

REGULAR MEETING BADEN BOROUGH COUNCIL JULY 20TH, 2022

Council President Dave Trzcianka called the Regular Meeting of Council to order at 6:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Bosh, Mr. Jones, Mr. Miller, Mr. Shelkons, Mrs. Singleton, Mr. Stuban and Mr. Trzcianka

NOT PRESENT:

ALSO PRESENT: Mayor Judi Montell, Foreman Mike Josapak, Attorney Amato and Engineer Tony Sadaka

AGENDA (Changes and/or Deletions)

VISITORS

- Chuck Ceranic from Virginia Avenue asked Council about the speed hump for Virginia Avenue. Mr. Trzcianka stated that since the stop signs have been put up no one has complained about speeding. Mr. Ceranic stated that he sees the speeding throughout the day from his front porch.
- Rich Mitro from 906 Fourth Street addressed Council regarding his neighbor's high grass. He stated that he called the Code Enforcement Office 5 or 6 times and even called the office but nothing has been done. It has been three months already and nothing has been done. He said he called the CEO on Monday and hasn't heard from him. When the CEO went to check the grass, Mr. Mitro stated that the CEO told him it wasn't that bad and he could actually cite Mr. Mitro for issues. Mr. Stuban stated that he would talk with the CEO. Mrs. Rakovan stated that this is the property that the CEO addressed at the work session. The front yard is cut. It is the back yard that the Mr. Mitro is talking about. Mr. Trzcianka asked Mr. Mitro if he was the owner of the property that the CEO told council had car parts in his yard. Mr. Mitro stated yes and that he was taking care of it by the end of the week.

HIRING OF FULL TIME POLICE OFFICER

Chief Christner introduced Conner McQuiston to Council and Mayor.

MOTION by Mr. Stuban, second by Dawn Singleton, carried unanimously to hire Conner McQuiston as a full-time officer for the Baden Police Department.

MINUTES

MOTION by Mr. Stuban, second by Mr. Jones, carried unanimously to approve the minutes of June 15th, 2022 .

BILLS TO BE PAID

MOTION by Mrs. Singleton, second by Mr. Stuban, carried unanimously to pay all bills with two signatures.

BIDS – None

RESOLUTIONS – None

ORDINANCE – None

CORRESPONDENCE

1. Letters from the Beaver County Community Development Program clarifying and apologizing for sending out the wrong letter regarding the funding under the 2022 CDBG. Baden will not receive funding for this year's submitted project.
2. Letter from the Teamsters Local Union 250 officially notifying the borough of wanting to negotiate the new contract. This letter serves as a 60-day notice.

COMMITTEE REPORTS

Finance (John Shelkons)

- General Fund Account Balance \$224,659 Expenses \$14,955
- Water Fund Account Balance \$211,785 Expenses \$86,235

USDA Loan Payment

MOTION by Mr. Shelkons, second by Mr. Miller, carried unanimously to approve the payments of Requisition # 10 for \$6,300 under the USDA Loan for engineering services.

Deputy Tax Collector

MOTION by Mr. Shelkons, second by Mrs. Singleton, carried unanimously to ratify Carol Beck as the appointed Deputy Tax Collector.

Public Works, Sanitation & Municipal Authority (John Jones)

Harmony Road Storm Sewer Repair

Mr. Josapak told council that he opened the grate to the storm sewer that needs repaired. The pipe going under the road is old tin whistle and needs replaced. There is also a section that is terracotta and concrete from previous repairs. He felt that the catch basin by Strecker's driveway is in good condition. Mr. Josapak asked council if he wanted them to have the project rebid? Mr. Stuban asked if the repair could be done in house? Discussion followed. Mr. Josapak stated that it is possible to slide a 12-inch pipe through the 15-inch pipe. The engineer had a concern about the void around the tin whistle pipe still collapsing after the smaller pipe is put in. Mr. Sadaka also stated that the volume of water will also be reduced and could affect the efficiency of the storm sewer. Discussion took place regarding the precast catch basin size, going with a smaller size or stackable risers. Council determined to have public works repair the storm sewer.

Grounding Rods for Water Tanks/Pump Stations

MOTION by Mr. Jones, second by Mrs. Singleton, carried unanimously to purchase grounding rods not to exceed \$11,800.

Mr. Josapak will have the same company that put the rods in for the municipal authority check the borough water tanks and pump stations.

Acceptance of Retirement Letter

MOTION by Mr. Jones, second by Mr. Stuban, carried unanimously to accept the retirement letter from Michael Josapak.

Advertise for Foreman Position

Mr. Trzcianka asked that council consider offering the foreman position to Rodney Keenan and give him a set amount of time to get his water certification. We won't forgo the water license. Mr. Stuban stated that we will give him the opportunity but we also need to advertise.

MOTION by Mr. Jones, second by Mr. Stuban, carried unanimously to advertise for the street foreman position.

PennDOT Sealcoat of State and Phillips Street

Mr. Josapak commented that they need to cover all of the borough valves and manholes before PennDOT does the sealcoat. Mr. Trzcianka asked if Mr. Josapak had a plan for covering the valves and manholes. Mr. Josapak stated that they will have to cut out cardboard and put some roofing tar down to cover them and then when PennDOT is done the borough crew will need to remove the cardboard. Mrs. Rakovan stated that the letter from PennDOT stated to contact them so maybe they have a better solution to cover our valves and manholes.

Public Works

Mr. Shelkons asked for confirmation regarding the open position within public works. We are going to open up foreman position. Then we will give that position to Rodney or someone else. If it goes to Rodney he will have time to take the water certification test. Mr. Shelkons asked if Rodney does end up with the foreman position when will council be hiring another worker? If it's going to be winter, maybe we need to move that up a bit sooner. Mr. Trzcianka said that maybe next month advertise and he assumed that if we hire someone they will need to give a two week notice to a previous employer. Mr. Miller stated that either way we are going to be short one worker. Mr. Stuban mentioned finding a part time worker, noting that maybe Rick would want to come back for a few months. Mr. Shelkons asked if we were going to give Rodney 6 months or so and then open it up or not? Mr. Trzcianka stated that anyone may apply if they have a water license, but since Rodney is a tenured employee give him the opportunity to get his certification.

Technology, Social Media, Library & Community Relations (Joe Bosh)

Website

MOTION by Mr. Bosh, second by Mr. Miller, carried unanimously to authorize an additional \$500 towards web design costs if necessary

Library Board Member

MOTION by Mr. Bosh, second by Mr. Stuban, carried unanimously to appoint Sherry DiCicco to the Library Board.

Library Bushes

Mr. Bosh addressed the librarians concerns regarding the bushes along the side of the library being a safety concern. Mrs. Trzcianka noted that the small children can wonder between the bushes and fall down the hillside as well as kids riding bikes between the bushes and use the small slope as a ramp. Mrs. Montell felt the bushes should stay.

There has never been a problem in the past. Mr. Trzcianka thought this was a closed conversation and settled during last month's meeting.

Library Concrete Repair

Engineer, Tony Sadaka stated that he will follow up with the contractor especially since the weather is conducive to get it done.

Administration & Legislation (Doug Miller)

MOTION by Mr. Miller, second by Mr. Stuban, carried unanimously to sign an agreement for a peer-to-peer study under the Pennsylvania Department of Community and Economic Development.

General Government, Building Property/Grounds, Parks & Rec (Dawn Singleton)

Planning Board

Motion by Mrs. Singleton, second by Mr. Jones, carried unanimously to accept the resignation of Michael Stuban from the planning board and to appoint Joe Greico from Franklin Avenue to the planning board.

Recreation Board

Motion by Mrs. Singleton, second by Mr. Jones, carried unanimously to appoint Sherry DiCicco and Jason Roberts to the Recreation Board.

Public Safety (Michael Stuban)

FOP Meeting

July 27th at 6PM meeting to discuss tinted windows.

Police Regionalization Meeting

Mr. Stuban explained that during the last group municipal meeting each town was to meet with their council/board to go over what has been discussed so far regarding regionalization. It was determined to meet immediately following the FOP meeting. Once the three municipalities meet then a group meeting of all councils/boards will be arranged.

SOLICITOR'S REPORT

Nothing to Report

ENGINEER'S REPORT

1. **USDA - Water System Improvements** WEI is working to complete the final plans and specifications for the project.
2. **State Street Waterline Replacement (North to Virginia)** WEI will prepare plans and specifications for the project so that we can bid concurrently with the USDA project.
3. **Fire Department Roof** The Contractor is scheduling start of work.
4. **Zoning Map Update** A draft zoning map has been prepared for review by the Borough.

5. **Storm Inlet Replacements - ARPA Grant** We obtained a quote from Tri State Maintenance to clean selected inlets (along State Street and a few others from the replacement list that require cleaning). Estimated cost is 8 hours x \$235/hr. for jet truck and crew = \$1,880.00. Televising at the intersection of Bauman Avenue and State Street (including the segment of line going to the intersection of Harmony Road and State Street) is also needed. Estimated cost is 8 hours x \$235/hr. for CCTV camera truck and crew = \$1,880.00. Cleaning required to support the televising operation might also be needed. Estimated cost is 8 hours x \$235/hr. for jet truck and crew = \$1,880.00. Total budgetary cost for the above work is \$5,640. WEI will survey the inlets after the cleaning is complete.
6. **EPA Lead/Copper Rule Updates** EPA is now requiring water system owners to make an inventory of all service lines with identification of all service line materials by October 16, 2024. The inventory will need to be made available to the public at a future date. Lines that are of un-known material must be assumed to be lead until proven otherwise. The Borough will have to develop a lead service line replacement plan. Lead and copper sampling requirements are also being updated. The Borough will be required to make a list of all schools and child care facilities and sample them all. Notification requirements will expand.
7. **Baden Library** Contractor to perform concrete repair.

MAYOR'S REPORT

Mayor Montell stated that the library landscaping looks great. She asked council about what the decision council made regarding the purchase of a new police vehicle. Mr. Stuban stated that it is on hold for now until we know what is going on with police regionalization.

Mayor Montell addressed the concern of the house on Schiller Street having stray cats. She understood that if the Code Enforcement Officer condemns the property then the Humane Society could get the cats.

PRESIDENTS REPORT

Old Business Not on the Agenda, New Business or Unfinished Business

ADJOURNMENT

MOTION by Mrs. Singleton, second by Mr. Jones, carried unanimously to adjourn the meeting at 7:21PM.

Respectfully submitted for approval,

Borough Manager, Elaine K. Rakovan
August 17, 2022