

**PRE-MEETING
BADEN BOROUGH COUNCIL
AUGUST 15, 2016**

Council president Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Furr, Mr. Kotula, Mrs. Montell, Mr. Shelkons, Mr. Stuban, Mr. Trzcianka and Mr. Besong (Not present: Mr. Kotula)

ALSO PRESENT: Mayor Sam Gagliardi

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

None

DEPARTMENT REPORTS

Secretary

2014 Tax Upset Sale List

So far there are 8 parcels that require corrections for tax sale for school taxes. From that list 2 parcels include borough taxes that also need to be corrected. Motion will be needed on Wednesday to send a letter to the county correcting and removing the parcels from tax sale.

Recreation Board Meeting Day Change

After checking the calendar, the woman's club has the last Tuesday of every month for their meetings and this falls on the fourth Tuesday quite often.

Mr. Shelkons commented that the Recreation Board will meet in Council Chambers.

MMO Requirements for 2017

Non-Uniform \$50,508
Police \$69,438 (based upon 3 full-time officers)

330 State Street

Waiting for closing to be scheduled soon.

Transfer to Wesbanco Bank & QuickBooks

All accounts with the exception of one (General Fund) is not closed a Citizens. Once we have QuickBooks set up the Citizens account will be closed. Checks have been ordered for QuickBooks which will save the borough ½ the cost of paper and printed because the new checks are perforated and do not have a second check copy.

Quigley Waterline Agreement

Waiting for signed copies of the agreement. Recent the agreement along with a copy of the paid invoice for the valve repair asking for their portion to be reimbursed. (With school being closed for the summer this to be cleared up before next meeting)

Ordinance – Street Weight Study
Advertised. Motion needed at Wednesday meeting.

2015 Audit

The 2015 Audit needs to be accepted.

School Crossing Guard

The crossing guard will be having surgery in August and will not be able to do his job for a couple of months. This is advance notice for the borough to find a temporary crossing guard for this time. Also after speaking to the school district the Ambridge crossing guard is getting paid \$10/hour instead of minimum wage. This cost is shared with the district. If council agrees a letter needs to be sent to the school requesting the wages to be increased to \$10/hour.

MEIT Joinder Agreement

Motion needed on Wednesday to sign the Joinder Agreement for MEIT for Police Healthcare Benefits.

Credit Card Payments In House

Please review the attached information on credit card payments in the borough office.

Bond Refi

Meeting is scheduled for Wednesday at 5:30 in Council Chambers.

Recycling Bins

We are out of recycling bins. Getting pricing for new bins. Should have information for next month's meeting.

Police Vehicle Damage

2013 Ford Explorer – Repair estimates are \$3,122.68. Waiting for police report to send to insurance company.

Mr. Stuban asked the Mayor about the damage. He did not know what happened. Mrs. Rakovan commented that Officer Alvarez was going to work on getting the police report.

Short Term Disability

One employee off on Short Term Disability since August 9th. Estimated return date is mid to late October.

Workers Comp Claim

- Volunteer Fire Fighter got hurt during training. Still undergoing physical therapy.
- Volunteer Fire Fights got hurt pushing the motorcycle up onto the trailer. Went to the ER via ambulance today. No update at this time.

Ordinances Tabled at November meeting

- 941 Amending the Code striking Chapter 170
- 942 Establishing the licensing and inspection of all rental units

Timber Harvesting

Harvesting should have already started on the Villella property. Permit fee, paperwork and bonding confirmation are complete.

Ubility

Online credit card and bank by phone is being worked on. Plans are to have it ready for next billing cycle.

Applefest

The recreation board is requesting a donation for prizes for their Art Show.

Public Works

Not present

CEO

Not present

Police Department

Not present

Fire Department

No report

COMMITTEE REPORTS

Administration & Finance (John Shelkons)

General Fund Balance \$219,563.54

Water Fund Balance \$219,393.82

Buildings, Property & Grounds (Ted Kotula)

Not present

Public Safety (Ted Kotula)

Not present

Mr. Stuban asked when part time police were going to be hired. The current officers are working too many hours. Mr. Shelkon's commented that they were looking to hire 3 or 4 officers and he thought they were meeting tomorrow (Tuesday, August 16th) to review more candidates however with Mr. Kotula not be in attendance he could not confirm.

Community Relations (Michael Stuban)

Mr. Stuban addressed Council on behalf of the Municipal Authority requesting that Council amend the Dye Test Ordinance to include some sort of fine for not having the dye test done. Discussion followed regarding what the current process involves and how they are not being done. Mrs. Rakovan explained that they were either properties that did not go through a realtor so they home owners did not know or the realtor just totally overlook the requirement.

Mr. Stuban spoke to Council about the 2015 Audit having a deficit in the water fund of approximately \$48,000. He explained that this is mainly a reflection of lost review due to lost water (breaks). He has checked the mid-year figures and it looks like we are on target so far.

Mr. Stuban commented that there is a special joint meeting with the Municipal Authority on Wednesday at 5:30PM for the Bond issue. Projected savings is \$187,000 for the borough and \$450,000 for the Municipal Authority.

Mr. Stuban commented that at the end of the meeting he will be asking to go into executive session regarding personnel and possible litigation.

Public Works (Dave Trzcianka)

Mr. Trzcianka review the public works report. There was a large water break on Schiller Street during the past month. Grass is being cut, pot holes are being filled and the bucket truck passed inspection. The balance of the contracted salt for last year had to be purchased to avoid future storage charges. There is too much to fit in the shed so they put a tarp over it.

Library (Suzie Furr)

Mrs. Furr stated that the Library is rewriting the bylaws. They are working on fundraisers. There is a new president, Justin Hostettler. Next meeting they will be stuffing envelopes for a donation mailing. The library is also going to get a credit card machine through the county library system that they feel will assist with the collection of fines.

Recreation & Communications (Suzie Furr)

Mrs. Furr stated that they are working on the Applefest which will be on October 8th. Keys were handed out for the new shed. Conversation took place regarding the newsletter and getting the proper information in it from the Library, Recreation Board and Council.

Sanitation, Recycling & Municipal Authority (Judi Montell)

Nothing to report under her committees however she had questions regarding the Library Bylaws and if Council has to approve them. It was determined that Council just needs to make sure that the Bylaws coincide with Borough Ordinances.

Mayor's Report

Nothing to report at this time.

Mayor Gagliardi asked for clarification on the Dye Test request for fines. Mr. Trzcianka explained that it mainly involves family to family transfers of deeds where no realtor was involved so they were not aware of the dye testing requirement.

President's Report

Nothing to report.

OLD BUSINESS**ADJOURNMENT**

MOTION by Mr. Stuban, second by Mrs. Furr, carried unanimously to adjourn the meeting and go into executive session. Meeting adjourned at 6:53 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
September 19th, 2016