

**REORGANIZATION MEETING  
BADEN BOROUGH COUNCIL  
JANUARY 3<sup>RD</sup>, 2022**

Due to not having a Mayor, Councilwoman Dawn Singleton was asked to call the meeting to order at 6:40 PM after the swearing in of councilmembers Michael Stuban, Joseph Bosh, Douglas Miller and Dawn Singleton by Judge Alex Korol in the Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mr. Bosh, Mr. Jones, Mr. Miller, Mr. Shelkons, Mrs. Singleton, Mr. Stuban and Mr. Trzcianka

**ALSO PRESENT:** Foreman Michael Josapak

**ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES**

**NOMINATIONS FOR PRESIDENT**

Mrs. Singleton asked for nominations for President. Mr. Stuban nominated Dave Trzcianka. Mrs. Singleton asked three times if there were any other nominations.

**MOTION** by Mr. Stuban, second by Mr. Jones, carried unanimously to close the nomination for president. Mr. Trzcianka is council president.

**NOMINATIONS FOR VICE PRESIDENT**

Mrs. Singleton asked for nominations for President. Mr. Stuban nominated John Shelkons. Mrs. Singleton asked three times if there were any other nominations.

**MOTION** by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to close the nomination for vice president. Mr. Shelkons is council vice president.

**NOMINATIONS FOR PRO-TEM**

Mrs. Singleton asked for nominations for Pro Tem. Mr. Stuban nominated Joe Bosh. Mrs. Singleton asked three times if there were any other nominations.

**MOTION** by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to close the nomination for Pro Tem. Mr. Bosh is Pro Tem.

*~ Newly Elected President, Dave Trzcianka assumed to chair of the meeting ~*

**APPOINTMENTS**

- BOROUGH SECRETARY

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to table the appointment of borough secretary.

- DEPOSITORY

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to maintain WesBanco as the depository.

- TREASURER

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to maintain Elaine Rakovan as the treasurer.

- AUDITOR

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to maintain Mark Turnley as the borough auditor and to have them start the 2021 audit.

- SOLICITOR

**Motion** by Mrs. Singleton, second by Mr. Stuban, carried unanimously to maintain Amato, Start & Associates as the borough solicitor.

- ENGINEER

**Motion** by Mrs. Singleton, second by Mr. Bosh, carried unanimously to maintain Widmer Engineering.

- BUILDING INSPECTOR/CEO

After discussion council will hold on the appointment of building inspector/CEO until further review.

## MOTIONS

- **Advertise Meeting Dates**

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to set and advertise meeting dates for council and boards. Council will meet on the second and third Wednesday of the month with the exception of December where the meetings will be on the first and second Wednesday.

- **Financial Signature Cards**

**Motion** by Mrs. Singleton, second by Mr. Stuban, carried unanimously to authorize the signing of financial signature cards by the appropriate officials.

- **Conferences & Seminars**

**Motion** by Mrs. Singleton, second by Mr. Stuban, carried unanimously to authorize council/mayor to attend conferences and seminars in Pennsylvania.

## BOARD APPOINTMENTS

- **Municipal Authority**                      1 – 5 year term

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to reappoint George Flemming to the Municipal Authority Board.

- **Zoning Hearing Board**                      1 – 3 year term

**Motion** by Mr. Trzcianka, second by Mr. Bosh, carried unanimously to move Butch Singleton from an alternate to a full-term board member.

- **Civil Service Commission** 1 – 3 year term

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to appoint Jack Spencer to the Civil Service Board.

Mr. Stuban commented that Justin Woytovich expressed not wanting to serve on the board however we do not have an official letter at this time.

- **Planning Board** 1 – 5 year term

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to appoint Jim Niehenke to the Planning Board.

Mr. Stuban commented that he resigns from the planning board and that Justine Woytovich also expressed not wanting to serve on the board.

- **Library Board** 2 – 6 year terms

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to reappoint Pam Seanez and Rachel Kleemook to the Library Board.

- **Vacancy Board** 1 – 2 year term

No appointment at this time.

- **Education Services** 1 – 3 year term

**Motion** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to ask the solicitor if this board is necessary.

- **Parks & Recreation** 1– 5 year terms

**Motion** by Mrs. Singleton, second by Mr. Stuban to reappoint Rachael Neish to the Parks & Recreation Board.

## **COUNCIL APPOINTMENTS**

- **PSAB Voting Delegates** 1 delegate and 1 alternate

**Motion** by Mr. Stuban second by Mrs. Singleton, carried unanimously to appoint Joe Bosh as the voting delegate.

**Motion** by Mrs. Singleton, second by Mr. Shelkons, carried unanimously to appoint Michael Stuban as the alternate for the PSAB.

- **Beaver County COG Delegates** 1 delegate and 2 alternates

**Motion** by Mr. Stuban, second by Mr. Jones, carried unanimously to appoint John Shelkons at the delegate and Joe Bosh and Dawn Singleton as the alternates.

**VISITORS - None**

## **DEPARTMENT REPORTS**

## **COUNCIL REPORTS**

## **MAYOR'S REPORT**

## **PRESIDENTS REPORT**

**Old Business Not on the Agenda, New Business or Unfinished Business**

Mr. Shelkons informed council of the railroad knocking over some of the borough trees. He stated that if council was in agreement he would speak with the railroad regarding our concerns which include erosion control.

**Motion** by Mr. Stuban, second by Mrs. Singleton carried unanimously to go into executive session regarding personnel at 6:55 PM.

**Motion** by Mrs. Singleton, second by Mr. Stuban carried unanimously to return to session at 7:10 PM.

**Motion** by Mr. Stuban, second by Mrs. Singleton carried unanimously to make the current secretary, Elaine Rakovan, manager at a pay rate of \$30/hour.

**Motion** by Mr. Stuban, second by Mr. Shelkons carried unanimously to appoint Judi Montell as Mayor.

**ADJOURNMENT**

**MOTION** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to adjourn the meeting at 7:13 PM.

Respectfully submitted for approval,



Elaine K. Rakovan  
Borough Secretary  
January 12<sup>th</sup>, 2020