

**PRE-MEETING
BADEN BOROUGH COUNCIL
DECEMBER 18, 2017**

Council vice-president Mr. Trzcianka called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Furr, Mr. Kotula, Mrs. Montell, Mr. Shelkons, Mr. Stuban, and Mr. Trzcianka – Not Present: Mr. Besong

ALSO PRESENT: Mayor Sam Gagliardi, Police Chief Dave Christner

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

None

DEPARTMENT REPORTS

Secretary

Communications

- Beaver County Humane Society letter with attached annual service agreement.
- Amato, Start & Associates requesting reappointment as solicitor for 2018. There is no change to their billing structure.
- Widmer Engineering Inc. requesting reappointment as the engineer for 2018. There is no change to their billing structure.
- Beaver County 2017 Assessment Valuation for Baden Borough is \$36,501,615.
- Violation Notice from the Pennsylvania Department of Environmental Protection for failure of taking the TTHMs and HAAs test on a quarterly basis. The July 5th test was not completed until August 8th. She noted that she contacted the DEP and they approved for her to publishing the violation in the 2017 CCR (water quality report) next year. Also, to prevent future issue she made a calendar for public works certified water operators that have all of the required water testing dates.)
- Bureau of Elections letter with attached certification of the 2017 Municipal Election results.
- Beaver County Planning Commission review of the Sisters of St. Joseph Subdivision.
- Department Labor & Industry five year audit on the Building Inspector per the Uniform Construction Code.
- Amato, Start & Associates letter with attached sample resolution regarding new legislation on Satellite Casinos.

Advertisements Done

- Budgets for 10 day review
- Tax Rates
- Reorganization meeting January 2nd 2018 at 6:30 PM

Resolution for Wednesday

- Standard annual resolution regarding non contribution by police into their pension.
- Disposal of public records under the PA Municipal Retention Manual.

Ordinances for Wednesday

- Maintaining the 2018 tax rate at 26.5 mills

Other item for Wednesday's meeting

- Motion to proceed with the 2017 Audit
- Water Rates?
- Motion to adopt the General Fund and Water Fund Budget
- Motion to approve the Sisters of St. Joseph Subdivision
- Motion to sign the Teamster 250 Five Year Contract
- Motion to approve Paula Winnie as the 2018 Deputy Property Tax Collector
- Recognition of Merit for Rob Massi

Street Paving co-project with Columbia Gas

Received a bill in the amount of \$301,648.66 from Young Blood for work done so far. I submitted a request to Columbia Gas for reimbursement of \$117,952 per our agreement. They will be cutting the checks as soon as possible.

Keyless Entry

Install is complete and working very well.

AG Taskforce

Calculations for reimbursement rates have been given to the Chief and the two officers are already participating in the program.

2018 Calendar

Complete

Check Scanner

Computer is set up and WesBanco is setting the scanner up on Thursday.

New Server

Received and in the final stages of updates.

Floor and Carpet

Carpet install is complete. The next step is to get the walls painted (the motion for painting was already done).

2016 Bond Payment

The bond payment in the amount of \$246,434.38 was paid before December 1, 2017.

Public Works

Nothing to report

CEO

Not present

Police Department

Chief Christner stated that he has the breakdown for the Taser purchase that showing how money would be saved over the three year plan. He left the paperwork on his desk so he will bring it up and put it in council's mailbox. He also stated that they are working on purchasing the AED's with pads that would be compatible with the Fire Department and Ambulance Companies.

Chief Christner addressed Council in regards to needing to hire a full time officer or more part timers. He explained how their part timers are being taking full time positions elsewhere. He stated that he has January coverage but not man power to make the February schedule. He stated that it is very difficult to find an officer who wants to work

in the school (Prevention Network) because it is a difficult job. He fills that hiring a full time officer would solve this problem. Mr. Stuban said that we should run an ad in the paper and asked the Chief to bring whatever resumes he currently has to council for review. Mr. Shelkons stated that the contract with the Prevention Network should be reviewed to see if we need to increase their hourly charge. Further discussion took place regarding other departments and what they are paying for part timers. Mr. Trzcianka asked that whatever applications the Chief may have to put them in Mr. Kotula's mailbox before Wednesday's meeting.

Fire Department

Chief Baker was not present. Mrs. Rakovan noted that Chief Baker did mention that with the borough enacting the Knox Box Ordinance the borough should have one placed on their building. Mr. Trzcianka stated that with guns being the borough building there should be some sort of exemption.

COMMITTEE REPORTS

Administration & Finance (John Shelkons)

General Fund Balance as of 12/18/17 is \$234,468
Water Fund Balance as of 12/18/17 is \$34,708

Expenses \$407,833
Expenses \$445,955

Public Safety / Buildings, Property & Grounds (Ted Kotula)

Mr. Kotula noted his opinion to hiring a full time police officer.

Mr. Kotula stated that Mr. Barnick is working the electric in the park and is waiting for some lighting that is on backorder.

Mr. Stuban asked about the library ramp. Mr. Trzcianka stated that they were supposed to start on December 10th but maybe because of the low temperatures he couldn't do it. Mr. Trzcianka stated that he would contact him.

Community Relations (Michael Stuban)

Mr. Stuban stated that he has quite a few items for Wednesday's meeting.

- Recognizing Rob Massi with a certificate
- Selling excess borough property (Tot lot, end of Grant Street lot) and getting them back on the tax roles.
- Set up a bank fund for fixing the borough roof.
- Ratify the non-uniform contract

Mr. Stuban asked if there were questions on the budget. Mr. Trzcianka asked if we put any money in the budget for air bottles for the fire department. He stated that there are 84 air bottles going bad in the next couple of years. One air bottle is \$1,000. Mayor Gagliardi stated that this brought up a couple of years ago about doing 5 or 6 at time and asked what happen with that. Mr. Trzcianka said no one ever bought them. The money was put in and then taken back out. He also asked for money to upgrade the keyless entry system and replacement of fluorescence fixtures. Mr. Stuban commented that all of council was not in agreement for the keyless system upgrade and as for fluorescence lights this was the first time he heard about that. Mr. Kotula stated that he will put a grant through in January for the lighting at the Fire Department. Mr. Trzcianka stated that the borough owns the building. Mr. Stuban recalled that the borough bought the fire truck with the understanding that the fire department would leave the borough alone for some time. He stated he did not see any budget submission for the fire department. Mr. Stuban noted that he submitted for more funding in educational materials and enforcement of the Knox Box ordinance. Mr. Stuban stated that they can set up a fund with about \$10,000 in it for long term fire department expenses. Mr. Trzcianka explained how the same air bottles in Canada are good for 30 years but in the U.S. they are only good for 15 years.

Mayor Gagliardi asked about the tax credits for firemen. Mr. Trzcianka stated that it is very involved. Mr. Kotula stated that when it came up at a previous meeting it was agreed upon to wait and see how it works in other municipalities before the borough even considers it.

- Review water rates for next year
- Small Water Grant for the back flow preventers that are required by the Ambridge Water Authority
- Resolution to dispose old records
- Pay the Street Foreman out of the General Fund

Mrs. Montell asked about the piece of furniture in the hall. Mr. Stuban noted that we are looking to sell it. We will have to ask the solicitor how to properly do it.

Public Works (Dave Trzcianka)

Nothing to report.

Library / Recreation & Communications (Suzie Furr)

Mrs. Furr stated that Mrs. Susan Pfeiffer Ramsey is an accomplished writer who has published multiple books. She will be helping out the Library and be there to sign books.

The Wassailing Walk on December 1st was a great success. Santa on the Fire Truck also went very well. They received a letter from the food bank. They would like to put boxes in the borough building and put a note in the water bills and on Facebook that there will food collections in the borough building.

Sanitation, Recycling & Municipal Authority (Judi Montell)

Mrs. Montell thanked the Recreation Board and Fire Department for Santa on the fire truck. It was very beautiful.

Mayor's Report

Mayor Gagliardi asked for more information on the DEP water violation. Mrs. Rakovan explained that the water testing was done at the wrong time; however there were no issues with the water samples themselves. It is a minor violation.

Mayor Gagliardi also asked for clarification on the Sisters of St. Joseph subdivision. She explained that the activity building and surrounding property is be subdivided and sold.

President's Report

Mr. Trzcianka asked if council was considering the resolution to stop satellite casinos because he is against doing that. Council agreed with Mr. Trzcianka

OLD BUSINESS

ADJOURNMENT

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously to adjourn the meeting. Meeting adjourned at 7:12 PM.

Respectfully-submitted for approval,



Elaine K. Rakovan
Borough Secretary
January 15, 2018