

**PRE-MEETING  
BADEN BOROUGH COUNCIL  
OCTOBER 14, 2016**

Council president Mr. Besong called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mrs. Furr, Mr. Kotula, Mrs. Montell, Mr. Sheikons, Mr. Stuban, Mr. Trzcianka and Mr. Besong

**ALSO PRESENT:** Mayor Sam Gagliardi

**ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES**

**AGENDA (Changes and/or Deletions)**

**VISITORS**

Dawn Singleton from Moore Avenue addressed council in regards to what the borough ordinance say regarding dog barking becoming a nuisance. Mrs. Singleton explained that she has one neighbor who is complaining about her dogs barking and called the police on her. She stated that this has resulted from a neighbor complaining about a 60 watt lighthouse bulb that he claims is shining uphill into his windows. Mrs. Singleton noted that this neighbor has sent text messages to her husband that come across as threats. Mr. Stuban stated that the ordinance is vague and may be interpreted in different ways. Mrs. Singleton has had the dogs for over two years and this neighbor has just started to complain about the dogs within the past few months. Discussion followed. Council stated that they will look into this matter and the ordinances regarding dog barking.

**DEPARTMENT REPORTS**

**Secretary**

**330 State Street**

Sold - Closed on Friday, October 14<sup>th</sup>.

**Tax Collector (Kristek)**

Victim Impact Statement was written and submitted to the FBI and the Federal Judge.

**Credit Card Payments In House/Online and Check Scanner**

Will need motion on Wednesday to sign agreements for the in house credit card payment, online payments and check scanner. These are three separate things. Note – we had to change agreements to reflect the WesBanco routing and checking account numbers.

**Short Term Disability**

One employee was off on STD but has returned to work on Friday, October 7<sup>th</sup>.

**Workers Comp Claim**

- Volunteer Fire Fighter got hurt during training. Still undergoing physical therapy.

**Ordinances Tabled November 2015**

941 Amending the Code striking Chapter 170

942 Establishing the licensing and inspection of all rental units

**Water Bills**

Being printed now and will be mailed out by the end of the week.

**Garbage**

We need an Ordinance to better define the mandatory payment for garbage. When a property is vacant the owners will ask to have garbage taken off of their billing but still leave water on. This has been brought up in the past with no real answer that I can give in writing with the exception that the Garbage Agreement with the contract covers the billing to the residents. Under right to know, I can't find where that is justifiable or written to fulfill a request.

Mr. Stuban stated that we have the right to bill the residents based upon the garbage contract and the borough code but it really isn't specifically written anywhere. He felt that the attorney may need to research this matter to clarify this matter.

**Recycling Grant**

The recycling grant was written and submitted for annual funding. This is based upon the tonnage of recycling collected in Baden Borough.

**Liquid Fuels Audit**

Auditor General is currently in the office doing the Liquid Fuels Audit for 2014 and 2015.

**Part Time Police**

We have one new part time officer set up on payroll.

**Columbia Gas Street Openings**

They are asking for a reduction in the permit fees or a possible coop with paving. Individual permit per opening would be \$32,938.89. If we make it one permit then the cost would be \$30,463.90.

**Quickbooks and New Format for Reports**

The entire year of financial information is being inputted into Quickbooks. So far the information up through July has been entered. July to current is being worked on. The goal is to have us up and running 100% in Quickbooks on November 1<sup>st</sup>.

**Per Capita**

Ordinance for the Per Capita guidelines was advertised for official approval at Wednesday's meeting.

Bills were mailed out by Berkheimer. If there are any corrections the Borough Secretary may do them.

**Fire Relief Fund**

\$19,133.71 was received and a check written out to the Fire Department.

**Pension State Aid**

\$65,619.69 was received and will be applied to the balance of the non-uniform and police pension.

Mayor Gagliardi asked about the guidelines for Per Capita Tax. Mrs. Rakovan commented that the individuals should stop by the borough office if they feel they should not be paying the per capita tax. The guideline is based on having less than \$10,000 in Earned Income Tax.

**Public Works**

Not Present

**CEO**

Not present

**Police Department**

Not present

**Fire Department**

Chief Trzcianka reported that there were 28 calls last month. 12 of the calls were medical. 5 were overdoses. There were 16 fire calls (12 in town and 4 out of town). Chief Trzcianka stated that Council needs to discuss using Randy Dobich for daylight fire calls because we are not getting enough drivers for the calls.

Chief Trzcianka noted that there is a company from Texas interested in both of the fire trucks.

## **COMMITTEE REPORTS**

### **Administration & Finance (John Shelkons)**

General Fund Balance	\$168,957.32	Expenses	\$76,560.02
Water Fund Balance	\$221,019.93	Expenses	\$37,827.80

### **Buildings, Property & Grounds (Ted Kotula)**

Mr. Kotula stated that the library roof repair should start next week.

Mr. Kotula reported that he got grant funding in the amount of \$6,200 from Duquesne Light for the lighting in the borough park. He also wanted to make it known that the grant was a group effort with the recreation board.

### **Public Safety (Ted Kotula)**

Nothing to report.

### **Community Relations (Michael Stuban)**

Mr. Stuban confirmed the receipt of the bond money. He noted that part of the bond was getting an emergency generator for the Prospect water tank. On Wednesday he will make a motion to put the generator out for bid. He noted that the original amount was thought to be around \$60,000 but it looks like it will be closer to \$95,000.

Mr. Stuban noted that the deplorable house on Harmony Road was fined in the borough favor for \$15,000.

### **Public Works (Dave Trzcianka)**

They are getting ready for winter. Plows are ready to go as well as salt and cinders.

### **Library (Suzie Furr)**

Mrs. Furr asked about repairing/replacing the carpeting in front of the library. It is not known what the condition is of the cement under the carpet. Discussion took place regarding what options we had with the carpeting. Mr. Kotula recommended waiting until spring to pull up the carpeting.

Mrs. Furr asked for Council approval to let the Library use the folding machine for their fundraising letter. Mrs. Rakovan asked that they come to the borough office to use the machine.

### **Recreation & Communications (Suzie Furr)**

Mrs. Furr thanked the Fire Department, Mr. Josapak, Mr. Strecker and Mr. Stuban for all their help with the Applefest. Mayor Gagliardi asked for clarification on the financial report from the Applefest. Mrs. Furr stated that a MS4 booth and flyers were handed out during the Applefest.

### **Sanitation, Recycling & Municipal Authority (Judi Montell)**

Mrs. Montell stated that the recycling bins have been ordered.

### **Mayor's Report**

Mayor Gagliardi had nothing to report.

President's Report

Mr. Besong had nothing to report.

OLD BUSINESS

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ADJOURNMENT

**MOTION** by Mr. Kotula, second by Mrs. Montell, carried unanimously to adjourn the meeting. Meeting adjourned at 7:27 PM.

Respectfully submitted for approval,



Elaine K. Rakovan  
Borough Secretary  
November 14, 2016

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