

**REGULAR MEETING
BADEN BOROUGH COUNCIL
APRIL 18, 2018**

No Monday meeting due to lack of quorum

Council Vice President David Trzcianka called the Regular Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Besong, Mrs. Furr, Mr. Kotula, Mr. Sheikons, Mrs. Singleton, Mr. Trzcianka (Not Present: Mrs. Montell)

ALSO PRESENT: Mayor Sam Gagliardi, Police Chief David Christner, Fire Chief Baker, Solicitor James Amato, and CEO Bob Weber

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

MINUTES

MOTION by Mr. Kotula, second by Mrs. Singleton, carried unanimously to approve the minutes of March 19th and 21st, 2018

BILLS TO BE PAID

MOTION by Mr. Kotula, second by Mrs. Furr, carried unanimously to pay all bills with two signatures.

RESOLUTIONS

Mrs. Rakovan noted that the resolution was attached to the agenda for public review.

18-03 Adopting the 2016 Beaver County Hazard Mitigation Plan as the official Hazard Mitigation Plan for the Borough of Baden.

MOTION by Mrs. Singleton second by Mr. Kotula, carried unanimously to adopt Resolution 18-03.

ORDINANCES

Mrs. Rakovan noted that the ordinance was advertised in the Beaver the County Times.

957 Amending Chapter 109, Article II, Sections 11-12, entitled "Reimbursement for Abatement" for the Baden Fire Department.

MOTION by Mr. Besong second by Mrs. Singleton, carried unanimously to adopt Ordinance 957.

BIDS - None

CORRESPONDENCE

- 040
1. March 23rd letter from Flaherty & O'Hara regarding approval of an Inter-Municipal Transfer for a Liquor License for Sheetz, Inc.
 2. April 2nd letter from the Baden Borough Police Association notifying council of their intent to commence collective bargaining for the contract year beginning January 2019.
 3. April 10th letter from Economy Ambulance requesting assistance in funding with their Capital Fund Drive.
 4. April 13th letter from Civil & Environmental Consultants with attached notice of drilling being done in Economy Borough by Penn Energy Resources. There are some property owners in Baden who are the surface owners of area included in the drill sight.

DEPARTMENT REPORTS

Secretary

Annual Permit Compliance Report for Calendar Year 2017

The calculations for the annual water compliance report for 2017 were given to council during last month's meeting. Please note the percentage of unaccounted water is only 3.3%

MS4

Information supplied last month for the MS4 requirement regarding outfall maintenance. Will need addressed within the next couple months. An email has been sent to a contact at Norfolk Southern's Georgia office who we hope will be able to assist us with this matter. Waiting to hear back from him.

Painting and Building Repairs

- Painting is still going on
- Economy Plumbing repaired leaking water fountain, faucet in the men's room upstairs and back office.
- Coatracks for Council Chambers and the Community Room are in and being painted.
- Contacted the company to clean the windows next month sometime.

Wooden Map File

Measurements and pictures are finally done. Emailed the information to Mr. Trzianka who has kindly offered to assist in placing the information on Muncibid.7

Property Tax Collector

The 2017 delinquent taxes have been filed with the county. Total face value turned over to the county is \$38,936. With penalties of \$3,902.75 the total is \$42,839.08.
NOTE: The Ambridge Area School District passed a resolution at their March meeting changing the installment due dates for school taxes to on or before August 31, September 30 and October 31. Any installments not paid by December 31st will be considered delinquent.

Water Bills

Water Bills were mailed out. Due date is Monday, May 7th.

Water Meter Replacement Form

Made a form for public works to use and assist the water clerk with making sure that new meter installations and readings are put onto the billing system. By using a standard blue form there should be no issues with missing the installation of a new meter.

Penn Energy Drilling

Penn Energy will be drilling in Economy Borough off of Harmony Road. Although the drilling is in Economy Borough some Baden residents along Harmony Road and Phillips Street are included in their surface owner list.

Emergency Management Coordinator

Paperwork was submitted to the county appointing Matt Loftus as our EMA. Matt has already completed the Basic Certification modules that are required to be completed within the first year. He will be meeting with Jeff McKay from the Beaver County EOC to complete his orientation at the county level to finalize the process.

Workers Compensation Injury

A public works employee slipped on an icy/snowy road while reading water meters. He injured his shoulder and is currently following up with the workers compensation doctor. His is feeling better but 100% yet.

State Ethic Forms

Forms are due by May 1st. If you haven't turned yours in please do so ASAP.

Tablet for Public Works

A motion was made last month by Mr. Trzcianka to purchase a tablet not to exceed \$500 for the public works department to use for watching the water tank flows on the Scada System. We can actually get an iPad 5th Generation for less than \$400 or a Samsung tablet for \$50. Unlimited data plan will be \$30 per month. We already approved the purchase of the tablet; we need a motion next week for the monthly data plan.

MOTION by Mr. Kotula, second by Mrs. Singleton, carried unanimously to purchase the data plan for the Public Works tablet at a cost of \$30 per month.

Leak Detection Equipment

The company that has the leak detection equipment that the public works wants to purchase is not and will not be a part of COSTAR or a COG. We need to put the equipment out for bid. Josapak has the specs from the equipment that he wants to purchase. Engineer should review and add the proper verbiage to the bid packet so that it meets the proper bid guidelines set forth by the state.

MOTION by Mr. Besong, second by Mrs. Furr carried unanimously to put the leak detector out for bid if necessary.

Baden Academy Police Officer

The CEO of Baden Academy was unable to attend tonight's meeting due to a death in the family. She wants to convey her continued interest in having a Baden Borough Police Officer present at their school for the 2018-2019 school year.

Liquid Fuels Tax Fund

On April 4th the liquid fuels deposit was made in the amount of \$135,512.93.

Summer Commodities through the Beaver County COG

We went through the BC COG for commodities bidding. A motion is needed to sign a contract with A.R. Oliastro to purchase 200 tons of 2A Slag at \$13.95 per ton, 400 tons of #57 (2B) limestone at \$23.87 per ton and 100 tons of #3 limestone at \$22.58 per ton. The tonnages are guaranteed and must be purchase before March 31, 2019

MOTION by Mrs. Singleton, second by Mrs. Furr carried unanimously to sign the contract agreement with AR Oliastro.

2017 Audit

They are working on the final audit report for the Borough. The audit of the Recreation Board and Police still need to be done.

Junk Dealer Ordinance

The amended junk dealer ordinance was handed out to council a few months back for review and it didn't go anywhere. Enclosed in you packet is another copy for review.

Please look it over carefully. Council may wish to further limit and eliminate many aspects of this ordinance.

Newsletter

So far we have 2 articles for Mr. Shelkons, 1 from the Library, 1 from the fire department, and yard sale and Applefest information from the Recreation Board.

Public Works

MOTION by Mrs. Singleton, second by Mr. Besong carried unanimously to hire three part time summer help at \$10 per hour between the months of May and end of August.

CEO

Mr. Weber spoke to council about the hearing he attended last month and nothing has changed. The property owner behind the building is stating that the back wall is bowing out and looks like it is going to fall over. He also stated that Mr. Borriello is harassing the neighbor. Mr. Trzcianka asked that the building inspector take another look at the building. Additional comments were made about trash on the outside of the Jefferson Street apartments. Mr. Weber is still collecting amusement tax license fees. He also addressed the property on Bauman Avenue and the unsafe living conditions. The secretary stated that she would ask the Building Inspector for an update. Mr. Weber gave an update on Harvey's who promised to get rid of 20 cars, but he only got rid of 8. Mr. Shelkons asked Mr. Weber about what is permitted to be dumped on personal property because someone is dumping truckloads of wood chipping onto property and using a backhoe to push it over the hillside.

Police Department

Nothing to Report

Fire Department

Chief Baker stated that he would like to coordinate with public works to have the fire hydrants tested. He would like to be on a five year cycle to test the hydrants. The fire department has all the equipment needed to do the testing.

COMMITTEE REPORTS

Finance (John Shelkons)

- General Fund Ledger Balance \$139,429 Expenses \$96,657
- Water Fund Ledger Balance \$37,560 Expenses \$50,122

MOTION by Mr. Shelkons, second by Mr. Kotula carried unanimously to give \$500 to Judi Montell to put flowers at the library and park area. Any leftover funds will be returned to the borough as it was done during previous years.

Public Safety (Ted Kotula)

Mr. Kotula stated that he would be getting with Sgt. Alvarez and Officer Shipley to discuss the police contract. Mr. Kotula addressed the request by Baden Academy for an officer work at the school. With only one month of school left he asked that we hold off for the new year and take the next couple of months to look further into this matter especially with the police contract coming up. The contract for the Prevention Network also needs to be updated to include rate increase and possibly other items that still need to be discussed.

Building, Property & Grounds (Ted Kotula)

MOTION by Mr. Kotula, second by Mr. Besong carried unanimously to advertise the bid specs for a new roof for the Borough Building.

Mr. Kotula is also looking into a drop off box at the end of the walkway for water bills. The cost shouldn't exceed \$500.
Mr. Kotula stated that he is done with Harvey and his unkept promises. He will support council in whatever needs to be done to cleanup and get the vehicles off of the boroughs property. Mr. Kotula told Mr. Weber to make sure he sends certified letters citing the ordinance that he is in violation of.

MOTION by Mr. Kotula, second by Mr. Shelkons carried unanimously to authorize the solicitor to assist Mr. Weber with the proper steps to address the issues with Harvey's.

Mr. Trzcianka stated that the contractor will be at the library on Sunday to fix the railing on the handicap ramp.

Conversation took place regarding the curbing that Penn Dot wants to put along Route 65 by Harvey's. Secretary Rakovan stated that she will reach out to Representative Matzie if necessary to make sure that the curb at the end of the grass alley by Harvey's is not curbed so that the police will have access to Route 65 in the event of an emergency.

Question was asked about burning permits. The borough does not permit burning. Recreational fires (fire pits, bonfire...) are permitted. Secretary Rakovan stated that when someone calls and states that they are having a bonfire, she lets the fire department know.

Public Works (Dave Trzcianka)

Mr. Trzcianka stated that the engineer needs to look at the bottom of North Avenue.

MOTION by Mrs. Shelkons, second by Mrs. Furr carried unanimously to authorize the engineer to look at the bottom of North Avenue.

Municipal (Dave Trzcianka)

Mr. Trzcianka stated that the Municipal Authority is putting an access area in for Economy Septic to be able to dump their sewage. It will be a fenced in area and monitored by the Baden Municipal Authority.

Library (Suzie Furr)

Mrs. Furr stated that a representative from the county attended their meeting as well a representative from the Ambridge School Board. They also have a potential librarian to hire. Mrs. Furr stated there is still one opening on the Library Board and Mr. Shelkons showed an interest.

MOTION by Mrs. Furr, second by Mr. Kotula carried unanimously to appoint Mr. Shelkons to the Library Board for a 4 year term.

Community Relations & Recreation (Dawn Singleton)

Mrs. Singleton presented the Parks and Recreation Report. She stated that the Easter Egg Hunt was a success. A letter was sent to the Baden Legion asking for use of their upper lot for the Community Yard Sale. They are also considering selling hot dogs, sausage, water... for the yard sale. They are working on getting vendors and sponsors for the Applefest.

Administration & Legislation (Bob Besong)

Mr. Besong stated that the walkway needs to be repaired. Secretary Rakovan noted that Youngblood was supposed to include the paving of the walkway when they return to finish the paving project.

Discussion took place regarding the Jefferson Street house. Secretary Rakovan stated that a letter needs to be sent to the County asking for tax exoneration.

SOLICITOR'S REPORT

Nothing to report

ENGINEER'S REPORT

Not present

MAYOR'S REPORT

Mayor Gagliardi reported that there were 310 calls last month and \$477.18 collected in fines.

Old Business Not on the Agenda, New Business or Unfinished Business

PRESIDENTS REPORT**ADJOURNMENT**

MOTION by Mr. Kotula, second by Mrs. Furr, carried unanimously to adjourn the meeting. Meeting adjourned at 7:35 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
April 14, 2018