

REGULAR MEETING BADEN BOROUGH COUNCIL JULY 16, 2014

(Note: No Monday Meeting due to lack of quorum)

Council Vice-President Donna Michaels called the Regular Meeting of Council to order at 7:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

PRESENT: Mr. Besong, Mr. Kotula, Mrs. Michaels, Mr. Stuban, Mr. Trzcianka
(Not Present: Mrs. Villella and Mrs. Montell)

ALSO PRESENT: Solicitor James Amato, Engineer Tony Sadaka, CEO Jim Napolitan, Chief Christner

Acknowledgement of Recordings

VISITORS

Mr. Shelkons from 785 Athalia Street stated that after last month's meeting he met with Mr. Trzcianka and Mrs. Montell by the river. Mr. Shelkons asked if anyone got in contact with Norfolk Southern. The response was no. He asked Council if they would have an objection to him (Mr. Shelkons) filing a complaint with the PUC. Council responded that they did not have a problem with his request. Mr. Shelkons explained that it was his understanding that the PUC would have a mediation meeting on site and the Borough would be notified of the meeting. Secondly Mr. Shelkons addressed Council in regards to West View Water permitting access for a boat dock to be built. Mr. Trzcianka stated that he will be making a motion to have a letter sent to West View Water addressing this matter.

MINUTES

MOTION by Mr. Trzcianka, second by Mr. Besong, carried unanimously to approve the minutes of June 16th and 18th 2014.

BILLS TO BE PAID

MOTION by Mr. Trzcianka, second by Mr. Stuban, carried unanimously to pay all bills with two signatures.

RESOLUTIONS

Mr. Stuban asked Council to review the presented Utility Billing resolution for next month's adoption.

ORDINANCES

Mr. Stuban asked that Council review the presented Ordinance regarding Setting Police Ranks for next month action to advertise for adoption.

BIDS

- Sale of 1996 Ford F700 Dump Truck – Highest Bid \$6,600 from Eric Smith from Weston Virginia

MOTION by Mr. Trzcianka, second by Mr. Besong, carried unanimously to accept the bid from Eric Smith and if Mr. Smith backs out to continue on to the next bidder.

CORRESPONDENCE

1. June receipt of the memorandum of understanding between Baden Police and the Ambridge School District.

MOTION by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to have the solicitor review the agreement.

2. June 2014 contract with Glat Auto Detailing for \$375 per vehicle, per year.

MOTION by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to authorize the contract with Glat Auto Detailing.

DEPARTMENT REPORTS

Secretary

Mrs. Rakovan stated that the CCR Water Quality Report was mailed to the residents in accordance with the government guidelines. She informed council that the Police Manual has been distributed for review. Once the police and council approves the document the Chief can proceed with printing the manual. She emailed a copy of the file to all council members who have email and if anyone wants a hard copy for review she did print two manual drafts. Mrs. Rakovan also commented that included in the council packets is a list of Act 37-2014 Changes to the Borough Code.

Public Works

Mr. Trzcianka reported that there were some major waterline breaks on Collins and North and on Fifth Street which was actually on private property. He stated that the break on North caused some major road damage and felt that the engineer need to look at the road and determine if in house repairs are even possible or to have an outside contractor do the repair.

MOTION by Mr. Trzcianka, second by Mr. Besong, carried unanimously authorizing the engineer to look at the road (North and Sixth) to determine what type of repair is necessary.

CEO

Mr. Napolitan stated that he gave his report to the secretary. (Council had a copy)

Police Chief

Chief Christner addressed Council in regards to needing more part time officers especially with Officer Spencer being off. He asked that we hire two more part time officers. Discussion took place regarding retaining the officers. Chief asked the solicitor about having a contract with the part time officers stating that if they don't stay a certain amount of time then they are liable for reimbursing the borough for cost associated with hiring them (uniform, training...). Mr. Amato noted that a contract can be made with anyone however by doing so you are opening a larger area for issues and he gave the example of hours worked. Chief Chirstner commented that he needs one more officer to review the police manual (SOP). He also noted that the floors in the police department need stripped and waxed. Mrs. Rakovan commented that Council has already approved the estimate bill.

Chief Christner addressed getting new fire arms through the selling of old guns and trading in of all guns. The AR's need work and the shot guns need replaced. To update the AR's, new hand guns and get new shot guns the cost would be approximately \$1,000. Mr. Trzcianka asked if the AR's still have service life or should we look into trading them in and getting new ones. Chief Christner stated that the upgrade would be around \$1,100 per AR. Chief Christner stated that he could look into the cost. Mr. Trzcianka commented that each vehicle should be equipped the same. Mr. Stuban asked Chief Christner to write down what

they want to purchase and what the cost would be with trade-ins and what final cost would be. Chief Christner stated that he had the information and he would put a copy in each councilman's mailbox. Discussion took place regarding how many guns are needed. Mr. Trzcianka stated that each car should be equipped the same. He instructed Chief Christner to figure the cost to reflect all vehicles having the same guns.

Discussion took place regarding the how to disregard/sale the guns that are in police possession (confiscated). Chief Christner explained that he is going to have a policy regarding this matter and that no permission is required from magistrate or courts.

Chief Christner asked about training for the camera DVR. Mr. Stuban stated that the training is all a part of the policy and once we get it all lined up training will be done.

Mr. Stuban asked Chief Christner about hiring part-time officers and advertising for the open position.

MOTION by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to advertise for part-time police officers.

Fire Department

Chief Trzcianka stated that there were 15 fire calls last month.

COMMITTEE REPORTS

Administration & Finance - (Michael Stuban)

- Finance Report – Water Fund Balance \$10,003.93
General Fund Balance \$180,720.31

Mr. Stuban stated the he handed out a Borough Accident Incident Report. He stated that the secretary made the form a couple of years ago and he asked the borough department use the reports to document vehicle/property damage and employee injuries. He noted that council needs to know when there is an incident and gave an example of council committee chairmen not knowing about the police car damage a couple of months ago. This report is used to obtain the necessary information for insurance claims. Mr. Stuban asked that council review the form for next month.

Mr. Stuban commented that the Camera Policy was passed out last month. There were some changes made and he asked Council review it.

Mr. Stuban addressed council in regards to a key access policy. There are key fobs as well as keys and he noted that we need a replacement policy. He asked Council to review the policy which gives a charge for lost keys. He asked council and mayor to list what they feel their key/key fob should give them access to. Council is to review this policy for next month.

The police arbitration is set for October 10th.

Mr. Stuban asked the engineer to set up a meeting to explain the MS4.

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously to have the engineer set a meeting to explain the MS4.

Mr. Stuban stated that council wishes to set up a meeting with the building inspector to go over policy, procedures and how the residents are to be treated. He asked that the secretary to set up the meeting. Mr. Besong asked that the supervisor also be present and Mr. Trzcianka agreed.

MOTION by Mr. Stuban, second by Mr. Kotula, carried unanimously for the secretary to set up a meeting with the building inspector and his supervisor.

Secretary, Mrs. Rakovan asked council for some input regarding meeting times and day. Mr. Stuban commented to pick a few days and see when they are available to meet.

Building, Property & Grounds (Bob Besong/Ted Kotula)

Mr. Besong stated that he looked at the library wall and commented that the entire ramp needs replaced. Mr. Stuban asked the engineer if he can get the borough an estimate for the cost.

Community Relations – (Ted Kotula)

Mr. Kotula gave an update on the walking markers. He had given council a draft of a pamphlet he would like to have made. It is called the Baden Walk Fact Sheet. He would like to set it up where you walk a mile starting at Ehman Avenue and ending at the triangle by Pinney Street. He stated he would like to meet with the secretary to send a letter out to the businesses to help set up the mile markers through donations. The insurance company is fine with the mile markers. Mayor Gagliardi addressed his concern with safety of the pedestrians. Mr. Kotula commented that safety is not a problem because all street crossing have crosswalks. Discussion followed regarding the path for the markers and liability. Mrs. Rakovan noted that she spoke to the insurance company and there is no problem or liability issue with putting up mile markers.

Library – (Kimberly Villella)

Not Present

Public Safety – (Kimberly Villella)

Mr. Trzcianka commented that either the police or CEO needs to look at the top of Athalia Street where Daly Avenue meets there is a large motor home parked on the bend and the tail end of it sticks out into the street. There is no way a fire truck will get through there. Christner read a thank you note from a resident for the services of Officer Shipley.

Public Works – (Dave Trzcianka)

MOTION by Mr. Trzcianka, second by Mr. Stuban carried unanimously to send a letter to West View Water Authority asking that they put in writing that the borough and residents has access to the dock area.

Mr. Trzcianka addressed Comcast and the problem with the internet and phone system. He asked that the secretary get in contact with them regarding the problems. Mr. Kolakowski commented that he has been in contact with Comcast and that he has contact names and numbers. He will give the information to the secretary.

Mr. Trzcianka commented that there is one unclaimed property for Baden Borough on the Pennsylvania unclaimed property list.

Mr. Trzcianka stated that since we did so well with Municibid and the borough truck he asked the departments to see what else we may be able to sell and noted the extra traffic lights that the borough has in storage.

Recreation & Communications - (Donna Michaels)

Mrs. Michaels noted that the Community Yard Sale went well and they plan on doing it again next year. Community Day will be August 23rd and Applefest will be October 11th.

Sanitation, Recycling & Municipal Authority - (Donna Michaels)

Nothing to report.

SOLICITOR'S REPORT

Mr. Amato had nothing at this time.

ENGINEER'S REPORT

Mr. Sadaka had nothing to report.

MAYOR'S REPORT

Mayor Gagliardi noted that Mr. Varhol has passed away and he feels that it would be appropriate for Council to send a resolution thanking him for his many years of service.

MOTION by Mr. Stuban, second by Mr. Trzcianka carried unanimously to send a resolution.

Total fines collected: \$1,085.62

Total calls: 173

Old Business Not on the Agenda, New Business or Unfinished Business

Mr. Besong asked about dead birds that are being found in town. Mrs. Rakovan stated she did get a phone call from a resident and it appears that the birds are dying from an exposed electric wire. She instructed the resident to call Duquesne Light on their own because they will get a quicker response.

PRESIDENTS REPORT

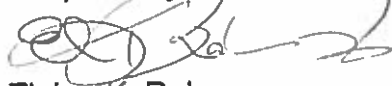
Nothing to report.

ADJOURNMENT

MOTION by Mr. Besong, second by Mr. Stuban carried unanimously to adjourn the meeting.

Meeting adjourned at 7:43 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
August 18, 2014