

**PRE-MEETING
BADEN BOROUGH COUNCIL
MARCH 14, 2016**

Council President Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Furr, Mr. Kotula, Mrs. Montell, Mr. Shelkons, Mr. Stuban, Mr. Trzcianka and Mr. Besong

ALSO PRESENT: Mayor Sam Gagliardi, Tim Firich, Michael Josapak

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS - None

DEPARTMENT REPORTS

Secretary

Executive Session

An executive session is needed at the end of meeting to discuss personnel.

Tax Collector

Agreement has been presented to the tax collector for signature. Direct deposits are being set up for the larger tax paying entities. Agreement will be presented to Council on Wednesday for signature

330 State Street

The bid opening occurred on March 1st. There was one bid from M&P Solutions for \$47,000. The solicitor is handling the paperwork for sale.

West View Water

The Engineer is still waiting for a response regarding the street opening of Tevebaugh Road and the options for resurfacing. Tevebaugh will be closed for approximately 60 days starting in May. Detours will be posted as noted on the attached map. The Police Chief should review the detours and handle any issues with traffic rerouting.

Quigley Waterline Agreement

The DEP reviewed the Agreement and has no problem with it. The agreement has been sent to Quigley for review and signature.

MS4 (Storm Water Management)

When it Rains. It Drains. Flyer presented and reviewed for MS4 educational purpose.

Timber Harvesting

Waiting for response.

Keyless Entry

MP Security Solution has updated the software. There are some upgrades that should be done to our system. They will be sending a cost estimate.

CDBG Funding

Demolition of Jefferson Street and Harmony Road houses. Solicitor and Engineer are working on the paperwork.

Ethic Statements

Elected Officials need to submit the form to the secretary no later than May 1, 2016.

Ordinances Tabled at November meeting

941 Amending the Code striking Chapter 170

942 Establishing the licensing and inspection of all rental units

Fire Truck Loan

First National denied the Borough a loan for the Fire Truck. Currently waiting to hear back from WesBanco tomorrow. Can't continue with the 2% loan until we know if we are using the money to purchase or reimburse another loan. The VLAP 2% loan will need a Debt Statement done as well as a letter from the solicitor and some advertising for going into debt. There will be costs associated with this process so Council approval is needed.

PENNDOT Phillips Street Project and the ADA

A PENNDOT representative will be meeting with Mr. Josapak on Thursday, March 17th at 10:00 AM to discuss ADA requirements for their Phillips Street paving project. They are interested in cost sharing of accessibility issues, right-of-ways concerns and future maintenance. Council member (max of 3) may wish to attend.

DEP Land Use for PENNDOT bridge rehabilitation on Tevebaugh Road

Paperwork has been turned over to the CEO since it involves Land Use and Zoning.

Recycling Report

2015 Recycling Report has been submitted to the county.

Insurance Claims

Public Works employee injured his shoulder turning a water valve. He is off on workers compensation. Currently he is getting physical therapy. No update

Public Works

Mr. Josapak had no written report. He noted that Lead and Copper testing will take place in June.

CEO

Not present

Police Department

Not Present

Fire Department

Mr. Firich reported that for the month of February there were 11 calls. Yearly state grant received will be between \$14,000 and \$15,000. They will upgrade the rescue equipment and payoff the box truck. Engine 2 inspection was done and pump work needed to be done at a cost of approximately \$2,300. The ladder truck is out for inspection now and they are waiting for the cost of repairs. The \$25,000 FEMA grant has been used to purchase five new sets of turnout gear as well as a thermal imaging camera. Starting next month the Baden Volunteer Fire Department will go into partnership to get certified for car seat inspections as well as pediatric specialties.

COMMITTEE REPORTS**Administration & Finance (John Shelkons)**

Nothing to report

Buildings, Property & Grounds (Ted Kotula)

Mr. Kotula stated that he is working with Duquesne Light representative Chris Hamilton to submit a \$25,000 grant for lighting in the Fire Department and parking lot. He is also working with Walmart to get funding for electricity in the borough park.

Public Safety (Ted Kotula)

Mr. Kotula commented that the police department as well as the fire department should be going to the schools at least once per year.

Community Relations (Michael Stuban)

Mr. Stuban commented that a better solution is needed for police time cards. He noted that the chief is off when time cards are due so when he comes in to do them he is putting in for over time. A solution is needed where each officer is responsible for submitting his own time card into the office or possibly something on the computer. The Chief can then review and correct time cards after the fact. Mr. Stuban also noted that a police schedule will also be needed to make sure that all time cards are turned in. Mr. Besong asked the Mayor to look into this matter.

Mr. Stuban asked that for next months meeting there be a three month budget.

Mr. Stuban asked for an update on the sale of the fire trucks. Mr. Trzcianka commented that there are other fire departments interested in the trucks.

Mr. Stuban noted that refinancing the bond could save the borough between 9% and 10%. He stated that at Wednesdays meeting a motion be made to authorize Mr. Stuban looking into refinances the bond. Discussion took place regarding borrowing more money and what that money may be used for. This included the fire truck purchase, roads and street sweeper. The goal is to not have a increase in the bond payment.

Public Works (Dave Trzcianka)

Mr. Trzcianka commented that West View Water is relocating the fire siren to the Hill Cemetery.

Mr. Trzcianka noted that the property next door to where he lives has a tree growing straight up through the concrete floor in the living room. The building inspector will be asked to look into this matter.

Library (Suzie Furr)

Mrs. Furr asked if Public Works looked at the overhang (roof) of the library to check the leak.

Recreation & Communications (Suzie Furr)

Mrs. Furr commented that the Easter egg hunt will be in the borough park next Saturday. She also noted that the community yard sale will be on June 4th.

Sanitation, Recycling & Municipal Authority (Judi Montell)

Mrs. Montell asked about council authorizing \$400 for the flowers for the library and borough complex.

Mayor's Report

Will give his report on Wednesday.

President's Report**OLD BUSINESS**

It was reported that on March 1st bid openings for 330 State Street took place. There was one bid for the minimum bid of \$47,000. The bidder was M&P Solutions who currently have their business in Harmony Township. A motion will be needed on Wednesday to authorize the solicitor to write up the sales paperwork.

Mr. Kostial addressed building permits for West View Water and the building inspector getting 90% of the permit fees.

Mr. Kostial asked about the MS4 commenting that the city of Pittsburgh got a six year extension to be in the guidelines of the MS4. Mr. Stuban gave a summary of the DEP guidelines that are requiring that the MS4 be done. Mr. Kostial stated that he called the state and they said it was up to the municipality to control it. Mr. Kostial felt that the MS4 should not be such a big issue with Baden. It was noted that Monaca had a DEP inspection for their MS4 last month.

Executive Session

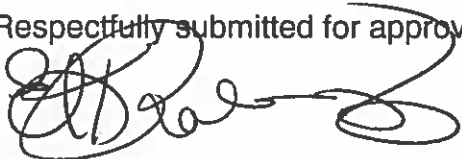
Motion by Mr. Stuban, second by Mr. Trzcianka carried unanimously to go into executive session to discuss personnel. Went into executive session as 7:32 PM.

Motion by Mr. Stuban, second by Mr. Trzcianka carried unanimously to go back into executive session. Went back into executive session as 7:58 PM.

ADJOURNMENT

MOTION by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to adjourn the meeting. Meeting adjourned at 7:30 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
April 18, 2016