

## REGULAR MEETING BADEN BOROUGH COUNCIL MARCH 19, 2014

Council President Judi Montell called the Regular Meeting of Council to order at 7:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

### PLEDGE OF ALLEGIANCE

**PRESENT:** Mr. Kotula, Mrs. Michaels, Mr. Stuban, Mr. Trzcianka, and Mrs. Villella and Mrs. Montell (Not Present: Mr. Besong)

**ALSO PRESENT:** Mayor Sam Gagliardi, Solicitor James Amato and CEO Jim Napolitan

### Acknowledgement of Recordings

### MINUTES

**MOTION** by Dave Trzcianka, second by Kim Villella, carried unanimously to approve the minutes of February 17<sup>th</sup> and 19<sup>th</sup> 2014.

### BILLS TO BE PAID

**MOTION** by Michael Stuban, second by Donna Michaels, carried unanimously to pay all bills with two signatures.

### RESOLUTIONS

- 14-01 Appointing the Borough Secretary as the Chief Administrative Officer for the Borough of Baden Pension Plans.

**MOTION** by Michael Stuban, second by Donna Michaels, carried unanimously to adopt resolution 14-01

### ORDINANCES

- None

### BIDS

- None

### VISITORS

Mark Kolakowski from 375 Center Street addressed Council in regards to the curbing on his street. Entire sections of curb are missing. The water coming down the road is washing under the curbs and sidewalks are caving in. He understands that the sidewalks are the resident's responsibility however the curbs are the boroughs responsibility. He asked that someone please look into this matter. Secondly, he presented a petition from all the residents on Center Street asking that the yellow line be extended on the southern side of State Street because parked vehicles block the view of drivers exiting Center Street. He also asked that a mirror be placed on the pole as a visual assistance. Mr. Trzcianka asked Chief Christner to check into the length of the yellow line in the area of question.

Gus Matthews from 939 Second Street addressed Council in regards to the corner of North Avenue and State Street. The stop sign at this intersection is not legal or visual. No one stops at the stop signs. The building on the corner is contaminated and should be torn

down. The street needs fixed because there is no sidewalk for the charter school. No one cleans the streets and the cinders are clogging the sewers. The street sweeper does a lousy job. A yellow line needs put down on the streets. He continued to comment on his discern for the street, stop sign, property, apartment buildings, sidewalks, neighbors' homes looking like garbage dumps and the borough. He did state that there is a garage with a tree growing out of it. Mr. Stuban did ask about the location of this property and he will look into this matter.

John McCollough from Walnut Street and Troup Leader for Boy Scout 405 spoke to Council along with his son, Triston in regards to supplying the labor for the fence in the borough park (discussed at Monday's meeting). He did receive a price from Lowes for the materials of \$750 for 1,700 feet of fencing and cement for the posts. Mr. McCollough also noted that two weeks ago he called the secretary in regards to a streetlight being out by his home. Mrs. Rakovan had explained to him that Duquesne Light responds quicker if the resident calls in the outage. He called Duquesne Light and the streetlight was fixed within three days.

Lesabeth Trzcianka as a representative of Baden Parks and Recreation asked Council to authorize Alan Hazelwood to purchase the materials for the park since he gets a veterans discount. Mrs. Michaels stated that the Borough already gets a discount from Lowes. Mrs. Michaels commented that she will see who gets the better discount.

## **CORRESPONDENCE**

None

## **COMMITTEE REPORTS**

### **Administration & Finance -- (Michael Stuban)**

- Credit Cards
- CEO Guidelines
- Fire Truck Loan
- Equipment Fund \$40,000

Water Fund Balance \$230,479.31

General Fund Balance \$140,237.57

**MOTION** by Michael Stuban, second by Dave Trzcianka, carried unanimously to authorize the solicitor to check into the guidelines for accepting credit card payments for utility billing and including an administrative fee to cover any fees.

Mr. Stuban asked council if they reviewed the CEO Guidelines that were passed out during last month's meeting.

**MOTION** by Michael Stuban, second by Donna Michaels, carried unanimously to accept the CEO Guidelines.

**MOTION** by Michael Stuban, second by Donna Michaels, carried unanimously to pay off the fire truck loan in the approximate amount of \$27,000.

**MOTION** by Michael Stuban, second by Donna Michaels, carried unanimously to transfer \$40,000 from the General Fund to the Equipment Fund.

### **Building, Property & Grounds -- (Bob Besong)**

Mr. Stuban reported that the borough is looking into updating and adding the camera system for the borough building. The price came in higher than expected so Mr. Stuban asked that it be referred back to the committee for review. Chief Christner spoke up noting that some cameras may possibly be removed from the police area. Mayor Gagliardi commented that the Mayor and Chief should have executive privileges for camera access.

## Community Relations

Mrs. Montell introduced and welcomed Ted Kotula to council.

### Library – (Kim Vilella)

Mrs. Vilella stated that the book drop has arrived. It was purchased with a \$4,000 grant that they received from the Laughlin Foundation. The public works department will be installing the book drop within the near future when the weather gets nicer.

### Public Safety – (Kim Vilella)

**MOTION** by Kim Vilella, second by Donna Michaels, carried unanimously to transfer \$300 from the General Fund to the Police Drug Investigation Petty Cash Fund.

Mrs. Vilella addressed the Mayor and Chief Christner in regards to a questionnaire that needs to be filled out for the police consolidation study. She asked that the Chief fill out the information where applicable and return it to the secretary by next Wednesday.

Mr. Stuban made a comment about the book drop. He stated that Public Works looked at what is now involved with the book drop and it appears that electrical wiring may need moved. Mrs. Vilella noted that the drawings were given in advance and the purchase of the box was based upon Public Works being able to install it.

### Public Works – (Dave Trzcianka)

Mr. Trzcianka stated that the new white dump truck was not running properly. He took the truck to the Ford dealer. With the new diesel emissions, the borough truck does not drive fast enough and therefore puts the vehicle in error mode. The Ford dealer reset the error, but it will most likely continue in the future due to the truck not being driven fast enough. For this reason, the new vehicle will have a gasoline engine in it.

**MOTION** by Dave Trzcianka, second by Donna Michaels, carried unanimously to draw up Specs and put out for bid a keyless entry system for the municipal building.

**MOTION** by Dave Trzcianka, second by Donna Michaels, carried unanimously to advertise the specs for the generator at the Prospect water tank.

**MOTION** by Dave Trzcianka, second by Donna Michaels, carried unanimously to sign an agreement with Cleveland Brothers to service all of our generators for \$1,500 per year. (This is cheaper than the previous agreement with Kelly).

**MOTION** by Dave Trzcianka, second by Donna Michaels, carried unanimously to have TriStar order the chassis for the new dump truck for approximately \$34,000. The payment for the truck will be through a lease. The chassis is also under the COSTAR program.

Mr. Trzcianka asked that Public Works start looking for summer help.

Audience and council had a conversation about the truck, which included purchasing the chassis and dump as one unit, mileage on the dump and total approximate cost.

## Recreation & Communications – (Donna Michaels)

**MOTION** by Donna Michaels, second by Dave Trzcianka, carried unanimously to authorize the purchase of the split rail fence and materials for the park at a cost of \$750.

**MOTION** by Donna Michaels, second by Kim Vilella, carried unanimously to have the PSAB set up our website.

Mrs. Michaels noted that the poison ivy would be sprayed in the borough park.

Mrs. Michaels stated that the Easter Egg Hunt for Baden residents would be held on April 5<sup>th</sup> at 9AM. Breakfast with the Easter Bunny will follow the Easter Egg Hunt. It is free for children and adults will cost \$5. The Library and Women's Club is assisting with this event.

Mrs. Michaels stated that she needs borough activities for May, June and July for the County Tour Calendar by March 29<sup>th</sup>.

Mrs. Michaels noted that Terry from Home Town News called her and said that all ads are done so all articles are due by Wednesday of next week.

#### **Sanitation, Recycling & Municipal (Donna Michaels)**

Mrs. Michaels gave an overview of the recycling program in Baden.

Mrs. Michaels also noted that on Saturday March 22<sup>nd</sup> the Sewickley Library will remove hard drives from computers for a cost of \$10.

#### **SOLICITOR'S REPORT**

Mr. Amato had nothing at this time.

#### **ENGINEER'S REPORT**

Not present

#### **MAYOR'S REPORT**

Total fines collected for last month was \$689.02. Mayor Gagliardi explained how the Police Drug Investigation Petty Cash money is utilized to catch drug dealers. During the past month's there were two substantial drug busts in Baden.

#### **Old Business Not on the Agenda, New Business or Unfinished Business**

#### **PRESIDENTS REPORT**

Nothing to report

#### **ADJOURNMENT**

**MOTION** by Michael Stuban, second by Donna Michaels carried unanimously to adjourn the meeting.

Meeting adjourned at 7:45 PM.

Respectfully submitted for approval,



Elaine K. Rakovan  
Borough Secretary  
April 14, 2014