

**REGULAR SESSION
BADEN BOROUGH COUNCIL
JANUARY 20, 2016**

Council President Mr. Besong called the Regular Session of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Furr, Mr. Kotula, Mrs. Montell, Mr. Shelkons, Mr. Stuban, Mr. Trzcianka and Mr. Besong

ALSO PRESENT: Mayor Sam Gagliardi, Engineer Tony Sadaka and Attorney James Amato

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

- Tom Turney, 336 State Street informed Council that he turned over all tax records on January 4, 2016. Records and reports have been given to the new tax collector, school manager, borough secretary and the auditor.
- Debbie Seaman a lifelong resident of Baden addressed Council in regards to dog waste not being picked up by dog owners. She felt that police officers should ask dog owners if they have a bag to pick up after their animals. She stated that she is more than willing to go to the magistrate to testify against a dog owner. Mrs. Seaman was told that she may file a complaint with the police but she would then need to attend the hearing to testify as a witness.

APPROVAL OF MINUTES

The minutes of December 14th and 16th, 2015 and January 4th, 2016

MOTION by Mrs. Montell, second by Mr. Kotula, carried unanimously to accept the minutes.

APPROVAL OF BILLS TO BE PAID

MOTION by Mr. Stuban, second by Mrs. Montell, carried unanimously to pay all bills with two signatures.

RESOLUTIONS - None

ORDINANCES - None

BIDS – None

CORRESPONDENCE – None

DEPARTMENT REPORTS

Secretary

Tax Collector

Tom Turney turned all equipment over to the Borough and in turn it was given to the new tax collector, Donna Michaels. Invoice for January and February rent has been presented to her. She would like to set up automatic transfers for the three larger mortgage brokers so that the funds would be direct deposited into the borough account. Mrs. Michaels was told by the secretary that she must put her request in writing to Council to permit direct deposits into the borough account.

Motion by Mrs. Montell, second by Mr. Stuban carried unanimously to authorize the solicitor to write up rental agreement and deposit procedure/policy for the tax collector.

West View Water

West View Water has submitted a street opening application for Tevebaugh Road. The paperwork includes multiple maps. Usually we bill after the openings are done and complete.

Motion by Mr. Stuban, second by Mr. Trzcianka carried unanimously to authorize the engineer to review the application and West View Waters plans for restoration of the Tevebaugh Road.

Quigley Waterline Break (December 1, 2015)

On January 6th the secretary, Elaine Rakovan and Foreman Mike Josapak met with the DEP, Quigley, and Economy Borough regarding the Quigley waterline. Mrs. Rakovan presented Right of Way documents that she retrieved from the county that showed Quigley (Pittsburgh Catholic) requested and owned the right of way for the waterline as well as other utilities. Quigley agreed that they owned the line based upon the documents presented. Discussion followed regarding the need for a shut valve at the connection where their line meets the Baden line. Quigley agreed to pay half of the cost for the valve. The DEP wanted an agreement with guidelines regarding procedures for when there is a waterline break along the line.

Motion by Mr. Trzcianka, second by Mr. Kotula carried unanimously to authorize the solicitor and engineer if needed to write an agreement and procedure for Quigley High School that will meet the standards of DEP.

MS4 (Storm Water Management)

The DEP is now at the point where they are doing municipal inspections regarding the MS4. Monaca is being inspected this week. Foreman Mike Josapak, Secretary Elaine Rakovan and Dan Sell from Widmer Engineering met to review what still needs to be done and we must plan to meet the requirements of the MS4. There are many parts to the MS4 plan (Permitting, Annual/Progress Reports, Storm Water Management Ordinance, Public Education and Outreach Program Plan, Public Involvement and Participation Plan, Illicit Discharge Detection and Elimination Plan, Storm Water BMP Operations & Maintenance Plan and Employee Training). Permitting, reports, training, operations & maintenance are done in house along with the help of the engineer. Education, outreach and public involvement involves a lot of time). Conversation took place regarding what all is involved in meeting the DEP requirements. Mr. Sadaka stated that he has all the information to help with the process. They can also do the presentations.

General Code

The preliminary update/revisions still need to be reviewed. A council committee should be created to handle this task. It will be time consuming.

CDBG Funding

Even though the forms do not need to be submitted until March, the new requirement involves getting all income surveys submitted by January 29th. Very tight time constraint.

Motion by Mr. Stuban, second by Mrs. Montell, carried unanimously to review our options for the CDBG Funding and possibly including the demolition of condemned of property by Friday.

Ethic Statements

Elected Officials need to submit the form to the secretary no later than May 1st.

Utility Billing

Last quarter 2015 bills are being processed for mailing. Please note that the funding distribution accounts had some glitches and corrections had to be done for year end. The software has been updated and corrected too.

Ordinances Tabled at November meeting

941 Amending the Code striking Chapter 170

942 Establishing the licensing and inspection of all rental units

2016 Boards

Attached is the updated list of Boards. If there are no corrections, copies will be mailed to all members.

Right To Know

One request that was denied has been appealed to the state. The solicitor has written and filed the response back to the state.

Chairs for Community Room

The chairs have been purchased and the old ones have been taken to the fire department.

Insurance Claims

One workers comp injury for a fireman who fell slipped and fell on the ice at a fire call. He injured his wrist.

Public Works

Mr. Trzcianka stated that they are working on winter maintenance of the movers and equipment.

Public Safety

Mr. Kotula noted that he met with the Police Chief and they addressed concerns with getting part time officers to cover the rotation not scheduled with full time officers as well keeping within the budget guidelines.

Mr. Kotula also noted that Duquesne Light has finally taken care of light issues within the borough.

Fire Department

Mr. Trzcianka went over the review of the fire truck that they went to inspect for possible purchase at \$425,000. Discussion also took place regarded being able to make the loan payment and have the down payments. Mr. Stuban stated that as long the guidelines are followed the payments would be able to be made within our budget without any need for a tax increase.

MOTION by Mr. Trzcianka, second by Mrs. Montell, carried unanimously to authorize the purchase of the fire truck in the amount of \$425,000 with the understanding that the fire department will sell the Piece Dash and Ladder Truck with the proceeds going towards the purchase of the new (used) fire truck.

COMMITTEE REPORTS

Administration & Finance (Michael Stuban)

Financial Balance

General Fund Balance	\$51,917
Water Fund Balance	\$7,389

Buildings, Property & Grounds (Ted Kotula)

Mrs. Montell asked about getting some funding from the borough budget to get the electricity fixed in the borough park. She was asking for \$2,000. Mr. Shelkons explained the detailed involved with the repairs that included putting the electrical lines in conduit. Further discussion regarding the prevention of vandalism also took place. Mrs. Montell also addressed the need for the light to be fixed at the end of the driveway. Mr. Trzcianka noted that the fire department still needs to run the electric line so that the lighting may fixed. Mr. Turney asked about requesting funding from Duquesne Light. Mr. Kotula stated that he will look into Duquesne Light as well as possible funding from Walmart.

Community Relations (Michael Stuban)

Nothing to report

Public Safety (Ted Kotula)

Mr. Kotula stated that he had nothing further to report.

Library (Suzie Furr)**Public Works (Dave Trzcianka)**

Mr. Trzcianka noted that there were a few water breaks since last meeting. He commented that there have been a lot of light burnt out at the fire department. They rented a lift to replace the bulbs. Eight foot fluorescent tubes are getting harder to get so they are looking to see if there is some funding through Duquesne Light to replace the fixtures. Walmart did give the Fire Department \$1,500 for fire prevention.

Recreation & Communications (Suzie Furr)

Mrs. Furr stated that the Recreation Board meets the last Monday of the month at 6:30 pm.

Sanitation, Recycling & Municipal Authority (Judi Montell)

Mrs. Montell reported the Bob Kennedy from the Municipal Authority has retired. Dave Belcastro has been hired to fill the position. He is a previous employee of Chester Engineers.

Solicitor's Report

Nothing to Report

Engineer's Report

Mr. Sadaka reported that the Berry Street alley still needs about 3 days of work but they are being held up by the weather. There is also an additional 1 day of work for restoration at Anderson Candy.

Mayor's Report

Mayor Gagliardi commented that he did not receive the magistrates report. He will present it at next meeting.

President's Report

Mr. Besong welcomed the new council members.

OLD BUSINESS

Mr. Turney noted that the MS4 outreach could be a part of a high school senior project or Eagle Scout project.

There are still two openings on the Parks and Recreation board.

ADJOURNMENT

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously to adjourn the meeting. Meeting adjourned at 8:04 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
February 15, 2016