

SPECIAL MEETING BADEN BOROUGH COUNCIL NOVEMBER 2ND, 2022

Council President Dave Trzcianka called the Regular Meeting of Council to order at 6:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Bosh, Mr. Jones, Mr. Miller, Mr. Shelkons, Mrs. Singleton, Mr. Stuban and Mr. Trzcianka

NOT PRESENT:

ALSO PRESENT: Mayor Judi Montell, Fire Chief and CEO Dennis Baker

AGENDA (Changes and/or Deletions)

VISITORS - None

DISCUSSIONS

Police Regionalization

Mr. Stuban stated that after the most recent police regionalization meeting with Conway and Freedom we feel that we have finally come to a point that we are extremely close to consolidation. The information was to be brought back to each council involved for their review, input and comments. If all goes well, consolidation can take place as early as April of 2023. There is a draft of the budget and agreement. Mr. Stuban went briefly over the agreement. The agreement is a 5-year term starting in April of 2023. There are penalties if the agreement is broken. For the purposed of grant funding the 5-year term agreement is needed. The board of directors would consist of 2 members from each community with one annual rotating floater from each municipality. The board of directors should be elected officials from each municipality. Apportionment of expenses has two options; 10 officers which will cost the borough 49.5% of the cost or \$17,000 more per year or 11 officers with a borough 47.5% (Conway volunteered to pick up the cost of the 11th officer) which will cost the borough approximately \$15,590 more per year. The administrative municipality will be Conway Borough. The Baden Borough police station will still be a police location, but the main station will be in Conway. Currently the name would be the Ohio Valley Police Department.

Andy Gall, Beaver County Detective stated that the reason why they are looking at Conway as the main station is because with Harmony Township backing out, Conway is more central from Freedom and Baden.

Mr. Miller asked about coverage and shifts. Mr. Stuban stated that there will be 12-hour shifts. Mr. Gall explained that there will be two officers per shift plus, working chief at 8-hour work days (daylight). Part time officers are used to cover Freedom with two 8-hour shifts from 11AM – 7PM and 7PM – 3AM. There will also be power shifts as needed.

Going with 11 officers eliminated the major need for part-time officers.

Mr. Stuban asked if council was still interested in pursuing regionalization. If so he will take this information back to the meeting and a town wide meeting will need to be held to give the residents the opportunity to learn and ask questions about the regionalization.

Mr. Trzcianka stated that the police department is all onboard with regionalization. Straw Vote to see how many officers each councilman is in support of:

Mr. Trzcianka	11 officers
Mrs. Singleton	11 officers
Mr. Jones	11 officers
Mr. Stuban	11 officers
Mr. Miller	11 officers
Mr. Bosh	11 officers
Mr. Shelkons	11 officers

Mr. Gall gave stated that regionalization is the way to go. In the end for the approximate \$15,000 the borough is going to have a better and stronger police department and the municipalities involved are all on the same page and want to make this work.

Discussion took place regarding individual town meetings vs one large meeting with all the municipalities.

2023 BUDGET DRAFT

Water Fund

	<u>2022 Budget</u>	<u>2023 Budget</u>
Income		
378.000 · CHARGES FOR SERVICES		
378.110 · Water Charges	901,125.00	901,125.00
378.120 · Water Billing Penalties	4,000.00	4,000.00
378.130 · Other Water Revenues	2,000.00	2,000.00
378.210 · Meters / Tap In Fees	1,700.00	1,700.00
378.900 · Misc Revenue (Reimb, Refunds)	<u>8,100.00</u>	<u>8,100.00</u>
Total 378.000 · CHARGES FOR SERVICES	<u>916,925.00</u>	<u>916,925.00</u>
Total Income	916,925.00	916,925.00
Expense		
448.000 · WATER SYSTEM		
448.100 · WAGES & EMPLOYEE EXPENSE		
448.110 · Salaries - Clerical	<u>45,000.00</u>	<u>47,000.00</u>
Total 448.100 · WAGES & EMPLOYEE EXPENSE	45,000.00	47,000.00
448.200 · WATER SYSTEM EXPENSES		
448.210 · Office Supplies	<u>4,000.00</u>	<u>7,000.00</u>
448.211 · Bank & Credit Card Fees	4,000.00	4,000.00
448.212 · Copy Machine	1,500.00	1,500.00
448.213 · Credit Card Machine Lease	300.00	300.00
448.300 · DEP Licenses & Permits	6,500.00	6,500.00
448.316 · Water Testing	5,000.00	5,000.00
448.325 · Postage	3,400.00	3,400.00
448.342 · Printing	1,000.00	1,000.00
448.350 · Major Purchase - Water System		
448.366 · Water for Resale	<u>454,000.00</u>	<u>454,000.00</u>
Total 448.200 · WATER SYSTEM EXPENSES	<u>479,700.00</u>	<u>482,700.00</u>
Total 448.000 · WATER SYSTEM	524,700.00	529,700.00
449.000 · TRANSPORT SYSTEM		
449.100 · WAGES & EMPLOYEE EXPENSE		
449.110 · Salary - Foreman	<u>64,000.00</u>	<u>66,000.00</u>
449.120 · OT - Foreman	<u>13,000.00</u>	<u>16,000.00</u>

Total 449.100 · WAGES & EMPLOYEE EXPENSE	77,000.00	82,000.00
449.200 · TRANSPORT EXPENSES		
449.210 · Operating Supplies	12,000.00	12,000.00
449.220 · Engineering Fees	8,000.00	8,000.00
449.230 · Solicitor	1,000.00	1,000.00
449.231 · Telephone / Telecomm	3,500.00	3,500.00
449.260 · Small Tools	1,000.00	1,000.00
449.360 · Utilities	15,000.00	16,000.00
449.370 · Repairs and Maintenance	30,000.00	30,000.00
449.420 · Certifications & Memberships	810.00	810.00
449.500 · Capital Purchases	1,000.00	1,000.00
449.820 · Contingency Expense (Misc)	28,800.00	17,800.00
Total 449.200 · TRANSPORT EXPENSES	101,110.00	91,110.00
Total 449.000 · TRANSPORT SYSTEM	178,110.00	173,110.00
471.000 · DEBT SERVICE		
471.510 · Bond Issue EXP2030	70,500.00	70,500.00
471.520 · USDA Principal EXP2060	61,000.00	61,000.00
471.525 · USDA Interest		
472.350 · 2021 Bond Interest		
Total 471.000 · DEBT SERVICE	131,500.00	131,500.00
481.000 · EMPLOYEE BENEFITS		
481.100 · Social Security / Medicare	8,000.00	8,000.00
481.200 · Employee Health/Life Insurance	38,900.00	38,900.00
481.300 · Non-Uniform Pension	22,715.00	22,715.00
Total 481.000 · EMPLOYEE BENEFITS	69,615.00	69,615.00
491.000 · OTHER FINANCIAL USES		
491.120 · Interfund Xfer to Equipment Fd	6,000.00	6,000.00
491.800 · Transfer to Water Tank Fund	7,000.00	7,000.00
Total 491.000 · OTHER FINANCIAL USES	13,000.00	13,000.00
Total Expense	916,925.00	916,925.00
Net Income	0.00	0.00

Discussion took place regarding if Ambridge Water Authority is going raise their rates for next year. Mrs. Rakovan called AWA asking for confirmation of next year's rates and she has not heard back from them. She did emphasize to the AWA that if they plan to raise their rates for Baden Borough that a rate study needs to be presented to Baden.

General Fund Budget

	<u>2022</u> <u>Budget</u>	<u>2023</u> <u>Budget</u>
Income		
301 · PROPERTY TAXES		
301.100 · Property Tax - Current	1,006,300.00	1,006,300.00
301.200 · Property Tax - Prior	25,000.00	25,000.00
301.400 · Property Tax - Claim Bureau	40,500.00	40,500.00
301.900 · Property Tax - PILOT Payments	1,490.00	1,490.00
Total 301 · PROPERTY TAXES	1,073,290.00	1,073,290.00
310 · OTHER TAXES		
310.010 · Per Capita - Current	8,000.00	8,000.00
310.100 · Real Estate - Transfer Tax	30,000.00	60,000.00
310.210 · EIT - Current Year	394,000.00	404,000.00
310.310 · Mercantile Tax	16,000.00	16,000.00
310.510 · Local Service Tax (LST)	20,000.00	34,000.00

310.515 · LST Tax Refund	100.00	100.00
310.700 · Mechanical Device Tax	2,000.00	2,000.00
Total 310 · OTHER TAXES	470,100.00	524,100.00
320 · LICENSES & PERMITS		
321.300 · Special Licenses & Permits	750.00	750.00
321.400 · Mercantile Licenses	200.00	200.00
321.800 · Comcast - Franchise Fee	60,000.00	50,000.00
Total 320 · LICENSES & PERMITS	60,950.00	50,950.00
330 · FINES & FORFEITS		
331.110 · Fines - Motor Vehicles	5,000.00	5,000.00
331.130 · Fines - State Police	1,500.00	1,500.00
331.140 · Fines - Non-Traffic	6,000.00	6,000.00
Total 330 · FINES & FORFEITS	12,500.00	12,500.00
340 · INTEREST & RENTS		
341.500 · Interest	500.00	500.00
342.100 · Community Room Rental	4,000.00	4,000.00
342.200 · Tower Rental / Crown Castle	57,000.00	72,000.00
342.300 · Office Space Rental	1,200.00	1,200.00
Total 340 · INTEREST & RENTS	62,700.00	77,700.00
350 · INTERGOVERNMENTAL REVENUE		
354.200 · State Aid - Pension	59,800.00	59,800.00
354.300 · State Aid - BVFD - Foreign	20,000.00	20,000.00
354.400 · State Aid - Grants - Misc.	122,665.00	122,665.00
354.500 · State Recycling Grant	3,000.00	3,000.00
Total 350 · INTERGOVERNMENTAL REVENUE	205,465.00	205,465.00
355 · STATE SHARED REV & ENTITLEMENT		
355.010 · PURTA Tax	1,500.00	8,500.00
355.080 · LCB - Alcoholic Beverage Tax	800.00	800.00
355.090 · State Act 13 Gas Funds	7,600.00	7,600.00
Total 355 · STATE SHARED REV & ENTITLEMENT	9,900.00	16,900.00
360 · CHARGES FOR SERVICES		
361.340 · Zoning Appeals/Permits	200.00	200.00
361.510 · Liens/Dye Test/Copies/Maps/Etc	8,000.00	8,000.00
361.630 · Ambridge Area School District	3,000.00	3,000.00
362.100 · Police - Accident Reports	1,000.00	1,000.00
362.120 · School Resource Officer	70,500.00	70,500.00
362.400 · Building Permits	16,000.00	16,000.00
362.450 · Occupancy Permits	275.00	275.00
364.300 · Garbage Collections	335,000.00	335,000.00
364.310 · Garbage Billing Penalties	3,000.00	3,000.00
364.400 · MA Allocation	80,000.00	40,000.00
364.410 · MA Reimbursements	1,000.00	1,000.00
Total 360 · CHARGES FOR SERVICES	517,975.00	477,975.00
380 · MISCELLANEOUS REVENUE		
380.100 · Misc. Revenue	1,000.00	1,000.00
380.120 · NSF Checks	100.00	100.00
380.130 · Insurance Reimbursements	0.00	0.00
Total 380 · MISCELLANEOUS REVENUE	1,100.00	1,100.00
390 · OTHER FINANCING SOURCES		
391.100 · Sale of Assets	0.00	0.00
392 · INTERFUND TRANSFERS FROM		
392.200 · TRANSFER FROM SPECIAL REVENUES		
392.243 · Transfer from other fund		
Total 392.200 · TRANSFER FROM SPECIAL REVENUES		
Total 392 · INTERFUND TRANSFERS FROM	0.00	0.00
395.100 · Refund of Prior Year Expenses	0.00	0.00
Total 390 · OTHER FINANCING SOURCES	0.00	0.00
Total Income	2,413,980.00	2,439,980.00

Expense

400 - GENERAL GOVERNMENT EXPENSES		
400.100 - LEGISLATIVE (COUNCIL) EXPENSES		
400.110 - Salary - Council	8,600.00	8,600.00
400.420 - Council Dues / Subscrip / Mtgs	<u>2,500.00</u>	<u>2,500.00</u>
Total 400.100 - LEGISLATIVE (COUNCIL) EXPENSES	11,100.00	11,100.00
401 - EXECUTIVE (MAYOR) EXPENSES		
401.110 - Salary - Mayor	1,512.00	1,512.00
401.420 - Mayor Dues / Subscrip / Mtgs	300.00	300.00
401.430 - Mayor Legal Fees	<u>1,000.00</u>	<u>1,000.00</u>
Total 401 - EXECUTIVE (MAYOR) EXPENSES	2,812.00	2,812.00
402 - FINANCIAL ADMINISTRATION		
402.300 - Auditor	6,800.00	7,500.00
402.400 - Accountant / Consultant	1,500.00	1,000.00
402.600 - Banking / Admin Fees	<u>350.00</u>	<u>1,050.00</u>
Total 402 - FINANCIAL ADMINISTRATION	8,650.00	9,550.00
403 - TAX COLLECTION		
403.110 - Prop Tax Collector Commission	25,000.00	26,000.00
403.123 - Prop Tax Collector Postage	1,200.00	1,200.00
403.143 - Prop Tax Collector Printing	2,000.00	2,000.00
403.210 - ACT 511 Commission	5,500.00	5,500.00
403.223 - ACT 511 Postage & Printing	<u>2,000.00</u>	<u>2,000.00</u>
Total 403 - TAX COLLECTION	35,700.00	36,700.00
404 - LEGAL EXPENSES		
404.130 - Solicitor - Retainer	3,600.00	3,600.00
404.190 - Solicitor - Other	<u>20,000.00</u>	<u>20,000.00</u>
Total 404 - LEGAL EXPENSES	23,600.00	23,600.00
405.100 - ADMINISTRATIVE WAGES		
405.120 - Salary - manager	54,000.00	64,000.00
405.140 - Salary - Billing Clerk	<u>44,000.00</u>	<u>44,000.00</u>
Total 405.100 - ADMINISTRATIVE WAGES	98,000.00	108,000.00
405.200 - ADMINISTRATIVE EXPENSES		
405.210 - Admin Office Supplies	3,750.00	3,000.00
405.215 - Admin Copy Machine	4,000.00	4,000.00
405.321 - Admin Telephone	2,000.00	2,000.00
405.325 - Admin Postage	3,500.00	3,500.00
405.341 - Admin Advertising	3,000.00	3,000.00
405.342 - Admin Printing	1,500.00	1,500.00
405.343 - Admin Newsletter/Calendar	5,000.00	15,000.00
405.370 - Admin Repairs & Maintenance	500.00	500.00
405.375 - Admin Computer Maint/Support	9,000.00	9,000.00
405.420 - Admin Dues / Subscrip / Confr	1,000.00	1,000.00
405.450 - Payroll Fees	<u>2,750.00</u>	<u>2,750.00</u>
Total 405.200 - ADMINISTRATIVE EXPENSES	36,000.00	45,250.00
408 - ENGINEER EXPENSES		
408.130 - Engineer - Retainer	1,800.00	1,800.00
408.135 - Engineer - Other	<u>25,000.00</u>	<u>25,000.00</u>
Total 408 - ENGINEER EXPENSES	26,800.00	26,800.00
409 - BUILDING EXPENSES		
409.100 - Bldg Janitor Expense	13,000.00	13,000.00
409.220 - Bldg Janitorial Supplies	2,000.00	2,000.00
409.260 - Bldg Small Tools & Repairs	200.00	200.00
409.360 - Building Utilities	12,100.00	12,100.00
409.370 - Bldg Repairs & Maintenance	15,000.00	15,000.00
409.372 - Bldg Improvements	<u>2,500.00</u>	<u>2,500.00</u>
Total 409 - BUILDING EXPENSES	44,800.00	44,800.00

Total 400 · GENERAL GOVERNMENT EXPENSES	287,462.00	308,612.00
410 · POLICE DEPARTMENT		
410.100 · POLICE EMPLOYEE WAGES		
410.121 · Salary - Police Chief	87,000.00	89,000.00
410.130 · Salary - Full Time Officers	205,925.00	246,925.00
410.131 · OT - Full Time	12,000.00	20,000.00
410.135 · Salary - Part Time Police	45,000.00	50,000.00
410.138 · Salary - Traffic Attendant	3,500.00	3,500.00
410.142 · Salary - Longevity	3,000.00	3,000.00
410.144 · Salary - Court	6,000.00	6,000.00
410.190 · School Resource Officer	55,000.00	55,000.00
Total 410.100 · POLICE EMPLOYEE WAGES	<u>417,425.00</u>	<u>473,425.00</u>
410.150 · POLICE EMPLOYEE EXPENSES		
410.191 · Police Uniform Allow - Full	3,000.00	3,000.00
410.192 · Police Uniform Allow - Part	3,000.00	3,000.00
Total 410.150 · POLICE EMPLOYEE EXPENSES	<u>6,000.00</u>	<u>6,000.00</u>
410.200 · POLICE DEPT EXPENSES		
410.205 · Police Copy Machine	2,400.00	2,400.00
410.210 · Police Supplies	800.00	800.00
410.231 · Police Vehicle Fuel	8,000.00	12,000.00
410.237 · Police Training & Education	1,000.00	1,000.00
410.242 · Police Guns & Ammo	1,000.00	1,000.00
410.250 · Police Vehicle Repairs	5,000.00	5,000.00
410.260 · Police Small Tool & Minor Equip	1,500.00	1,500.00
410.265 · Police Accreditation/Consultant	10,000.00	10,000.00
410.300 · Police Other Sevices & Charges	8,000.00	8,000.00
410.321 · Police Telephone	3,000.00	3,000.00
410.325 · Police Postage	250.00	250.00
410.327 · Police Radio Equip & Mainten	800.00	800.00
410.331 · Police Travel Expenses	125.00	125.00
410.341 · Police Advertising	100.00	100.00
410.342 · Police Printing	200.00	200.00
410.375 · Police Computer Rep/Maint	6,000.00	6,000.00
410.420 · Police Dues and Subscriptions	1,000.00	1,000.00
410.450 · Police Photographer	250.00	250.00
410.710 · Police Accutrak	450.00	450.00
410.910 · Police Animal Control	2,400.00	2,400.00
Total 410.200 · POLICE DEPT EXPENSES	<u>52,275.00</u>	<u>56,275.00</u>
Total 410 · POLICE DEPARTMENT	<u>475,700.00</u>	<u>535,700.00</u>
411 · FIRE DEPARTMENT		
411.100 · FIRE WAGES		
411.121 · Salary - Fire Chief	1,500.00	1,500.00
Total 411.100 · FIRE WAGES	<u>1,500.00</u>	<u>1,500.00</u>
411.200 · FIRE DEPT EXPENSES		
411.210 · Fire Operating Supplies	2,000.00	2,000.00
411.231 · Fire Vehicle Fuel	4,000.00	4,000.00
411.235 · Fire Uniform Allowance	11,000.00	11,000.00
411.237 · Fire Education & Training	500.00	500.00
411.250 · Fire Repair & Maintenance	15,000.00	15,000.00
411.260 · Fire Small Tools & Minor Equip	2,500.00	2,500.00
411.321 · Fire Telephone	2,600.00	2,600.00
411.327 · Fire Radio Equipment & Mainten	500.00	500.00
411.360 · Fire Utilities	10,000.00	10,000.00
411.730 · Fire Airpacks	5,000.00	5,000.00
411.740 · Fire Department PPE		10,000.00
411.750 · Fire Hose Replacement	2,000.00	2,000.00
411.800 · Firefighter Incentive Program	10,000.00	14,000.00

411.900 · Fireman's Relief Reimbursement	20,000.00	20,000.00
Total 411.200 · FIRE DEPT EXPENSES	85,100.00	99,100.00
Total 411 · FIRE DEPARTMENT	86,600.00	100,600.00
414 · PLANNING & ZONING		
414.100 · CEO WAGES		
414.120 · Salary - CEO	3,600.00	15,600.00
Total 414.100 · CEO WAGES	3,600.00	15,600.00
414.210 · Building Inspector	15,000.00	15,000.00
414.220 · CEO - Operating Supplies	1,150.00	150.00
414.321 · CEO - Cell Phone	500.00	500.00
414.510 · Planning/Zoning Hearing Fees	600.00	600.00
Total 414 · PLANNING & ZONING	20,850.00	31,850.00
415 · EMERGENCY MANAGEMENT		
415.100 · Personal Services	100.00	100.00
Total 415 · EMERGENCY MANAGEMENT	100.00	100.00
426 · GARBAGE & RECYCLING SERVICES		
426.300 · Recycling Program	1,250.00	1,250.00
426.450 · Garbage Contract	335,000.00	351,000.00
Total 426 · GARBAGE & RECYCLING SERVICES	336,250.00	352,250.00
430 · PUBLIC WORKS EXPENSES		
430.100 · STREET EMPLOYEE WAGES		
430.110 · Salary - Laborer	162,080.00	162,080.00
430.131 · Salary - Summer Help	13,000.00	13,000.00
430.143 · Street Overtime	23,920.00	22,920.00
Total 430.100 · STREET EMPLOYEE WAGES	199,000.00	198,000.00
430.200 · STREET DEPT EXPENSES		
430.220 · Street Operation Supplies	6,000.00	6,000.00
430.238 · Street Uniform Allowance	2,000.00	2,000.00
430.250 · Street Bldg Repair/Maint	1,000.00	1,000.00
430.321 · Street Telephone	2,200.00	2,200.00
430.360 · Street Utilities	6,000.00	6,000.00
Total 430.200 · STREET DEPT EXPENSES	17,200.00	17,200.00
432.000 · WINTER MAINTENANCE		
432.100 · Snow & Ice (Salt / Cinder)	17,000.00	17,000.00
432.200 · Coldpatch	3,000.00	3,000.00
Total 432.000 · WINTER MAINTENANCE	20,000.00	20,000.00
433.000 · ELECTRIC - SIGNALS & LIGHTS		
433.370 · Traffic Signal - Repair & Maint	3,500.00	3,500.00
433.631 · Traffic Signals - Electricity	1,200.00	1,200.00
434.631 · Street Lights - Electricity	70,000.00	70,000.00
Total 433.000 · ELECTRIC - SIGNALS & LIGHTS	74,700.00	74,700.00
435.000 · PUBLIC WORKS MAINTENANCE		
435.100 · Street Sidewalks & Crosswalks	2,000.00	2,000.00
435.200 · Street Signs	1,500.00	1,500.00
436.100 · Street Storm Sewers & Drains	3,000.00	3,000.00
436.200 · Street Storm Sewer Vac Rental	2,000.00	2,000.00
437.150 · Street Vehicle Repair & Mainten	12,000.00	12,000.00
437.200 · Street Small Tools & Equip	6,000.00	6,000.00
437.231 · Street Vehicle Fuel	10,000.00	15,000.00
437.300 · Street Machine Rental	3,000.00	3,000.00
438.330 · Street Slag & Road Materials	3,000.00	3,000.00
439.100 · Street Highway & Road Repairs	5,000.00	5,000.00
Total 435.000 · PUBLIC WORKS MAINTENANCE	47,500.00	52,500.00
Total 430 · PUBLIC WORKS EXPENSES	358,400.00	362,400.00
450 · CULTURE & RECREATION EXPENSES		
451.500 · Recreation Board Allocation	4,000.00	4,000.00

451.550 · Recreation Board Equipment	100.00	100.00
451.560 · Annual Community Celebration	3,000.00	3,000.00
454.570 · Christmas Lights	500.00	500.00
456.500 · Baden Library Allocation	18,000.00	23,000.00
456.505 · Library Repairs & Misc Services	2,100.00	2,100.00
457.500 · Veterans Center Contribution	525.00	525.00
457.800 · Special Events		
450 · CULTURE & RECREATION EXPENSES - Other		
Total 450 · CULTURE & RECREATION EXPENSES	28,225.00	33,225.00
470 · DEBT SERVICE EXPENSE		
471.303 · Police Car Lease/Purchase	10,000.00	10,000.00
471.571 · 2021 Bond - GOB Princ (2032)	162,000.00	162,000.00
471.576 · 2021 Bond - GOB Interest (2032)	51,000.00	51,000.00
475.100 · Bond Fiscal Agent Fees	550.00	550.00
Total 470 · DEBT SERVICE EXPENSE	223,550.00	223,550.00
481 · EMPLOYEE BENEFITS		
481.100 · Social Security / Medicare	52,540.00	54,540.00
481.300 · PSAB U/C Insurance	8,000.00	8,000.00
483.100 · Pension - Police	55,061.00	54,061.00
483.300 · Pension - Non-Uniform	79,498.00	79,498.00
483.350 · Pension Actuarial Fees	7,900.00	7,900.00
484.100 · Workers Comp. Insurance	105,000.00	65,000.00
Total 481 · EMPLOYEE BENEFITS	307,999.00	268,999.00
486 · INSURANCE & BONDS		
486.100 · General Property & Liability	83,994.00	83,994.00
486.200 · Administrative Bonds	1,600.00	1,600.00
487.100 · Health Insurance - Police	73,500.00	71,000.00
487.101 · Health Insurance - Non Uniform	100,000.00	90,000.00
487.110 · Health Insur Employee Contribs	0.00	0.00
487.200 · Life / Disability Insurance	3,500.00	3,500.00
487.210 · Life Insurance Contributions	0.00	0.00
Total 486 · INSURANCE & BONDS	262,594.00	250,094.00
490 · OTHER FINANCING USES		
491.810 · Misc. Reimbursable		
491.811 · MA Wages - Reimbursable	1,000.00	1,000.00
491.812 · Muni Authority Expenses	0.00	0.00
492.000 · INTERFUND TRANSFERS TO		
492.120 · Transfer to Fire Truck Fund	10,000.00	10,000.00
492.200 · TRANSFERS TO SPECIAL REVENUES		
492.225 · Transfer to Airpack Fund	5,000.00	5,000.00
492.230 · Transfer to Demolition Fund	5,000.00	5,000.00
492.240 · Transfer to Equipment Fund	5,000.00	5,000.00
492.243 · Transfer to Flower Fund	250.00	250.00
492.245 · Transfer to Flag Fund	0.00	0.00
Total 492.200 · TRANSFERS TO SPECIAL REVENUES	15,250.00	15,250.00
Total 492.000 · INTERFUND TRANSFERS TO	25,250.00	25,250.00
Total 490 · OTHER FINANCING USES	26,250.00	26,250.00
Total Expense	2,413,980.00	2,493,630.00
Net Income	0.00	-53,650.00

Some discussion took place regarding the fire departments budget request that included adding a line item for Fire PPE replacement of \$10,000. This was added to the budget as noted above. They requested an increase in Education and Training from \$500 to \$1,000. Fire Repair & Maintenance from \$15,000 to \$20,000. Radio Equipment and

Maintenance from \$500 to \$1,000. Fire Hose/Minor Equipment from \$4,500 to \$8,000 and Incentive Program from \$10,000 to \$12,000 which was given a draft amount of \$14,000. Mr. Stuban noted that some of the items not included on the draft budget can be included in the comprehensive plan.

Council was asked to continue to review the budgets for next week.

DEP Findings

After the DEP Inspection there were some findings that need to be addressed by council. Trees need to be cut back from around all the water tanks which will cost \$11,500. Fencing needs repaired, replaced and barbwire replaced at a cost of \$10,118. The Harmony Road Tank needs a Chlorine Treatment system. It was confirmed that there has to be at least one certified operator present when working on anything that involves the water system. The water tanks need lining maintenance which is estimated to cost around \$100,000. Some of the cost can come under the ARP county funding or the COVID Federal Funding. The engineer will be meeting with the DEP to address the Harmony Tank Chlorine Treatment. Many items on the DEP inspection have been taken care of including the installation of air gaps and making sure stagnant water is not in the pump area.

Comprehensive Plan

The Fire Department supplied a detailed list for a comprehensive plan (copy given to council). The police department list had items that included on the budget. Mayor Montell asked to add a new garage door to the list.

Public works list is as follows (WL = water line, RD = road, EQ – equipment)

- 1 10 Catch Basins per year - minimum
- 2 WL - Bryan - State to Berry
- 3 WL - Dettmar - Union to Riverview
- 4 WL- Steele - Prospect to Berry
- 5 WL - Wolfe
- 6 WL - Johnson Avenue - 4" pipe is only knee deep
- 7 RD - All of Walunt - FB2 then tar and chip
- 8 RD- Burkhardt - both sides
- 9 RD- Carle St
- 10 RD- McKee
- 11 RD - Jones off Kellinger
- 12 RD - Lincoln, Kellinger, Grant Tar and chip
- 13 RD - Schiller Street Ext
- 14 SW - Grant left side by vacant property
- 15 EQ - Backhoe
- 16 EQ - Computer to do DEP reporting at the garabe
- 17 EQ - Within 1 to 5 years ... pickup truck / bucket truck
- 18 EQ - wish list - boom mower

Borough Office/Building

- 1 Walkway and Canopy
- 2 Light Sconces
- 3 Computers every 5 years
- 4 Door Lock System Upgrade

- 5 Chairs for Council Meeting Conference Room
- 6 Storage for Files (Electronic scanning)

Old Business Not on the Agenda, New Business or Unfinished Business

Mr. Stuban addressed council in regards to the reassessment and tax rates. We need to make sure that budget is flexible enough for give back refunds for appeals.

ADJOURNMENT and EXECUTIVE SESSION

MOTION by Mr. Stuban, second by Mr. Jones, carried unanimously to adjourn the meeting at 8:15PM and go into executive session regarding personnel and possible litigation.

Respectfully submitted for approval,

Borough Manager, Elaine K. Rakovan
November 9, 2022