

**REGULAR MEETING
BADEN BOROUGH COUNCIL
February 15th, 2023**

Council President Dave Trzcianka called the Regular Meeting of Council to order at 6:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Bosh, Mr. Jones, Mr. Miller, Mr. Shelkons, Mrs. Singleton, Mr. Stuban and Mr. Trzcianka

NOT PRESENT:

ALSO PRESENT: Attorney James Amato, Engineer Tony Sadaka

This meeting is being electronically recorded by the Borough Manager.

AGENDA (Changes and/or Deletions)

MINUTES

MOTION by Mr. Stuban, second by Mrs. Singleton, carried unanimously to approve the minutes of January 11th and 18th, 2023.

BILLS TO BE PAID

MOTION by Mrs. Singleton, second by Mr. Stuban, carried unanimously to pay all bills with two signatures.

RESOLUTIONS – None

ORDINANCE – None

BIDS – None

CORRESPONDENCE

1. Letter from office clerk, Christine Niehenke, announcing her retirement. Her last day of work will be April 28th. She thanked council for allowing her the opportunity to serve the citizens of Baden for over 25 years.

Motion by Mr. Bosh, second by Mrs. Singleton, carried unanimously to accept the retirement/resignation of Christine Niehenke.

COMMITTEE REPORTS

Finance (John Shelkons)

- General Fund Balance \$138,178 - Expenses \$253,727
- Water Fund Balance \$173,576 - Expenses \$144,891

Part Time Office Clerk

Mr. Shelkons addressed council in regards to what they felt the hourly rate should be for a part time clerk. Discussion took place regarding the position having no benefits. The lowest rate would be \$15 with a max of \$18 depending on experience.

MOTION by Mr. Bosh, second by Mrs. Singleton, to advertise the office clerk position and depending upon experience the pay rate will be from \$15 to \$18 per hour. Mr. Stuban voted No.

ROLL CALL to advertise for the part time office clerk position

Mr. Bosh	Yes
Mr. Jones	Yes
Mr. Miller	Yes
Mr. Shelkons	Yes
Mrs. Singleton	Yes
Mr. Stuban	No
Mr. Trzcianka	Yes

Six (6) Yes, One (1) No – Motion Carried

Public Works, Sanitation & Municipal Authority (John Jones)

DEP Annual Water Reports

Mr. Jones asked the manager to go over the report. Mrs. Rakovan went over the handout on the report. Our unaccounted for was last year was 36.4%. This is very high. Public works did find one big leak under State Street and a second large break was found while reading the water meter in December. Since then, our readings at the intake have dropped. In January of 2022 we pulled 8,770,000 gallons from AWA. In January 2023 it dropped to 7,264,000 gallons. This is a difference of 1,506,000 gallons. If this continues then our loss percentage should drop to the low levels we use to have in the past.

Dump Truck Repair

Mr. Trzcianka stated that the dump with the bent bed is actually a broken pin. The cost is \$1,508 to repair. He felt that we should go ahead and fix it.

Technology, Social Media, Library & Community Relations (Joe Bosh)

Library

The board elected officers at their meeting. Lesabeth Trzcianka is President, Donna Napolitan is Vice President, Pam Seanez is Treasurer and Rachel Kleemok Secretary. The library has many events planned including hatching eggs, farmers market, tree planting event... They are waiting on grant funding for shelving. Midland has free shelves to give away. Public works will pick up the shelves of needed. State aid has gone up by \$3,000.

Administration & Legislation (Doug Miller)

T-Mobile

MOTION by Mr. Miller, second by Mrs. Singleton, carried unanimously to have the solicitor review T-Mobiles request to lower the rent costs.

General Government, Building Property/Grounds, Parks & Rec (Dawn Singleton)

Property Line

Motion by Mrs. Singleton, second by Mr. Stuban, carried unanimously to have the solicitor and engineer properly word the deed to the borough property to include the paper alley behind the properties on State Street and mark the alley accordingly.

Public Safety (Michael Stuban)

Prevention Network

MOTION by Mr. Stuban, second by Mrs. Singleton, carried unanimously to authorize the solicitor to take legal action against the Prevention Network for collection of past due bills.

Thank You Dinner

MOTION by Mr. Stuban, second by Mr. Bosh, carried unanimously to authorize funding up to \$4,000 for the dinner.

Civil Service Interview

Mrs. Trzcianka stated that the interview will be on Tuesday, February 28th at 4:30 PM.

Regional Police Board

MOTION by Mr. Stuban, second by Mr. Bosh, carried unanimously to keep Mr. Stuban, Mr. Shelkons and Mayor Montell on the board.

SOLICITOR'S REPORT

Nothing to report

ENGINEER'S REPORT

1. USDA - Water System Improvements Final plans and specifications for the project have been submitted to USDA for review and comment.
2. State Street Waterline Replacement (North to Virginia) WEI resubmitted the Penndot Highway Occupancy Permit application after making revisions to address comments received from Penndot.
3. Storm Inlet Replacements - ARPA Grant WEI is preparing a Highway Occupancy Permit submission to be sent to Penndot for the inlet replacement work on State Steet.
4. Boat Launch Permit (GP-3) We responded to comments from Beaver County Conservation District on the General Permit (GP-3) application for the boat launch on the Ohio River. We are waiting for a response from BCCD.
5. DEP Water System Notice of Violation (NOV) – Harmony Water Storage Tank Upgrades The DEP Public Water Supply (PWS) permit application was submitted in December and DEP let us know that it was administratively complete and going to the technical review phase on January 12.
6. CDBG FY 2023 Grant Application The CDBG grant application is due March 31, 2023. WEI is available to provide assistance as needed. Johnson Avenue – The only way to find the source is to dig it up. Discussion took place regarding safety issues. Council concluded that public works can dig up the road and waterline.

MAYOR'S REPORT

Nothing to report

PRESIDENTS REPORT

Old Business Not on the Agenda, New Business or Unfinished Business

A resident spoke up and asked if we could comment about what is going on in Ohio with the train derailment. Mrs. Rakovan read a memo from Ambridge Water Authority stating that their water is fine and is being test regularly by them and the DEP and EPA. The resident asked about air quality and she was told that the borough and emergency services has not been informed of any potential safety issues.

ADJOURNMENT

MOTION by Mrs. Singleton, second by Mr. Stuban, carried unanimously to adjourn the meeting at 6:33 PM.

Respectfully submitted for approval,

Borough Manager, Elaine K. Rakovan
March 8, 2023