

REGULAR MEETING BADEN BOROUGH COUNCIL JULY 19TH, 2023

Council President Dave Trzcianka called the Regular Meeting of Council to order at 6:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Bosh, Mr. Jones, Mr. Shelkons, Mrs. Singleton, Mr. Stuban and Mr. Trzcianka

NOT PRESENT: Mr. Miller

ALSO PRESENT: Mayor Judi Montell, Attorney James Amato, Engineer Tony Sadaka, Fire Chief and CEO Dennis Baker Jr.

This meeting is being electronically recorded by the Borough Manager.

AGENDA (Changes and/or Deletions)

VISITORS

Michael Fedell owner of 535 State Street address council in regards to the possible motion to adopt an ordinance establishing a fire safety & property maintenance inspection program. Mr. Fedell wanted to reserve his comments after hearing about the ordinance.

Mr. Bosh stated that he would like for the ordinance to move forward however the fees for the inspection should be absorbed by the borough. For excessive reinspection and violations, the fees will be the responsibility of the business owner. Notification will be given to the business owner in advance listing what the inspection involves. The program would not start until 2024.

Mr. Fedell was fine with the changes. Patsy Borriello commented that if Mr. Fedell was fine with it, then he is fine with it too.

It was noted that the ordinance at this time is for commercial and business properties only. Residential properties (apartments) are not a part of the inspection program at this time.

MINUTES

MOTION by Mr. Stuban, second by Mrs. Singleton, carried unanimously to approve the minutes of June 21st, 2023.

BILLS TO BE PAID

MOTION by Mrs. Singleton, second by Mr. Stuban, carried unanimously to pay all bills with two signatures.

RESOLUTIONS – None

ORDINANCES – Advertised in the Beaver County Times for Public Review (tabled June 2023)

- 978 Establishing a fire safety & property maintenance inspection program within the Borough of Baden

MOTION by Mr. Bosh, second by Mr. Jones establishing a commercial fire safety & property maintenance inspection program within the Borough of Baden with amendment to appendix A so that the borough pays for the annual inspection fee and 2 reinspection's of previously found violations.

BIDS – Two Bid Tabulations will be presented by the engineer

1. Fourth Street and Route 65 Waterline (Bid Tabulations Attached)

- Lowest Bidder was Stefanik's Next Generation at \$272,132.

MOTION by Mr. Stuban, second by Mr. Jones to award the Fourth Street and Route 65 Waterline project to Stefanik's.

2. USDA Loan Waterline Project (Bid Tabulations Attached)

Mr. Sadaka went over the bid information which consisted of a base bid plus two Alternate bids which included fire hydrant replacement. Depending upon if the borough chooses to do both or one of the alternate bids in addition to the base bid the lowest bidder will be a different contractor. Mr. Sadaka also went over what the USDA Loan will cover and how much would have to be paid by the borough. Discussion followed. Mr. Sadaka noted that we have 60 days to respond. Also, the USDA needs to approve the bids.

CORRESPONDENCE – None

COMMITTEE REPORTS

Finance (John Shelkons)

- General Fund Balance \$188,134 - Expenses \$155,192
- Water Fund Balance \$328,742 - Expenses \$81,781

2022 Audit

MOTION by Mr. Shelkons, second by Mr. Bosh, carried unanimously to accept the 2022 General and Water Fund Audit

Public Works, Sanitation & Municipal Authority (John Jones)

The Public Works Report is as follows:

6/1/23 - 6/11/23

- Pumps and one calls
- Water samples
- Final water reads
- Water break Union Ave
- Clean up from water break
- Cut grass / Chipping jobs
- Put on chipper box
- Repair catch basins
- Weed whack Harmony Rd and overgrown ROW's
- Cold patch

6/12/23 - 6/18/23

- Pumps and one calls
- Finals
- Water shut offs
- Clean garages
- Water turn on's
- Repair catch basins
- Locate McKee curb box
- Replace street sign tops
- Weed whack Tevebaugh
- Grade Tevebaugh

6/19/23 - 6/25/23

- Pumps and one calls
- Water samples
- Grant St Sewer line inspection
- Fix flags
- Begin to read quarterly water meters
- Cut grass
- Locate and remove debris 3rd St curb box
- Clean out valves North Ave, Virginia and 65

6/26/23 - 6/30/23

- Pumps and one calls
- Water samples
- Tear out concrete 438 Murphy from water break
- Form and pour concrete for 438 Murphy
- Tear out, form and pour concrete Rotteck sidewalk
- Cut grass
- Yard restoration 438 Murphy and Rotteck
- Replace AC filters in borough building
- Water meter re-reads

Rochester paving to begin water break patch work July 10 and should be finished by July 20.

Phillips St. has been tarred and chipped.

2 catch basins and 80 foot of pipe have been replaced on Tevebaugh in preparation for paving.

The State Street Park benches and steps need redone/replaced as it's becoming a safety hazard.

New John Deere backhoe is schedule for the week of August 14.

2 PW employees scheduled to test for water certification on July 18.

Electrician to begin installing 60amp service for Harmony Tank building July 22. Once that is completed we will need to run conduit up side of tank to the top hatch for water lines and electrical. The chlorine tank has been ordered and will need to be plumbed for mixing station once it has arrived.

Planning to replace storm drain/pipe on 4th St. and North.

Begin painting after replacement of storm sewer on 4th and North.

Technology, Social Media, Library & Community Relations (Joe Bosh)

Up & Running Computer Service

MOTION by Mr. Bosh, second by Mrs. Singleton, carried unanimously to have the solicitor respond to the letter from Up & Running Computer Service.

Administration & Legislation (Doug Miller)

Not present

General Government, Building Property/Grounds, Parks & Rec (Dawn Singleton)

Harvest Festival

Mrs. Singleton stated that she got several applications in for the Harvest Festival.

Public Safety (Michael Stuban)

Ordinance Revision

Mr. Stuban asked council to review the information he handed out regarding setting fines for Code Enforcement.

Police Report

Mr. Stuban handed out the regional police report and noted that the information is online at the Beaver Valley Regional Police Departments website. The total summary breakdown for the three municipalities are:

13 arrests
7 DUI
73 traffic citations
7 non traffic arrests

Rochester Township is interested in joining the regional police department.

Mr. Stuban stated that we are meeting with a grant writer this Friday to see if she could assist the regional police department.

SOLICITOR'S REPORT

Nothing to report

ENGINEER'S REPORT

1. **USDA - Water System Improvements** - Bids were opened Monday for this project.
2. **State Street Waterline Replacement (North to Virginia)** - Bids were opened Monday for this project.
3. **Storm Inlet Replacements - ARPA Grant** - The Penndot HOP was received for this project. The next step is to finalize the bid package and get bids for the project.
4. **Johnson Avenue** - WEI met with Borough representatives and Stefanik's Next Generation Contracting at Johnson Avenue on Friday to discuss a project to control groundwater beneath the street.
5. **DEP Water System Notice of Violation (NOV)** – Harmony Water Storage Tank Upgrades - The storage building construction is ongoing. WEI has been providing

assistance as needed during the equipment ordering and construction process. Delivery of the main disinfection residual management equipment cannot be scheduled until timeframe for completion of the building and delivery of needed equipment (such as sodium hypochlorite storage tank) is known.

6. **DEP Water Service Line Inventory** - Waterline inventory is due to be submitted to DEP by October 2024.

MAYOR'S REPORT

PRESIDENTS REPORT

Old Business Not on the Agenda, New Business or Unfinished Business

Mrs. Rakovan informed council that with the tar and chipping of Phillips Street there have been many complaints about the loose chips. She spoke to PennDot and was told that they will come back around two to three times with the street sweeper to pick up the loose chippings.

Mrs. Singleton informed council that the Baden American Legion is organizing a flag etiquette day on October 7th. They will be selling flags, go over how to properly display it. Retirement of flags takes place twice a year at the legion by the boy scouts.

ADJOURNMENT

MOTION by Mrs. Singleton, second by Mr. Stuban, carried unanimously to adjourn the meeting at 6:35 PM.

Respectfully submitted for approval,

Borough Manager, Elaine K. Rakovan
August 9, 2023