

**PRE-MEETING
BADEN BOROUGH COUNCIL
JUNE 13th, 2016**

Council Vice President Mr. Trzcianka called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mrs. Furr, Mr. Kotula, Mrs. Montell, Mr. Shelkons, Mr. Stuban, Mr. Trzcianka (Not present: Mr. Besong)

ALSO PRESENT: Mayor Sam Gagliardi, Michael Josapak

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

Tom Turney from 336 State Street gave an overview of the yard sale. The yard sale for next year will be June 3rd 2017. It will be advertised on the Beaver Valley Tourism quarterly flyer. Advertisements took in \$1,280. Cost for the maps was \$804 which left a net profit of \$476. Next Mr. Turney addressed his ideas for obtaining funds for the Code Enforcement Officer to have grass cut at properties that are vacant and have distressed yards that need the grass cut. He recommended taking the profits from the yard sale ads, the \$100 per month that the tax collector gives for rent as well as asking the fire department to make a \$1,000 donation. With this you can have a working budget for the CEO use to address the distressed properties.

Ryan Eichhorn owner of 435 Bryan Avenue addressed council in regards to his building permit and the Building Inspector now requesting more information on the MS4 (storm water management) plans for the property. Mr. Eichhorn stated that his permit (that was ready in August of 2016 and not picked up) is not available for because he needs to address the storm water runoff. Mr. Eichhorn kept comparing Baden to other municipalities and he was told that Baden has their ordinances that follow state and federal guidelines. After discussion between council and Mr. Eichhorn he was told to put in writing the MS4 plans for the building so that they may be given to the engineer at Wednesday's meeting.

DEPARTMENT REPORTS

Secretary

330 State Street

Closing to be scheduled soon. There are some liens against the borough on the property that need to be cleared first. They are old bond issues and previous copier company.

Transfer to Wesbanco Bank

Final transfer to Wesbanco will be complete by July 1st. Bank report are WesBanco balances. Citizens has minimal amounts that are being closed and deposited into WesBanco.

Quigley Waterline Agreement

Waiting for signed copies of the agreement.

MS4 (Storm Water Management)

inspection was done. We are waiting for a written report.

Timber Harvesting

The Lions Club harvesting will be starting.

Ordinances Tabled at November meeting

941 Amending the Code striking Chapter 170

942 Establishing the licensing and inspection of all rental units

Fire Truck Loan

Another \$1,000 monthly installment payment (bill) has been submitted.

Pension Audit

The Auditor General did the pension audit. Waiting for the report.

2015 Audit

The 2015 Audit is near completion. Waiting for the final report.

Printers and Copier

Test run of new printers and copier is underway. We are very happy with the equipment and wish to sign the lease with Toshiba. Note: The fire department wishes to be included on the lease program. The additional cost will be \$80 per month.

School Crossing Guard

The crossing guard will be having surgery in August and will not be able to do his job for a couple of months. This is advance notice for the borough to find a temporary crossing guard for this time.

CCR 2015 Water Report

The final calculations are being done so that the report may be ready for July 1st. It is the hope that we will not need to mail copies since we have a website. We may have to advertise its availability.

Applefest

The recreation board is requesting a donation for prizes for their Art Show.

PennDOT Traffic Light at Virginia and Johnson

Attached is a letter from PennDOT regarding their replacement of traffic lights for public safety issues.

Street Weight Study

Please see attached list of streets that are recommended to have a 10 ton weight limit per the engineer.

Public Works

Mr. Josapak stated that the three water valves were put in on Franklin Avenue.

CEO

Not present

Police Department

Not Present

Fire Department

Tim Firich reported that for the month of May there were 18 calls (12 fire calls (3 in town), 6 EMS (all in town)).

COMMITTEE REPORTS

Administration & Finance (John Shelkons)

General Fund Balance \$405,017.84

Water Fund Balance \$96,125.43

General Fund Expenses for May \$113,451.86
Water Fund Expenses for May \$82,372.59

Buildings, Property & Grounds (Ted Kotula)

Mr. Kotula stated that he is working on getting bids for the library roof repair. He also addressed Council in regards to the LED street light program offered by Duquense Light. He spoke to Chief Christner and after reviewing the lights within the town they were looking at all the street lights on the main street (State Street) which would be around 30 lights for a cost of approximately \$3,700. Mr. Stuban and Mrs. Montell addressed their concerns about cost savings and a study of the life span of the lights.

Public Safety (Ted Kotula)

Mr. Kotula reviewed the graph that he made of the police calls for one year so we can see what areas need to be addressed. Mr. Stuban noted that the information Mr. Kotula supplied showed that the total of 2, 891 calls averages out to 170 per month, 6 per day or 2 per eight hour shift.

Mr. Stuban asked Mr. Kotula to make sure that letters are sent out regarding street closure and business notifications for the Applefest this year.

Mr. Stuban commented that part time police officers need to stay within the Obamacare guidelines that should be no more than 30 hours. He also noted that council should start interviewing for more part time officers.

Mr. Stuban addressed Officer Spencer signing the agreement and request for disability pension. A motion will need to be on Wednesday for acceptance of his request. Discussion followed regarding the agreement and the need to council to authorize the request.

Mr. Stuban asked if the police were addressing the cars with expired stickers and plates that were presented by the Code Enforcement Officer. Mr. Kotula stated that as of last week the police addressed the vehicles that they could on the list.

Mr. Stuban also asked that the police department pay closer attention to drivers going through stop signs. It appears during the yard sale there comments made about people not stopping and resident called the office to complain about this too.

Mr. Stuban asked to review the form that Mr. Kotula made up for the fire department to use for training.

Community Relations (Michael Stuban)

Mr. Stuban commented that Kristek (previous tax collector) has been charged. It is being discussed on some of the social media locations. The next step he will be going before the judge.

Mr. Stuban addressed our yearly water reports that are filed with the increase in water loss. We are up to 14% water loss. Discussion followed regarding where the loss or leaks may be. Mr. Josapak stated that he doesn't see anything with the tanks. Mrs. Rakovan explained how the calculations are done for the annual reports. Mr. Josapak explained how he would know to look for a leak with the tanks and Ambridge Water Authority meter reading. Mrs. Rakovan explained how low or high readings are looked into by the Public Works department.

Mr. Stuban noted that the Intergovernment agreement with the Municipal Authority needs to be signed.

Mr. Stuban asked Mr. Trzcianka to explain NIMS certification for all council members and staff. This is required by FEMA. He will get the information for everyone so they can get the training and testing.

Mayor Gagliardi noted that with Prevention Network (school) being closed for summer we do not need extra part time officers at this time. He recommended waiting until the fall. Mayor Gagliardi asked some questions regarding the water loss percentage, possible causes and the current loss rate that Mr. Stuban noted was around 8% for the first quarter of this year. Mayor Gagliardi asked Mr. Kotula about the bus stop shelters and when they were going to be removed. Mr. Kotula commented that he had no further information on Beaver County Transit Authorities time line for the bus stop updates.

Public Works (Dave Trzcianka)

Mr. Trzcianka noted the garage doors on the pole building need looked at and have general maintenance done on them. He recommended having all of the garage doors looked at on borough property (fire and police department, borough garage and pole buildings).

Library (Suzie Furr)

Mrs. Furr stated that the Library meeting will be tomorrow, June 14th.

Recreation & Communications (Suzie Furr)

Mrs. Furr thanked Tom Turney for his hard work on the yard sale that was a success. The new shed has also been purchased and placed off of the parking lot.

Sanitation, Recycling & Municipal Authority (Judi Montell)

Nothing to report under her committee but she thanked Public Works for helping her with preparing the library for Memorial Day.

Mayor's Report

Nothing to report at this time.

President's Report

Nothing to report

OLD BUSINESS

ADJOURNMENT

MOTION by Mr. Stuban, second by Mrs. Furr, carried unanimously to adjourn the meeting. Meeting adjourned at 7:38 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
July 18th, 2016