

**REGULAR MEETING  
BADEN BOROUGH COUNCIL  
MAY 17<sup>TH</sup>, 2023**

*No Pre-meeting*

Council President Dave Trzcianka called the Regular Meeting of Council to order at 6:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mr. Bosh, Mr. Jones, Mr. Miller, Mr. Shelkons, Mrs. Singleton, and Mr. Trzcianka

**NOT PRESENT:** Mr. Stuban, Mayor Judy Montell

**ALSO PRESENT:** Attorney James Amato, Engineer Tony Sadaka, Fire Chief and CEO Dennis Baker Jr.

*This meeting is being electronically recorded by the Borough Manager.*

***Due to not having a work session this month, there are items that may be addressed and acted upon during tonight's meeting that may not be on the agenda. Within 24 hours of tonight's meeting, the Manager is instructed to place an updated agenda on the borough website showing the additional actions taken this evening.***

**MOTION** by Mr. Bosh, second by Mrs. Singleton, carried unanimously to have the Manager post an updated agenda on the borough website.

**AGENDA (Changes and/or Deletions)**

**VISITORS - None**

**MINUTES**

**MOTION** by Mr. Bosh, second by Mrs. Singleton, carried unanimously to approve the minutes of April 12<sup>th</sup> and 19<sup>th</sup>, 2023.

**BILLS TO BE PAID**

**MOTION** by Mrs. Singleton, second by Mr. Jones, carried unanimously to pay all bills with two signatures.

**RESOLUTIONS – None**

**ORDINANCE – None**

**BIDS – (Quotes)**

Note: The water tank building is a part of the emergency DEP Project. The price is only for the building itself, not the additional cost for the equipment, electrical and plumbing.

- **DEP Required Building for Water Tank** (4 companies were contacted, 1 response)

Jerry's Custom Carpentry                      \$29,650

**MOTION** by Mrs. Singleton, second by Mr. Jones, carried unanimously to hire Jerry's Custom Carpentry to build the required building for the water tank on Harmony Road, per DEP requirements.

- **Road Patching/Paving (from waterline breaks)**

Friend Surface Solutions                      \$11,400  
Rochester Paving                                      \$9,975

**MOTION** by Mr. Bosh, second by Mrs. Singleton, carried unanimously to have Rochester Paving patch the roads.

## **CORRESPONDENCE – None**

## **DEPARTMENT REPORTS**

### **MANAGER**

1. **Theater**  
No update.
2. **Water Ordinance Update**  
No update.
3. **SPC Regional Traffic Signal Grant**  
No update.
4. **Beaver County ARPA Municipal Infrastructure Grants**  
We received a letter on February 21, 2023 from the county stating that the \$204,000 ARPA funding must be spent by December 31, 2024. This money carries with it, a 20% contribution by the borough. NO UPDATE
5. **Harmony Road Property**  
The county updated the borough cost to a lower amount. Need to get the school district to sign off on the form. In progress.
6. **Beaver Valley Regional Police Department**  
Full operation of the new regional will take place on June 4<sup>th</sup>.
7. **H2O Grant**  
No updates
8. **T-Mobile**  
Emails and documentation from previous T-Mobile representatives have been sent to the solicitor.  
NO UPDATE.
9. **Part Time Clerk**  
Sasha Diccio is the new part time office clerk.
10. **Meeting Room Chairs**  
No Update
11. **AWT Easement**  
Easement has been signed by AWT and given to the solicitor for filing at the county.
12. **Property Damage**

A tree fell on in the back of the borough building damaging the fence around the generator. At this time the generator does not seem to be damaged. A claim was filed with the insurance company. The cost for the fence is \$2,085 and the tree cost is \$12,500. Payment for the claim has already been received.

### **13. Up & Running Computers**

Copies of the bills were given to Mr. Bosh for review and input and additional attempts have been made via text and in person regarding discrepancies / questions on the billing. Currently using MGSoft- Net who the regional police department uses. While working on the police department server they discovered that the police and borough share a network which is not good as noted in this email received today from MGSoft-Net....

“As I mentioned on the phone, we found that the borough and police department are on the same network. Currently, it’s possible for someone either network to get access to the other one, so we should separate those. Our first step is to map the network to see where all of the cables go, so we can move to the new network. I talked to our cabling guy and he’s estimating \$1000, but that’s for a full day’s work. I don’t think it will take that long and we will only charge you for the hours he spends there. I’ve attached a quote with his labor, plus our labor to setup a separate network for the borough. Depending on what he finds, we might have to run additional cables, but that’s all I would anticipate that’s not included in the quote. If you have any questions, let me know.”

Discussion took place regarding Up & Running Computer Service invoicing. Council instructed the Manager to send a letter to Up & Running Computer Service with payment of what the borough feels is owed and asking for clarification on the balance owed as well as letting them know that we ending their service for the borough.

### **14. Murphy Avenue Waterline Break**

The break caused undermining of a resident’s driveway. The resident is asking for the portion of her damaged driveway be repaired.

### **15. Late Utility Billing**

Penalty was applied to all late bills and are being mailed out. There are 177 late bills being mailed out.

### **16. Online Bill Payments**

The online bill payment is being utilized by residents. Over \$126,000 was collected via the online service.

### **17. Newsletter**

Three articles that Mr. Stuban wrote will be emailed to Erica Loftus as well as photos of the current Conway police officers that will be a part of the regional. Need to still get Baden’s officers.

### **18. Tree Removal**

Tot Lot tree - \$3500 Large tree hung up on another tree... very dangerous  
Kellinger Water Tank - \$2000 Large snapped tree hanging onto the water tank fence (DEP issue)

**MOTION** by Mr. Bosh, second by Mrs. Singleton, carried unanimously to have the trees removed.

**PUBLIC WORKS** (written report provided as follows)

### **4/3/23-4/9/23**

- Pumps and one calls
- Bauman Camilla water break

- Tree and debris clean up
- Water final readings
- Water samples
- Ehman sewer lateral
- Dirty water 704 Dettmar
- Meeting with engineer for MS4's

#### **4/10/23-4/16/23**

- Pumps and one calls
- Winterize spreaders
- Change oil in Exmarks
- Fire extinguisher inspections
- Begin water classes for Rod and Joel
- Sweep streets
- Make grass cutting schedule

#### **4/17/23-4/23/23**

- Pumps and one calls
- Water samples
- Jet Dippold Avenue
- Jet McKee Avenue
- Sweep streets
- Potholes on Tevebaugh
- Potholes in alley's
- Cut grass
- Murphy water break

#### **4/24/23-5/1/23**

- Pumps and one calls
- Lead line inventory
- Water finals
- Cut grass
- Jet Berry street sewer line
- Remove fire department sign

Penndot to tar and chip Phillips St and State St in June

- We contacted Penndot about paving over MH #150 at Phillips and Straube before tar and chipping. We marked it for them to dig up so we can add a riser. Penndot has not responded.

The water break at the intersection of Camilla St and Bauman uncovered lead sealed valves and fittings. One was replaced and the other was completely removed. There is a good possibility that Camilla, Bauman, Wolfe, and Steele St have lead sealed valves and fittings as the lines have not been replaced for an undocumented amount of time.

2 PW employees have started the Water Certification classes that occur every Tuesday. The exam will be in July.

One summer help has been hired and we are still looking for one more helper.

Pumpman has been contacted to replace Pump 2 at prospect pump house. This is the last pump (4<sup>th</sup> one) that needs to be rebuilt.

Rochester paving has been contacted to patch and re-pave 8 water breaks over the winter, also to include Bauman.

We have talked to the engineer involved with paving Tevebaugh for Westview Water. They have no plans for water run off or drainage. This needs to be addressed with their engineers/Westview before they pave.

Currently waiting on quote for Harmony Tank chlorination building

Military banners will be going up next week

- We cannot put specific banners on specific poles. We do not have time to sort through all of the banners

Dump Truck: 3-4 months for chassis and then 3-4 months for bed, spreader, and plow.

Man door for PW garage under library is inoperable condition and needs replaced. IT is a safety hazard. Jerry's Custom Carpentry will replace it after completing the building at the water tank.

Some kind of ground cover is needed on the hillside at park. When it rains, mud washes down onto the sidewalk and washing the hillside away. Ground cover would also cut down weed whacking time.

The park benches and steps need redone/replaced as it's becoming a safety hazard.

- Toilet replaced in the library

## **POLICE DEPARTMENT**

Officer in Charge Derek Shipley stated that this is the last meeting with the Baden Borough Police Department. He thanked council for the 13 years that he served as a Baden Police Officer.

## **FIRE DEPARTMENT**

Chief Baker stated that the fire department had their first public safety day (community event). It went very well. He thanked Matt Loftus and Eric Dunmyer for putting the event together. There was a lot of good feedback and they will be making this an annual event.

## **CODE ENFORCEMENT**

Mr. Baker stated that last week he sent out 45 letters for property maintenance (mainly high grass).

## **COMMITTEE REPORTS**

### **Finance (John Shelkons)**

- |                        |           |            |           |
|------------------------|-----------|------------|-----------|
| • General Fund Balance | \$229,816 | - Expenses | \$224,761 |
| • Water Fund Balance   | \$276,967 | - Expenses | \$135,762 |

### **Tevebaugh Road Paving / West View Water Meeting**

Mr. Shelkons felt that a meeting should take place between the borough engineer, public works and West View Water prior to the paving of Tevebaugh Road to get clarification of road width, water runoff control... storm sewers.

Mr. Sadaka stated that a few years ago the plans were submitted by West View Water and reviewed by the borough. Then the agreement was signed by the borough for West View Water to pave Tevebaugh Road.

**MOTION** by John Shelkons, second by Mrs. Singleton to have a meeting of the appropriate parties and walk through for the West View Water Tevebaugh Road paving project.

**Public Works, Sanitation & Municipal Authority (John Jones)**

Nothing to Report

**Technology, Social Media, Library & Community Relations (Joe Bosh)**

Mr. Bosh commented on the fire departments Public Safety Day, stating it was an excellent event. There is a lot of public safety and healthcare experience associated with the fire department. The training gave everyday useful safety information as well as for emergency situations. He stated it was comforting to see and he is thankful that it will be done again next year.

**Website**

Mr. Bosh stated that everything is going well with the website and he will continue to add and update it as needed. He asked that council give him any information for the website/Facebook as they feel needed.

**Newsletter**

The newsletter is being worked on.

**Library**

Lesabeth Trzcianka reported that the library received a \$10,000 grant from the American Library Association. They would like to change the lighting in the library. The cost for the lighting with a rebate is \$2,528.34. The library is asking for council's approval to replace the lighting. Additional funding would be used to seal the cement and steps in front of the library. They would like public works to put down the sealant.

Fifty five families participated in the farmers market that was held in April.

\$2,600 was received from Aliquippa for technology restoration.

Discussion took place regarding the cement condition (peeling, pitting). The engineer is going to look at the cement at the library.

**Administration & Legislation (Doug Miller)**

Nothing to Report

**General Government, Building Property/Grounds, Parks & Rec (Dawn Singleton)**

**Community Yard Sale**

Mrs. Singleton stated that the yard sale will be June 10<sup>th</sup>.

**Harvest Festival**

Applications are being sent out

**Banners**

Mrs. Singleton thanked public works for putting up the banners. There are a total of 99 banners and three more coming in.

## **Playgrounds**

Rubber mulch has been ordered for the playgrounds to keep the ground base at a safe depth. Cost will be approximately \$4,000

## **Public Safety (Michael Stuban)**

Not Present

## **SOLICITOR'S REPORT**

Nothing to report

## **ENGINEER'S REPORT**

1. USDA - Water System Improvements  
We responded to USDA comments and resubmitted final plans and specification for approval by USDA.
2. State Street Waterline Replacement (North to Virginia)  
We have a bid package for bids to coincide with the USDA water line project.
3. Storm Inlet Replacements - ARPA Grant  
We plan on submitting the HOP application this week.
4. Boat Launch Permit (GP-3)  
We responded to comments from Beaver County Conservation District on the General Permit (GP-3) application for the boat launch on the Ohio River. We are waiting for a response from BCCD.
5. DEP Water System Notice of Violation (NOV)  
Harmony Water Storage Tank Upgrades ... A small storage building for housing storage tank and chlorination equipment is needed prior to delivery of the chlorination equipment. Delivery of the equipment cannot be scheduled until timeframe for completion of the building and other small items is known.
6. Consumer Confidence Report (CCR) WEI is preparing the CCR and will provide a draft for review.
7. DEP Water Service Line Inventory Waterline inventory is due to be submitted to DEP by October 2024.

## **MAYOR'S REPORT**

Not Present

## **PRESIDENTS REPORT**

Mr. Trzcianka asked how the summer help is working out and if we are hiring another one. Rodney Keenan (foreman) stated that the current help is working out great and he would still like an additional summer employee.

Mr. Trzcianka stated that the Cardwell boys bought APLS next to Speedway. They would like to do some mulching for the borough. He will have them contact the borough manager.

## **Old Business Not on the Agenda, New Business or Unfinished Business**

## **ADJOURNMENT**

**MOTION** by Mr. Jones, second by Mrs. Singleton, carried unanimously to adjourn the meeting at 6:38 PM.

Respectfully submitted for approval,

Borough Manager, Elaine K. Rakovan  
June 21<sup>st</sup>, 2023