

# **PRE-MEETING BADEN BOROUGH COUNCIL OCTOBER 11<sup>TH</sup> , 2023**

Council President Dave Trzcianka called the Pre-Meeting of Council to order at 6:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

**PRESENT:** Mr. Jones, Mr. Miller, Mr. Shelkons, Mrs. Singleton, Mr. Stuban and Mr. Trzcianka

**NOT PRESENT:** Mr. Bosh

**ALSO PRESENT:** Mayor Montell

## **ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES**

**AGENDA (Changes and/or Deletions)**

**VISITORS – None**

## **DEPARTMENT REPORTS**

### **Manager**

1. **Wall – Corner of Lincoln Avenue and Phillips Street**  
Citation filed with the magistrate. PennDOT also sent a letter to the property owner regarding encroachment onto the PennDOT right of way.
2. **Westview Tevebaugh Road Paving Project**  
Project is underway. The contractor has weekly meetings that the Public Works Foreman attends as needed.
3. **Projects**  
Johnson Avenue – Drainage repair complete. Needs blacktop.  
Fourth Street – Waterline replaced.  
Bauman Avenue – Working on waterline.  
Storm Sewers on State Street and lower Bauman Avenue are being worked on.  
Old State Street by Punks – Will start after Bauman Avenue waterline is replaced.
4. **Utility Billing**  
Water Bills have been mailed out. Due date is November 8<sup>th</sup>.
5. **S&P Rating**  
The S&P Rating evaluation has been completed. Baden Borough has moved up to an A+ rating. The last step is to review the report before final submission.
6. **Fire Insurance Relief**  
The fire relief funding in the amount of \$18,460.62 was received on September 21<sup>st</sup> and a check for the full amount has been given to the fire department.
7. **2023 Pension State Aid**  
Pension state aid in the amount of \$75,762.54 was received on September 27<sup>th</sup>. Final distribution to the pensions will be done within the next 30 days.

**8. PennVest Meeting**

PennVest virtual meeting with PennVest, the borough engineer and manager will be held on October 24<sup>th</sup>.

**9. Utility Billing Ordinance Update**

Started to write a new ordinance for the water and garbage billing. Once completed the municipal authority will need to amend (write) their sewage billing ordinance.

**10. Building Inspect**

Council has been given a copy of information from Middle Department Inspection Agency (MDIA) for building inspector consideration.

**11. Resolution**

Baden is responsible for the police pension MMO for 2024. The annual resolution is needed for next week stating that the police do not have to contribute to the pension plan.

**12. Ordinance for Non-Uniform Joinder Agreement**

The non-uniform contract did not coincide with the pension joinder agreement regarding pension payments will be made up to the date of separation from employment. Motion to advertise will be needed at next week's meeting.

**13. Ordinance regarding Baden Police regionalization with the Beaver Valley Regional Police**

Copy of the ordinance has been given to council. Motion to advertise will be needed at next meeting.

**14. Beaver County ARPA Municipal Infrastructure Grants**

We received a letter on February 21, 2023 from the county stating that the \$204,000 ARPA funding must be spent by December 31, 2024. This money carries with it, a 20% contribution by the borough. With our waterline and storm sewer projects underway we will submit for county funding by yearend.

**15. Property Encroachment Letters**

Before we send out any letters, all of the property lines need to be marked. Asked Widmer to place more markers on the individual properties. Need to follow-up with the engineer. No update.

**16. Harmony Road Property**

The county updated the borough cost to a lower amount. Need to get the school district to sign off on the form. NO UPDATE

**17. Theater**

No update.

**18. H2O Grant**

NO UPDATE

**19. T-Mobile**

Emails and documentation from previous T-Mobile representatives have been sent to the solicitor.  
NO UPDATE.

**20. SPC Regional Traffic Signal Grant**

No update.

## **Public Works – written report**

### **9/1/23-9/10/23**

- Pumps and one calls
- Continue flushing hydrants
- Cut grass
- Put up flags for Labor Day
- Water samples
- Begin painting double yellow lines
- Meet with PennDOT about State St catch basin repair and W State St water line
- Clean curbs in preparation for painting
- Perform asbestos water sampling
- Straube/Phillips water break
- Tevebaugh water break
- 3<sup>rd</sup> St water break

### **9/11/23-9/17/23**

- Pumps and one calls
- Quarterly water shut offs
- Continue cleaning curbs
- Cut grass
- 3<sup>rd</sup> St water break (2<sup>nd</sup> one)
- Begin quarterly water meter readings
- Clean up from water breaks
- Athalia water break

### **9/18/23-9/24/23**

- Pumps and one calls
- Water samples
- Clean up from water break
- Continue reading meters
- Cut grass
- Clean up dump site
- Fix road going to Kellinger tank
- Water meter work orders
- Meet engineer for Schiller St paving
- Curbside chipping
- Take down flags from Labor Day
- Put up new military banners
- Put up Harvest Festival Banners

### **9/25/23-9/30/23**

- Pumps and one calls
- Meet Total equipment company to look at pumps in pump stations
- Begin installing 15 inch storm pipe and catch basins along Schiller St Ext
- Johnson under drain begins by Stefanik
- Water meter call backs
- Fix water service hit by construction company on Johnson Ave

#### **Notes:**

Flushing of hydrants was continued in September and approximately 90 hydrants were flushed.

There were 5 water breaks this month. One on Phillips St and Straube, one in Tevebaugh Hollow that feeds the north side of town, two on 3<sup>rd</sup> St and one on Athalia. These all happened within 7 days and affected the north side of town. Flow testing was done on hydrants this week on the North side of town by an outside contractor. The

Public Works and Fire Department were both notified. Public Works nor the Fire Department were not on site when the testing was being done. More than likely, these water breaks were caused by opening and closing the hydrants too quickly. Public Works will now need to be present when any flow testing is being done to try and minimize the risk of water hammers.

The Athalia St water break uncovered a storm pipe that was not connected/pulled apart which will need fixed. The water break was flowing into this pipe, which is why it never surfaced and took multiple hours to find.

With Schiller Street extension being paved with Tevebaugh it was advised by the engineer to add catch basins and storm pipe to the road. Public works has installed 3 catch basins and approximately 270 feet of storm pipe.

The double yellow lines have been painted where needed. State St curbs have been started with yellow paint but between water breaks and storm pipe installation has pushed the curbs back.

Iron City Construction has started inlet replacement on State St.

Stefanik Contracting has installed French drain under Johnson Ave, by McDonalds, to catch the spring water. They still need to mill and pave the road to complete the project. Stefanik Contracting has started the 4<sup>th</sup> Street water line project. They will also be doing the West State St project and replacing the remaining 200ft of water line on Bauman Ave.

October plans are to:

Continue assisting Tevebaugh paving

Continue assisting State St storm inlet replacements

Continue assisting Stefanik Contracting on Bauman and West State St water line project

Winterize mowers and weed wacker

Set up and take down for Harvest Festival

2019 Ford F-250 inspection

Begin sweeping leaves

Prep vehicles for winter road maintenance

## **FIRE CHIEF**

No Report

## **CODE ENFORCEMENT**

No Report

## **COMMITTEE REPORTS**

### **Finance (John Shelkons)**

General Fund Balance	\$242,509	Expenses	\$177,286
Water Fund Balance	\$367,264	Expenses	\$73,021

Mr. Shelkons asked about guardrails on Schiller Street Ext. Mr. Stuban felt that this is something that needs to be done because it is a safety issue and Liquid Fuels funds may be used to cover the cost.

### **Public Works, Sanitation & Municipal Authority (John Jones)**

Nothing to Report

### **Technology, Social Media, Library & Community Relations (Joe Bosh)**

Not Present.

Mr. Stuban noted that copies of the emergency alert system that Matt Loftus is working on has been given to council for review.

**Administration & Legislation (Doug Miller)**

Nothing to report

**General Government, Building Property/Grounds, Parks & Rec (Dawn Singleton)**

Harvest Festival is Saturday October 14<sup>th</sup>.

Halloween in the park will be on October 28<sup>th</sup> at 6pm.

**Public Safety (Michael Stuban)**

**Calendar**

Mr. Stuban stated that the calendar has gone to print.

**Comprehensive Plan**

Mr. Stuban gave an update on the comprehensive plan that the borough has started.

**Baden Video**

Mr. Stuban stated that he met with a gentleman to make a video of Baden for historical purpose.

**PennVest**

Once the borough manager has the meeting with PennVest it is our hope that we can submit in November for the Loan.

**Solicitor Service**

Mr. Stuban noted that the solicitor is assisting with obtaining payment from one resident who owes the borough for a safety removal of a tree and the other for a large outstanding garbage bill.

**MAYOR'S REPORT**

Mayor Montell said that she will be presenting a proclamation to the Fire Department next week and then one to the Legion in November.

**Old Business Not on the Agenda, New Business or Unfinished Business**

**PRESIDENTS REPORT**

Mr. Trzcianka stated that 5 trees along the driveway have been marked for removal.

**ADJOURNMENT**

**MOTION** by Mr. Jones, second by Mrs. Singleton, carried unanimously to adjourn the meeting at 6:24 PM.

Respectfully submitted for approval,

Elaine K. Rakovan  
Borough Secretary