

**PRE-MEETING  
BADEN BOROUGH COUNCIL  
MARCH 13, 2017**

Council president Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mrs. Furr, Mrs. Montell, Mr. Shelkons, Mr. Stuban, and Mr. Trzcianka (Not Present: Mr. Kotula)

**ALSO PRESENT:** Mayor Sam Gagliardi

**ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES**

**AGENDA (Changes and/or Deletions)**

**VISITORS - None**

**DEPARTMENT REPORTS**

**Secretary**

**Correspondence**

1. Letter from the Teamsters Local Union 250 regarding the contract expiration of December 31, 2017 and a 90 day notice to set up a meeting.
2. Letter from the PA Department of Labor with the name of the mediator assigned to teamsters.

Mr. Stuban noted that council needs to go into executive session to discuss the negotiations.

**QuickBooks and New Format for Reports**

Running all financials through QuickBooks. The budget is not showing all of the income and there are some issues with credit card payments. Will get this corrected and have a budget for Council on Wednesday

**Baden Memorial Honor Roll Plaque**

The bronze scroll is \$123.00. If we want Rome to install, we will be looking at a total cost of \$250 and will not be able to get installed for about 8 weeks. If someone can drill and tap set it can be installed by them onto the scroll.

Mrs. Montell thought that the Scherfel family was going to pay for the scroll and commented that the information should be forwarded to them.

**Statement of Financial Interests**

Reminder they are due back to the secretary by May 1<sup>st</sup>.

**Ordinance**

The dog and sign ordinance will be ready for adoption at Wednesday's meeting.

**Ordinances Tabled November 2015**

941 Amending the Code striking Chapter 170

942 Establishing the licensing and inspection of all rental units

### **Annual Reports**

Status of annual reports for the state:

- PURTA
- Liquid Fuels - complete
- AG 385
- 2016 Recycling Report - complete

### **Open Board Positions and Appointments**

Parks & Recreation - 2 years left in a 5 year term (Vacant)

### **Bid Openings for Paving**

They were opened today and the engineer is tabulating them. There were five bids.

### **Railing at the Library**

The engineer had a second look at the walkway. The integrity of the ramp is fine. The brick façade is cosmetic. The railing could be repaired at the base with a sleeve and special epoxy. They did not look at the railing connection to the base poles, but they feel that a weld should repair that.

Mr. Stuban noted that the ramp and step repair was added as a second project for the CDBG application.

### **Painting the building**

The police department painting has been completed.

### **Roof**

Contacted Burns & Scalo and asked that they put us on the schedule for repairs.

### **Resolution**

The tax collector asked that we adopt a resolution of the tax collectors fees. There are no changes however the tax laws state that it must be done annually.

### **Police Department**

Not Present

### **Public Works**

Mr. Josapak presented the street sweeper information to council. One required a CDL so he felt that made it a no. Between the Elgin and Timco Mr. Josapak liked the Elgin. Mr. Besong felt that the street sweeper wasn't necessary. Mr. Stuban noted that Timco was not strong enough to clean storm sewers. Mr. Trzcianka preferred the Timco because of the service required on the Elgin. Further discussion followed regarding the difference between the two sweepers. The cost is \$188,000 for Elgin sweeper. The budgeted amount of \$200,000.

### **Fire Department**

Mr. Baker asked Council if they had a Knox Box Ordinance for key access to businesses and larger facilities. Mr. Trzcianka stated no because no one wanted to do it when it was initially brought up. Discussion followed regarding cost (approximately \$250 at property owner expense). Mr. Baker was looking for an ordinance requiring the Knox box for new or renovated buildings. It could be set up so the fire department and police department may get access through the Knox box. Mr. Stuban asked Mr. Baker to get a copy of an ordinance sample.

Mr. Baker asked Council about painting the fire department. The last time it was painted was 10 years ago at a cost of \$3,900 of which the borough paid for the total amount. He asked that Council considering paying for it again or some portion thereof.

### **CEO**

Mr. Weber addressed Council in regards to a resident who has 7 Great Danes and the neighbors are complaining about the barking and disruption from the dogs.

## COMMITTEE REPORTS

### Administration & Finance (John Shelkons)

General Fund Balance \$254,332  
Water Fund Balance \$124,202

Expenses \$140,843  
Expenses \$129,322

Mr. Shelkons addressed Council in regard to the fees for Mechanical Devices to be lowered. Mr. Stuban noted that when the fees first came out years ago it was \$500. This was during a time when there were no local casinos and easy access to gambling/gaming facilities. Mr. Stuban felt the cost for gambling machines should be cut in half to \$250. Other machines are currently \$150 and he felt it should go down to \$50 or \$75. After discussion Mr. Stuban stated if there are no objections we will go with \$200 and \$50 as the new fee for Mechanical Devices. Discussion took place regarding the effective date. Final agreement was to make it retroactive to January 1<sup>st</sup> of this year.

### Buildings, Property & Grounds (Ted Kotula)

Not Present

### Public Safety (Ted Kotula)

Not Present

### Community Relations (Michael Stuban)

Mr. Stuban addressed and Council reviewed the Sign Ordinance. A motion will be made Wednesday to adopt the ordinance.

Mr. Stuban reminded everyone about the newsletter deadlines.

Discussion took place regarding the Welcome to Baden signs. Council agreed to make a motion on Wednesday to get pricing for new signs.

Mr. Stuban noted that the street paving bids were opened. A portion of the cost will be paid by Columbia Gas. There were additional (alternate) bids made for other work that needs to get done. Depending on the costs we will know if additional work could be done.

Mr. Stuban discussed the need to go through and review the Baden Borough Code Book (Ordinances). He noted that just by reviewing the book there are many ordinances that need to be updated or removed. Discussion took place regarding when council wants to start the review process and how it will be done.

### Public Works (Dave Trzcianka)

Mr. Trzcianka reported that the sweeper bids and decision will be made on Wednesday.

### Recreation & Communications / Library (Suzie Furr)

Mrs. Furr stated that there is a new person interested in serving on the Recreation Board. Her name is Cami Deneen.

Mrs. Furr asked Mr. Josapak if he was aware of the Christmas lights that the recreation board was purchasing for the light poles in town. He stated that there are 16 poles with electrical access.

Mrs. Furr reported that the Easter Egg Hunt will be April 1<sup>st</sup>.

### Sanitation, Recycling & Municipal Authority (Judith Montell)

Mrs. Montell asked Council if there would be money available this year (\$500) for flowers that will be planted at the library and borough property.  
**Mayor's Report**

Mayor Gagliardi stated that he used the curbside pickup offered by Waste Management for the first time and he was very pleased with the service.

**President's Report**

Nothing to Report

**OLD/NEW BUSINESS**

Mr. Kostial asked if the Code Enforcement Officer was going to have the attorney attend all of the hearings with the Magistrate. Mrs. Montell stated that the CEO may request that the attorney attend a hearing if he feels it necessary. He then commented that the CEO's behavior was out of control during a previous hearing. No comments were made by council.

Mrs. Furr addressed Blighted property. Council discussed the problems and some of the blight properties. Mr. Stuban stated that council should set aside some time to drive around town to look at properties and get a list of addresses that fall under blight.

Council addressed the convenience store not turning in any of their paperwork for their renovations, occupancy permit and mercantile taxes. Mr. Trzcianka felt that they should be cited. Mrs. Montell agreed. Mr. Besong noted that he has tried to get information from them without resolve.

**ADJOURNMENT**

**MOTION** by Mr. Trzcianka, second by Mr. Stuban, carried unanimously to adjourn the meeting. Meeting adjourned at 7:38 PM.

Respectfully submitted for approval,



Elaine K. Rakovan  
Borough Secretary  
April 17, 2017