recommended giving the fire department extra funding for the incidentals like turnout gear, air packs and whatever else they may need.

Mr. Kotula felt that engineering costs were too low.

Mayor Gagliardi asked about the pension budget and benefits being off. Mr. Stuban explained that the budget categories for 2017 are different. The MMO amounts for the budget are given by the state. He then explained the difference between a defined contribution and a defined benefit pension. The defined benefit that the police department has is a larger cost to the borough.

Mr. Stuban asked that council review the budget for Wednesday's meeting.

This reflects no water rate increase, no tax increase and no garbage rate increase.

**ADJOURNMENT**

**MOTION** by Mr. Stuban, second by Mrs. Furr, carried unanimously to adjourn the meeting. Meeting adjourned at 8:03 PM.

Respectfully submitted for approval,



Elaine K. Rakovan  
Borough Secretary  
December 12, 2016