

REORGANIZATION MEETING BADEN BOROUGH COUNCIL JANUARY 6TH, 2020

Mayor Samuel Gagliardi called the meeting to order at 6:30 PM after swearing in re-elected councilmen, Ted Kotula, David Trzcianka and John Shelkons in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Besong, Mrs. Furr, Mr. Kotula, Mrs. Montell, Mr. Shelkons, Mrs. Singleton and Mr. Trzcianka

ALSO PRESENT: Mayor Sam Gagliardi

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

NOMINATIONS FOR PRESIDENT

Mayor Gagliardi asked for nominations for President. Mr. Trzcianka nominated Judi Montell for President and Ted Kotula seconded the nomination. There were no additional nominations.

Roll Call – Nominating Judi Montell for President

Mr. Besong	Yes
Mrs. Furr	Yes
Mr. Kotula	Yes
Mrs. Montell	abstained
Mr. Shelkons	Yes
Mrs. Singleton	Yes
Mr. Trzcianka	Yes

Six (6) Yes – Judi Montell is President

NOMINATIONS FOR VICE PRESIDENT

Mayor Gagliardi asked for nominations for Vice President. Mrs. Singleton nominated Dave Trzcianka and Mr. Besong seconded the nomination. There were no additional nominations.

Roll Call – Nominating Dave Trzcianka for Vice President

Mr. Besong	Yes
Mrs. Furr	Yes
Mr. Kotula	Yes
Mrs. Montell	Yes
Mr. Shelkons	Yes
Mrs. Singleton	Yes
Mr. Trzcianka	Yes

Seven (7) Yes – Dave Trzcianka is Vice President

NOMINATIONS FOR PRO-TEM

Mayor Gagliardi asked for nominations for Pro-Tem. Mr. Trzcianka nominated Ted Kotula and Mrs. Singleton seconded the nomination. There were no additional nominations.

Roll Call – Nominating Ted Kotula as Pro-Tem

Mr. Besong	Yes
Mrs. Furr	Yes
Mr. Kotula	Yes
Mrs. Montell	Yes
Mr. Shelkons	Yes
Mrs. Singleton	Yes
Mr. Trzcianka	Yes

Seven (7) Yes – Ted Kotula is Pro-Tem

~ Newly Elected President, Judi Montell assumed to chair of the meeting ~

APPOINTMENTS

- BOROUGH SECRETARY

Motion by Mr. Trzcianka, second by Mr. Besong, carried unanimously to reappoint Elaine Rakovan under same terms and conditions.

- DEPOSITORY

Motion by Mrs. Singleton, second by Mr. Besong, carried unanimously to maintain WesBanco as the depository.

- TREASURER

Motion by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to maintain Elaine Rakovan as the treasurer.

- SOLICITOR

Motion by Mrs. Singleton, second by Mr. Trzcianka, carried unanimously to maintain Amato, Start & Associates as the borough solicitor.

- ENGINEER

Motion by Mr. Kotula, second by Mr. Trzcianka, carried unanimously to maintain Widmer Engineering.

MOTIONS

- **Advertise Meeting Dates**

Motion by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to set and advertise meeting dates for council and boards.

There will be no Wednesday meeting this month as the meeting dates need to be advertised.

- **Financial Signature Cards**

Motion by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to authorize the signing of financial signature cards by the appropriate officials.

- **Conferences & Seminars**

Motion by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously Authorize council/mayor to attend conferences and seminars in Pennsylvania.

BOARD APPOINTMENTS

- **Municipal Authority** 1 – 5 year term

Motion by Mrs. Singleton, second by Mr. Shelkons, carried unanimously to reappoint Dave Trzcianka to the Municipal Authority Board.

- **Zoning Hearing Board** 1 – 3 year term

Motion by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to reappoint Heather Blanarik to the Zoning Hearing Board.

- **Civil Service Commission** 1 – 3 year term

Motion by Mr. Kotula, second by Mrs. Singleton, carried unanimously to reappoint Lesabeth Trzcianka to the Civil Service Commission.

- **Planning Board** 1 – 5 year term

Motion by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to appoint Michael Stuban to the Planning Board.

- **Library Board** 2 – 6 year terms

Motion by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to reappoint Lesabeth Trzcianka and appoint Agnes Mauro to the Library Board...

- **Vacancy Board** 1 – 2 year term

Motion by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to reappoint Dave Kolar to the Vacancy Board.

- **Education Services** 1 – 3 year term

Motion by Mr. Kotula, second by Mr. Trzcianka, carried unanimously to reappoint Regina Larue to Education Services.

- **Parks & Recreation** 2 – 5 year terms

Mrs. Singleton asked that the appointments to the Parks & Recreation Board be tabled at this time.

COUNCIL APPOINTMENTS

- **PSAB Voting Delegates** 1 delegate and 1 alternate

Motion by Mr. Kotula, second by Mrs. Singleton, carried unanimously to appoint Dave Trzcianka as the delegate and John Shelkons as the alternate for the PSAB.

- **Beaver County COG Delegates** 1 delegate and 2 alternates

Tabled until we have more information regarding meeting dates and times.

VISITORS - None**DEPARTMENT REPORTS****Secretary**

1. **Zoning Hearing for McDonald's**
Hearing was on Monday, December 16th at 7:00 PM in the community room.
2. **USDA Grant/Loan**
No update.
3. **Trailer Court**
No update.
4. **Water Tank Maintenance Schedule**
Engineer is working on the maintenance schedule and what needs to be contracted out.
5. **Baden Properties to Sell**
No update
6. **Speed Humps/Traffic Calming**
Engineer is working on specs. Spoke with Economy Borough Manager. After they got the details of the location of the speed humps they sent post cards to all residents who lived on the entire length of road stating that if they are in favor of the speed humps they must return the post card. They required a 70 percent return/approval from residents. Their public works department installed the speed humps.

Council discussion took place regarding what guidelines we want to use in regards to notification of residents vs. property owners and the percentage of approvals from the residents/property owners, especially since the apartments are involved.

Mrs. Rakovan also noted that it was brought to her attention that the location of the speed humps in Economy Borough are along roads that do not have sidewalks and the locations within Baden do have sidewalks.
7. **Traffic Camera System (County)**
No update. Solicitation of local business for funding support is to be done by the Mayor and county representatives.
8. **Teamster Pension Grievance**
The arbitrator responded in favor of the teamster. Year-end 2019 pension adjustments were made and submitted to the pension plan.
9. **Civil Service Rules and Regulations Update**
Given to Civil Service Board. They are meeting this month to review them.
10. **Paving Project**
No update
11. **Posting of one side parking on North Avenue**
The amended ordinance is being advertised.
12. **Resolution**
Next week there will be a resolution to amend the Non-Uniform Pension Plan to include the arbitrator's decision on the pension plan calculation.
13. **Emergency Management Coordinator**
Last month Matt Loftus received his Basic Certification from the Beaver County Emergency Service Center for Baden Borough.

14. Young Lungs at Play FREE Program

Keystone Wellness Programs under the Pennsylvania Department of Health is promoting a 100% tobacco free policy that if the borough would adopt would result in free signage from the PA Department of Health, as well as Baden being place on the Department of Health Honor Roll.

15. Building/Equipment Repairs

In order to get prompt repairs and maintenance to our buildings and equipment I would like to make a list of all the phone numbers and contacts for services. If a copier is not working properly the individual department can call the service number. The same should go for the air conditioner, heater, garage doors, generators, electrician.... Many times employees wait for the secretary to address these matters and it only adds to the wait time to get the problem resolved, especially when the problem occurs over the weekend. Also, giving this list out would also be tied to making sure the department council chair and borough secretary are informed of the service call that was made.

Discussion took place regarding price caps, notification of the council chair and borough secretary.

16. OFFICE/ADMINISTRATIVE EXPENSES FOR JANUARY 2020

It is that time of year where we need to box up old records and prepare for the New Year. We will be ordering from Bauman Office Supplies (Staples if needed). Our order will include file folders, file boxes, pens, note pads, envelopes.... We have enough copy paper at this time so that will not be replenished at this time. We will also need to purchase stamps to mail out the utility bills. Stamp purchase is divided between the General and Water Fund as well as the municipal authority.

Restroom supplies and trash bags are purchased as needed from Bauman Office Supplies. We make these purchases every three to four months.

COMMITTEE REPORTS (2019)**Finance (John Shelkons)**

General Fund Balance \$64,590	Expenses \$109,681
Water Fund Balance \$77,178	Expenses \$59,450

Public Safety (Ted Kotula)

Nothing to report

Building, Property & Grounds (Ted Kotula)

Nothing to report

Public Works (Dave Trzcianka)

Nothing to report

Municipal (Dave Trzcianka)

Nothing to report

Library (Suzie Furr)

Nothing to report

Community Relations & Recreation (Dawn Singleton)

Nothing to report

Administration & Legislation (Bob Besong)

Nothing to report.

MAYOR'S REPORT

Nothing to report.

Old Business Not on the Agenda, New Business or Unfinished Business

Mrs. Trzcianka asked about Waste Management no longer taking glass in recycling. Council noted that they are aware of this and it must be a DEP issue.

PRESIDENTS REPORT

Nothing to report.

ADJOURNMENT

MOTION by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to adjourn the meeting at 6:55 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
January 15th, 2020