

**REGULAR MEETING
BADEN BOROUGH COUNCIL
OCTOBER 15, 2014**

Council Vice-President Donna Michaels called the Regular Meeting of Council to order at 7:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

PRESENT: Mr. Besong, Mr. Kotula, Mrs. Michaels, Mr. Stuban, Mr. Trzcianka and Mrs. Vilella (Not Present: Mrs. Montell)

ALSO PRESENT: Solicitor James Amato, Engineer Tony Sadaka, CEO Jim Napolitan, Chief Christner and Mayor Samuel Gagliardi

Acknowledgement of Recordings

Proclamation for Alan Hazelwood

Mayor Gagliardi read and presented Alan Hazelwood with a proclamation for serving on the Baden Parks and Recreation Board.

VISITORS

Daniel Deener from 120 Woodhaven Drive addressed Council in regards to a neighbor (Between 130 and 140 Woodhaven Drive) having a pond on their property that he feels is unsafe for the children who play in the area. He presented pictures to Council. The Building and Code Enforcement Officers will look into this matter.

MINUTES

MOTION by Mr. Kotula, second by Mrs. Vilella, carried unanimously to approve the minutes of September 15th, 16th and October 1st 2014.

BILLS TO BE PAID

MOTION by Mr. Stuban, second by Mr. Trzcianka, carried unanimously to pay all bills with two signatures.

RESOLUTIONS

None

ORDINANCES

None

BIDS

None

CORRESPONDENCE

1. September letter from the Beaver County Planning Commission stating that they reviewed the Subdivision Plan for the Trautman Property.

MOTION by Mr. Kotula, second by Mr. Stuban, carried unanimously to approve the Trautman Subdivision.

COMMITTEE REPORTS

Administration & Finance - (Michael Stuban)

- Finance Report – Water Fund Balance \$110,283.78
General Fund Balance \$423,609.39

Mr. Stuban made a motion to accept the 2013 audit. Mr. Trzcianka seconded the motion. Mrs. Villella had a question on the motion stating that she would like the auditor to review the 175th Anniversary Committee portion of the audit before accepting the audit as whole. Mr. Stuban withdrew his motion asking the secretary to contact the auditor regarding Mrs. Villella's request.

Mr. Stuban asked that Council recess the meeting until November 12th so that the 2015 budget may be discussed at that time. Mr. Stuban noted that he will prepare the budget with the fixed figures (benefits, wages...) and then Council can determine the amounts for the other accounts.

Mayor Gagliardi stated that he did call the auditor (Kim Turnley) and she is more than willing to sit down with Council and go over the account and make recommendations where needed. Mrs. Villella stated that she brought this up on Monday but she understood that having our auditor do it was unacceptable. Mayor Gagliardi commented that to get this thing off the ground and behind us it should be looked at in a calm and respectful manner. He felt that the first step would be to look it over the auditor.

Mr. Stuban stated that if there is no objection from Council the secretary can ask the auditor to attend the next meeting to go over the 175th Anniversary account and the audit in general. Mayor Gagliardi felt that it should not be a public meeting. Mrs. Villella asked if the police chief would accept an in depth audit from the borough auditor. Mayor Gagliardi commented as the Chief Law Enforcement Officer in town anything that comes before him; he is obligated to look into it. The process to follow whether it is criminal or non-criminal involves going to the district attorney for advice. The DA's advice is that he is not an accountant and an outside audit should be done. However the Mayor stated that after talking to Kim Turnley the audit is mainly for the big accounts (general fund, water fund...). Something as small as the other accounts like the Flag Account and the 175th Account are looked at but not in detail and the process is not reviewed. Further discussion followed and it was agreed that a more detailed look of the 175th Account by the borough auditor would be acceptable.

The date to continue the recessed meeting would be October 12, 2014 at 7:00PM.

Building, Property & Grounds (Bob Besong/Ted Kotula)

Mr. Besong stated that he looked at the lights in the park with Mr. Trzcianka and he will be getting in contact with Duquesne Light to repair them. Mr. Besong also commented that he will be contacting the contractor who did the walkway to look at and repair the crack. Mr. Besong commented that the Library wall is still waiting to be fixed.

Community Relations – (Ted Kotula)

Mr. Kotula stated that everyone got the key access list for review. The list shows whose key will open the various doors within the borough.

MOTION by Mr. Kotula, second by Mr. Stuban carried unanimously accept the key access list.

MOTION by Mr. Kotula, second by Mr. Trzcianka carried unanimously to get a clock for the community room.

MOTION by Mr. Kotula, second by Mr. Trzcianka carried unanimously to get the community room painted or wainscoting if possible.

Mr. Kotula commented that the Baden Facebook page should be up and running by next month. He also noted that he would like to have a meeting for Community Relations the week prior to Council meeting so that he can get ideas and input from the citizens.

Library – (Kimberly Villella)

Mrs. Villella gave an overview of the Library Programs for the month. The library is very active and busy. There were 38 new library card sign ups and 465 new items added to the collection. 1,088 items were borrowed last month from the library.

The Library just applied for a grant to update their internet and broadband.

Public Safety – (Kimberly Villella)

MOTION by Mrs. Villella, second by Mr. Trzcianka carried unanimously to adopt the SOP Manual for the police.

A motion was made by Mrs. Villella, second by Mr. Kotula to authorize the auditor to review the 175th Anniversary Account for 2013.

Mr. Stuban noted that he was confused because the account was already audited. Mrs. Villella commented that it be a more thorough audit and recommendations on that account for the year 2013. Discussion followed. Mayor Gagliardi commented that by doing the more thorough audit puts everything on the table. Mr. Trzcianka commented that the account was already audited and he didn't agree that an in-depth audit was needed. He felt that the auditor should meet with council and if the auditor thinks a detailed audit should be done then we do it then. Mrs. Villella stated that she sat down with Donna Michaels and Ted Kotula and reviewed the account and they feel that the audit figures are not accurate and that the account needs a more in-depth audit. Mr. Trzcianka commented that Mrs. Villella stated on Monday that everything was in order on the account. Mrs. Villella stated that she feels that the numbers in the audit for the 175th Anniversary are incorrect.

After further discussion and clarification regarding auditing the 175th Anniversary Account Mrs. Michaels clarified council's final decision stating, the auditor (Kim Turnley) is going to come in and meet with council to answer any questions that we may have on the 175th account audit that was already done. At that time if it is felt that a more in-depth audit is needed a motion will be made at that time.

Mrs. Villella rescinded her motion.

Public Works – (Dave Trzcianka)

Mr. Trzcianka commented that there is a meeting set up with the PUC on November 13 at 1:30 to discuss Pinney Street bridge and river access. Mr. Trzcianka asked that West View Water be asked if they could send a letter of intent regarding granting river access so that it may be presented to the PUC at the meeting.

Mr. Trzcianka addressed the Mayor stating that on Schiller Street between Route 65 and Jefferson Street on the right side there is currently no parking. Mr. Trzcianka asked that the police check to see if parking would be available on the other side for some elderly residents who can't cross the culvert to get to their cars.

Mr. Trzcianka stated that the contractor should be paving the portion of North Avenue where the waterlines were broken sometime in November.

Recreation & Communications - (Donna Michaels)

Mrs. Michaels stated that the Halloween Parade will be on October 25th. It will start at the Legion and finish at the Fire Department.

Trick-or-treat will be October 30th from 6:00 PM to 8:00 PM.

Mrs. Michaels thanked everyone who helped with the Applefest.

Sanitation, Recycling & Municipal Authority - (Donna Michaels)

Leaf pick-up dates are November 8th, 22nd and December 6th.

MOTION by Mr. Stuban, second by Mr. Trzcianka carried unanimously to renew the Household Hazardous Waste Collection with Waste Management.

SOLICITOR'S REPORT

Mr. Amato had nothing at this time.

ENGINEER'S REPORT

Mr. Sadaka had nothing to report.

MAYOR'S REPORT

Mayor Gagliardi thanked Council for looking into and clarifying some of the questions and procedures and so forth. Noting there is no stealing or fraud but maybe setting up procedures will satisfy everyone.

Total fines collected: \$341.65

Old Business Not on the Agenda, New Business or Unfinished Business

MOTION by Mr. Stuban, second by Mr. Trzcianka carried unanimously to pay back \$100,000 on the road improvement loan and transfer \$100,000 to the road improvement account.

PRESIDENTS REPORT

Nothing to report.

RECESS OF MEETING

MOTION by Mr. Stuban, second by Mr. Kotula carried unanimously to recess the meeting until November 12th at 7:00 PM.

Meeting recessed at 7:38 PM.

**RETURN TO SESSION
BADEN BOROUGH COUNCIL
NOVEMBER 12, 2014**

Council President Judy Montell called the Meeting of Council back in session at 7:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PRESENT: Mr. Besong, Mr. Kotula, Mrs. Michaels, Mr. Stuban, Mr. Trzcianka and Mrs. Montell (Not Present: Mrs. Villella)

ALSO PRESENT: CEO Jim Napolitan and Mayor Samuel Gagliardi

AUDITOR

Auditor, Kim Turnley supplied an overview of the 175th Anniversary Account stating that deposits and checks were reviewed and confirmed with the bank and all balanced. Discussion took place regarding the procedures that were followed. Mrs. Turnley explained that due to the multiple volunteers involved in events such as this it is not uncommon to not have detailed breakdowns of the ins and outs. Open discussion took place with the

audience (Mr. Kostial), Council and Mayor. Mr. Kostial questioned not having actual invoices. Mrs. Turnley noted that this is not uncommon with events especially. She asked if performers were paid then there should be people that saw them perform and she again commented that this is not uncommon. Mr. Kostial asked who printed the book. Mr. Stuban could not recall and thought it was written in the book. It was not. Mr. Stuban commented that he had volunteers who got it printed. Mr. Kostial asked Mr. Stuban who the \$1,000 deposit was made to in hand money. Mr. Kostial asked about the book quote that noted \$1,000 paper money. Mr. Stuban stated that it was for the girl who wrote the book and got them printed. Terrie Churchin wrote/typed the books and then got the quotes for printing. Mr. Kostial questioned receipts versus quotes/emails. Mr. Stuban stated that he will get the information from Ms. Churchin.

Mrs. Turnley commented that obviously there is an issue on how things were handled. She recommended that in the future if more detail is wanted then more detail should be requested. This is as simple as having a financial statement for all events. She explained that for her audit purposes she does not need it however to prevent questions like this it may be wise to do it. Mrs. Turnley stated that she would be more than willing to make a recommendation if they wish. Mr. Kostial commented that if you can't do the job right then don't take the job. Mrs. Montell interrupted Mr. Kostial stating that personal comments are uncalled for.

Mayor Gagliardi noted that a citizen had a question and we as government and council has the responsibility to react to some of these suggestions. He stated that in the future there should be guidelines for like the flag committee that he is in charge of. By having guidelines it puts everything up front. He commended Mr. Kostial for asking questions and the auditor has done her job. It all goes back to transparency.

Mr. Stuban commented on the auditor and Mayor saying open and transparency is needed on everything because some things have come to light that he is going to ask later about. Mr. Stuban noted that the more the people know where things aren't hidden is better for everyone and stated he is totally for open and transparency.

Mrs. Turnley stated that the major funds (general and water fund) have solid procedures. It's the smaller event funds that commonly don't have such procedure but now may be needed. It is as simple as an Excel Spreadsheet.

Mr. Kostial stated that here were no journal entries. Mrs. Turnley commented that yes the bank book shows the journal entries. What these small accounts don't have is a financial statement and again this is not uncommon.

Mayor Gagliardi asked if the committees and organizations could set up their own accounting system and bank. Mrs. Turnley stated that this may be done but the Borough Tax ID number may not be used. If the group wants to set up their tax id number then the Borough would not be involved. Discussion took place regarding the Recreation Boards accounts. Mrs. Michaels commented that they are going to address this at their next Recreation Board Meeting. Mrs. Trzcianka asked if the Recreation Board should have its own tax id number. Mrs. Turnley stated yes because technically if the Recreation Board or any board is using the Baden Tax ID number then it should be a part of the Borough Audit.

Mr. Trzcianka commented that every board should have its own tax id number and be audited separately.

Mr. Stuban noted and Mrs. Turnley confirmed that when the borough gives money to one of the committees they (the borough) are only responsible for reconciliation of the money they gave being utilized correctly.

Mrs. Turnley stated that she would be happy to review and give guidance to setting up guidelines and procedures for the smaller event/committee accounts.

Mr. Besong expressed his opinion in having all the accounts go through the borough.

2015 BUDGET

Mr. Stuban went over the budget. He first went over the water budget. Yellow is fixed items. The shaded green areas have flexibility. Ambridge Water Authority raised their rates and as of now the budget is short by over \$38,000. Mr. Stuban stated that water rates need to be raised.

WATER FUND			
ACCOUNT	DESCRIPTION	2015 Budget	2014 Budget
REVENUE			
341500	Interest	\$ 100	\$ 100
Interest		\$ 100	\$ 100
378011	Meter Sales to Residents	\$ 725,000	\$ 725,000
378090	Other Water Rev. (turn-on fee..)	\$ 18,000	\$ 16,500
378900	Meter, Tap in Fees, Etc	\$ 1,700	\$ 1,700
380100	Misc Revenue/Reimbursables	\$ 100	\$ 100
Charges for Service		\$ 744,800	\$ 743,300
EXPENSES			
448140	Salary Clerical	\$ 41,000	\$ 39,000
448156	Health Insurance Clerical	\$ 14,800	\$ 12,800
448160	Pension Clerical	\$ 5,500	\$ 5,000
448161	FICA Clerical	\$ 2,500	\$ 2,500
448200	Supplies Office	\$ 500	\$ 500
448316	Water Testing	\$ 4,000	\$ 4,000
448325	Postage	\$ 2,400	\$ 2,400
448342	Printing	\$ 1,000	\$ 1,000
448366	Water for Resale	\$ 300,000	\$ 274,000
449110	Salary Foreman	\$ 60,000	\$ 57,000
449130	Solicitor	\$ 3,000	\$ 3,000
449156	Health Insurance Foreman	\$ 14,800	\$ 12,800
449160	Pension Foreman	\$ 5,500	\$ 5,000
449161	FICA Foreman	\$ 4,500	\$ 4,000
449183	OT	\$ 10,000	\$ 9,000
449200	Supplies Operating	\$ 5,600	\$ 5,600
449260	Small Tools & Minor Equipment	\$ 5,000	\$ 3,000
449312	Engineering	\$ 5,000	\$ 5,000
449360	Public Utility Services	\$ 25,000	\$ 30,000
449370	Repair & Maintenance Service	\$ 8,500	\$ 4,500
449700	Capital Purchases	\$ 1,000	\$ 1,000
449800	Equipment Fund	\$ 6,000	\$ 6,000
449820	Contingency	\$ 5,000	\$ 10,650
	Water Tank Fund	\$ 7,000	
Public Works (Water)		\$ 537,600	\$ 497,750
471505	10 - PV #12685-2031	\$ 32,500	\$ 32,500
471510	96 - PV #35120-2016	\$ 77,000	\$ 77,000
471520	Bond Issue 2025	\$ 44,450	\$ 44,450
471560	06- PV #80143-2027	\$ 91,700	\$ 91,700
Debt Services		\$ 245,650	\$ 245,650
	Revenue	\$ 744,900	\$ 743,400
	Expenses	\$ 783,250	\$ 743,400
	Short By	\$ (38,350)	\$ -

Discussion took place regarding how much the rates will be raised. Mr. Stuban anticipated from \$6.00 to \$7.50 a quarter. Mrs. Rakovan was asked to have the engineer do the rate study and to contact Ambridge Water Authority to check if their study is complete.

Mr. Trzcianka commented that the budget should include funding for new fire hydrants.

Mayor Gagliardi asked about the cost for the water versus the collection for water commenting that there is a profit of \$400,000 from water sales. Mr. Stuban noted that there is no profit because money is needed to offset the other costs such as maintenance of the water lines.

Further discussion took place regarding the contingency fund, public utility services, over time and foreman salary. Mr. Stuban noted that the Water Tank Fund is a new account to address the necessary repairs and maintenance of the water tanks that will need to be done within the next few years.

Mr. Stuban next addressed the General Fund.

EIT has increased due to same year collections by Berkheimer. So revenue has increased.

Other discussion took place regarding the following accounts:

- 400420 Dues-Subscriptions-Mtgs ~ This cost is primarily for Conferences
- 405343 Newsletter ~ Discussion took place having it done by an outside company and only doing it once per year.
- 405375 Computer Repairs/Support ~ Mrs. Rakovan explained the need to obtain a new software. The current software support costs approximately \$12,000. The newer software will cost around \$9,000.
- 409370 Repairs and Maintenance for Buildings ~ Increase due to cost of repairs for air conditioning, generators...
- 410131 Part Time – Additional ~ This is for part time police that are needed fill the schedule.
- New Account Part Time – cover vac/sick/pers ~ is for scheduling part timer officers to fill Full Time Officers who are taking off.

Mr. Stuban noted that there is slight cut in part time police. The Police Chief will have to be a working chief and be on patrol without having another officer with him. The Mayor is in charge of scheduling so he will need to work it out and keep within the schedule. Mr. Stuban noted that the Police did not submit a budget. Mrs. Rakovan corrected Mr. Stuban noting that the Chief did submit a budget to her.

- 410187 Sick Buy Back ~ Decreased due to officers not having a large amount of excess sick time to sell back.
- 411257 Capital Outlay Truck Fund ~ Increased the Truck Fund by the saving from paying off 411920 Fire Truck Payment. The trucks are getting old and will eventually need to be replaced.
- 430131 Summer Help ~ Increase by \$1,000
- 457600 Community Celebration ~ closed and funds increased under 451560 Annual Celebration.
- 486354 Workers Compensation ~ The new statement is less by \$30,000 for next year. For this reason there is no need to increase taxes.

Mayor Gagliardi asked about the Miscellaneous Reimbursable Account. Mrs. Rakovan explained that this is an in/out account. She gave an example of someone overpaying a final bill. The overpayment is placed in Miscellaneous Revenue and the offset goes under Miscellaneous Reimbursable. Another example would be purchasing something for the Municipal Authority and then they reimburse the borough.

The budget is balanced and no tax increase is needed.

Mr. Stuban noted that this is a tight budget, but it is balanced.

GENERAL FUND

ACCOUNT	DESCRIPTION	2015 Budget	2014 Budget
REVENUE			

301100	Current Year Property Tax	\$ 870,600	\$ 870,600
301200	Prior Year Property Tax	\$ 10,000	\$ 28,000
301400	Tax Claim Bureau	\$ 55,500	\$ 37,500
Property Tax		\$ 936,100	\$ 936,100
310010	Per Capita - Current	\$ 8,000	\$ 8,000
310020	Per Capita - Prior Year	\$ 450	\$ 450
310100	RE- Transfer Tax	\$ 20,000	\$ 20,000
310210	EIT- Current Year	\$ 390,000	\$ 300,000
310220	EIT- Prior Year	\$ 500	\$ 15,500
310310	Mercantile Tax	\$ 22,000	\$ 22,000
310510	LST Tax-Current Year	\$ 25,000	\$ 30,900
310700	Mechanical Device Tax	\$ 6,000	\$ 6,000
Local Tax		\$ 471,950	\$ 402,850
321100	Mercantile Licenses	\$ 200	\$ 200
321800	Comcast - Franchise	\$ 48,000	\$ 48,000
Licenses/Permits		\$ 48,200	\$ 48,200
331110	Fines-Motor Vehicle	\$ 11,000	\$ 11,000
331120	Fines Non-Traffic	\$ 3,000	\$ 3,000
331130	Fines- State Police	\$ 3,000	\$ 3,000
331140	NSF Checks	\$ 750	\$ 750
Fines & Forfeits		\$ 17,750	\$ 17,750
341500	Interest	\$ 500	\$ 500
342100	Crown Caste / Rent	\$ 35,000	\$ 35,000
342200	Community Room Rental	\$ 4,000	\$ 4,000
Rents & Royalties		\$ 39,500	\$ 39,500
350020	State Aid - Pension	\$ 58,000	\$ 50,000
350030	State Aid - BVFD - Foreign	\$ 20,000	\$ 20,000
350040	State Aid - Grants - Misc	\$ 84,000	\$ 85,900
350050	M/A Allocation	\$ 80,900	\$ 79,900
350060	Police Grants	\$ 2,000	\$ 2,000
350070	Police Pension	\$ 14,000	\$ 14,500
Intergovt Revenue		\$ 258,900	\$ 252,300
355010	PURTA Tax	\$ 1,700	\$ 1,700
355080	LCB - Alcoholic Beverage Tax	\$ 800	\$ 800
State Shared Rev		\$ 2,500	\$ 2,500
361340	Zoning Appeals/permits	\$ 200	\$ 200
361510	Copies/Notary/Maps/Etc	\$ 5,000	\$ 5,000
361630	Ambridge School District	\$ 3,000	\$ 3,000
362110	PD-Accident Reports	\$ 1,000	\$ 1,000
362120	Prevention Network	\$ 1,490	\$ 1,490
362410	Building Permits	\$ 5,000	\$ 5,000
364300	Garbage Collections	\$ 291,000	\$ 291,000
380100	Misc. Revenue/Re-imb/Refunds	\$ 1,000	\$ 1,000
Charges for Service		\$ 307,690	\$ 307,690
	TOTAL REVENUE	\$ 2,082,590	\$ 2,006,890

EXPENSES			
400110	Salary - Council	\$ 8,700	\$ 8,700
400161	FICA (Social Security)	\$ 700	\$ 700
400420	Dues-Subscriptions - Mtgs.	\$ 5,000	\$ 5,000
Legislative Body		\$ 14,400	\$ 14,400
401110	Mayor	\$ 1,512	\$ 1,512
401161	FICA (Social Security)	\$ 120	\$ 120
401420	Dues-Subscriptions - Mtgs.	\$ 300	\$ 300
401430	Legal Fees	\$ 4,000	\$ 4,000
Mayor		\$ 5,932	\$ 5,932
402300	Auditor	\$ 6,500	\$ 4,500
Auditor		\$ 6,500	\$ 4,500
403110	Commission	\$ 26,000	\$ 26,000
403161	FICA (Social Security)	\$ 1,850	\$ 1,850
403325	Postage	\$ 1,200	\$ 1,200
403342	Printing	\$ 2,000	\$ 2,000
403350	Insurance & Bonding	\$ 450	\$ 450
Tax Collector		\$ 31,500	\$ 31,500
404130	Solicitor - Retainer	\$ 3,600	\$ 3,600
404190	Solicitor - Other	\$ 20,000	\$ 15,000
Law Expenses		\$ 23,600	\$ 18,600
405120	Salary Secretary	\$ 48,000	\$ 46,000
405140	Salary Billing Clerk	\$ 41,000	\$ 39,000
405156	Health Insurance	\$ 24,000	\$ 20,000
405158	Life Insurance	\$ 200	\$ 200
405160	Pension/Retirement	\$ 11,000	\$ 10,000
405161	FICA (Social Security)	\$ 6,000	\$ 5,500
405210	Office Supplies	\$ 2,000	\$ 2,000
405215	Supplies (Copy Machine)	\$ 4,000	\$ 4,000
405321	Telephone	\$ 3,000	\$ 3,000
405325	Postage	\$ 3,500	\$ 3,500
405341	Advertising	\$ 3,000	\$ 3,000
405342	Printing	\$ 1,500	\$ 1,500
405343	Newsletter	\$ 5,000	\$ 4,000
405350	Insurance & Bonding	\$ 1,400	\$ 1,400
405360	Utility Services	\$ 13,100	\$ 13,100
405370	Repair & Maintenance	\$ 500	\$ 500
405375	Computer Repairs/Support	\$ 14,000	\$ 7,000
405420	Dues-Subscriptions-Mtgs	\$ 1,000	\$ 1,000
General Gov't		\$ 182,200	\$ 164,700
408130	Engineer- Retainer	\$ 1,800	\$ 1,800
408135	Engineer - Other	\$ 10,000	\$ 10,000
Engineer		\$ 11,800	\$ 11,800
409100	Custodial Expense	\$ 8,000	\$ 6,900
409220	Operating Supplies	\$ 500	\$ 900
409260	Small Tools & Minor Equip	\$ 200	\$ 200
409370	Repair & Maintenance	\$ 10,000	\$ 4,000
Buildings		\$ 18,700	\$ 12,000

410100	Education/Training	\$ 1,500	\$ 1,500
410121	Salary Police Chief	\$ 77,000	\$ 75,000
410130	Salary Patrolman	\$ 174,000	\$ 159,000
410131	Part Time - Additonal	\$ 40,000	\$ 58,238
	Part Time - cover vac/sick/pers	\$ 14,000	
410132	Salary Traffic Attendant	\$ 4,000	\$ 3,000
410133	Salary - Crossing Guard	\$ -	\$ 2,000
410135	Salary - Reimbursable	\$ 2,000	\$ 2,000
410156	Health Care	\$ 42,000	\$ 37,000
410158	Group Life Insurance	\$ 800	\$ 800
410160	Police Pension	\$ 87,000	\$ 90,000
410161	FICA (Social Security)	\$ 22,000	\$ 22,000
410182	Salary - Longevity	\$ 4,000	\$ 4,000
410183	Salary Overtime	\$ 10,000	\$ 10,000
410184	Salary Court	\$ 6,000	\$ 6,000
410187	Sick Pay Buy Back	\$ 10,000	\$ 15,000
410191	Uniform Allowance	\$ 2,500	\$ 2,500
410192	PT - Clothing Allowance	\$ 1,500	\$ 1,500
410200	Supplies - Copier	\$ 1,400	\$ 1,400
410210	Supplies	\$ 800	\$ 800
410231	Vehicle Fuel	\$ 14,000	\$ 14,000
410242	Guns and Ammo	\$ 800	\$ 800
410250	Vehicle Repair	\$ 4,000	\$ 4,000
410255	Police Car Lease/Purchase	\$ 20,000	\$ 20,000
410260	Small Tools & Minor Equip	\$ 500	\$ 500
410300	Other Services & Charges	\$ 2,900	\$ 2,900
410321	Telecommunications	\$ 4,000	\$ 4,000
410325	Postage	\$ 250	\$ 250
410327	Radio Equipment	\$ 800	\$ 800
410331	Travel Expenses	\$ 125	\$ 125
410341	Advertising	\$ 100	\$ 100
410342	Printing	\$ 200	\$ 200
410420	Dues, Subscriptions	\$ 150	\$ 150
410450	Photographer	\$ 250	\$ 250
410710	Accutrak/ Vehicle Cart	\$ 800	\$ 800
410910	Animal Control	\$ 1,200	\$ 200
Police Dept		\$ 550,575	\$ 540,813
411100	Education/Training	\$ 150	\$ 150
411121	Fire Chief Salary	\$ 1,500	\$ 1,500
411161	FICA (Social Security)	\$ 120	\$ 120
411191	Uniform Maintenance Allowance	\$ 9,500	\$ 9,500
411200	Supplies - Operating	\$ 1,500	\$ 1,500
411231	Vehicle Fuel	\$ 5,000	\$ 5,000
411250	Repair & Maintenance	\$ 15,000	\$ 15,000
411255	Airpack Fund	\$ 2,860	\$ 2,860
411257	Capital Outlay - Truck Fund	\$ 18,000	\$ 10,000
411260	Small Tools & Minor Equip	\$ 2,500	\$ 2,500
411321	Telecommunications	\$ 2,100	\$ 2,100
411327	Radio Equipment	\$ 500	\$ 500
411360	Utility Services	\$ 10,000	\$ 12,000
411530	Fireman's Relief - Reimb.	\$ 20,000	\$ 20,000
411750	Capital Outlay - Hose	\$ 2,000	\$ 2,000
411920	Fire Truck Payment	\$ -	\$ 8,000
Fire Dept		\$ 90,730	\$ 92,730

414100	Building Inspector	\$ 4,000	\$ 4,000
414120	Salary - CEO	\$ 3,000	\$ 3,000
414130	Fee- Zoning Hearing Board	\$ 300	\$ 300
414161	FICA (Social Security)	\$ 250	\$ 250
414220	CEO - Operating Expense	\$ 1,150	\$ 1,150
414321	CEO Cell Phone	\$ 300	\$ 300
Planning/Zoning		\$ 9,000	\$ 9,000
415100	Personal Services	\$ 100	\$ 100
Emergency Mgt.		\$ 100	\$ 100
426300	Recycling Program	\$ 15,000	\$ 24,000
426450	Garbage Collection	\$ 257,000	\$ 252,000
		\$ 272,000	\$ 276,000
430100	Salary Highway	\$ 155,500	\$ 142,500
430131	Salary Summer Help	\$ 10,000	\$ 9,000
430156	Health Insurance	\$ 50,000	\$ 47,000
430160	Pension	\$ 16,000	\$ 15,000
430161	FICA	\$ 13,500	\$ 12,500
430162	Actural Fee	\$ 5,400	\$ 5,400
430183	OT	\$ 24,000	\$ 24,000
430220	Operation Supplies	\$ 10,000	\$ 10,000
430231	Vehicle Fuel	\$ 15,000	\$ 15,000
430245	Cold Patch	\$ 3,000	\$ 3,000
430246	Slag	\$ 3,000	\$ 3,000
430250	Vehicle Repairs	\$ 12,000	\$ 12,000
430260	Small Tools & Equipment	\$ 2,000	\$ 2,000
430321	Telecommunications	\$ 3,200	\$ 3,200
430360	Utilities	\$ 10,000	\$ 10,000
430384	Machine Rental	\$ 1,000	\$ 1,000
432220	Snow Removal	\$ 18,000	\$ 15,000
433200	Street Signs	\$ 1,500	\$ 1,500
433361	Signal Electric	\$ 1,000	\$ 1,000
433370	Signal Repair and Maint.	\$ 4,500	\$ 4,500
434361	Street Lights	\$ 74,000	\$ 74,000
434371	Christmas Lights	\$ 500	\$ 500
435300	Sidewalks & Crosswalks	\$ 1,000	\$ 1,000
436300	Storm Sewers & Drains	\$ 3,000	\$ 3,000
436400	Storm Sewer Vac Rental	\$ 2,000	\$ 3,000
438300	Highway Repairs	\$ 5,000	\$ 5,000
Public Works		\$ 444,100	\$ 423,100
451500	Parks & Recreation Allocation	\$ 4,000	\$ 4,000
451550	Parks & Rec Equipment	\$ 100	\$ 100
451560	Annual Celebration	\$ 3,000	\$ 2,500
454600	Parks - Capital Construction	\$ 100	\$ 100
456500	Library Allocation	\$ 18,000	\$ 18,000
456505	Library Repairs	\$ 100	\$ 100
457200	Flag Reserve Fund	\$ 250	\$ 250
457500	Veterans Center Contribution	\$ 525	\$ 525
457600	Community Celebration	\$ -	\$ 2,500
Culture/Recreation		\$ 26,075	\$ 28,075

471200	Bond Issue Payment	\$ 104,000	\$ 104,000
471550	2014 Street Loan/2019	\$ 84,000	\$ 30,000
Debt Services		\$ 188,000	\$ 134,000
486351	Property & Liability	\$ 95,500	\$ 90,500
486354	Workers Compensation	\$ 60,000	\$ 90,000
486355	PSAB U/C	\$ 12,000	\$ 12,000
Misc. Expenditures		\$ 167,500	\$ 192,500
491100	EIT Refund	\$ -	\$ 5,000
491110	LST Tax Refunds	\$ 100	\$ 550
491810	Misc. Reimbursable	\$ 10,000	\$ 10,000
491811	Equipment Fund	\$ 5,000	\$ 5,000
491812	Capital Outlay	\$ 12,000	\$ 12,000
491820	Contingency Fund	\$ 12,778	\$ 14,590
Other		\$ 39,878	\$ 47,140

Revenue	\$ 2,082,590	\$ 2,006,890
Expenses	\$ 2,082,590	\$ 2,006,890
Out of Budget By	\$ -	\$ -

OLD OR NEW BUSINESS

Mr. Stuban commented that he got a call from Kim Villella regarding Prevention Network wanting a part time officer to work five days a week, seven hours a day at their school. There would have to be an agreement. He stated that Kim feels that a rate of \$25 per hour would cover the part time salary plus costs. Discussion took place regarding part time employees not going over 28 hours. Mr. Stuban asked the Mayor if this was possible. Mayor Gagliardi expressed his concern regarding losing part time officers from the police schedule. Mr. Stuban commented to hire a new part time officer. Mr. Stuban asked the Mayor and Council to think about it. Mrs. Rakovan commented that she called Ambridge Borough and asked what they are charging for having a part time officer at the High School. She was told \$28 per hour for the officer and vehicle. Mrs. Montell stated that she liked the idea of having two part time officers to share the hours at the school.

Mr. Stuban addressed 500 Berry Street. Council had a copy of the emails from the Building Inspector. A stop work order was submitted. The sidewalk is torn up with damage to the road. Mr. Stuban noted that Mr. Luff's email recommends that the solicitor get involved and file an injunction. Mr. Stuban stated that the borough enforce the 163 Ordinance since this is a liability to the borough. There was no permit for the sidewalk. Mr. Stuban stated that between the Building Inspector, Code Enforcement Officer and solicitor this needs to be addressed.

Mr. Stuban commented that Mrs. Anderson came before council a few months ago regarding the storm sewer. She was told at that time to research the courthouse documents to determine who has ownership of the sewer since the borough maintains the stance that they have never maintained it. The Baden Academy now wants to lease the property for a parking lot and turn around for buses. Mr. Sacco from the Baden Academy came into the officer earlier in the day and asked who is responsible for the sewer. He was told what Mrs. Anderson was told to do. Later in the day Mrs. Anderson came into the officer stating that she checked with the courthouse and found nothing in regards to the sewer. Mr. Stuban stated that he told Mrs. Anderson to put her findings in writing to Council so that we have proper documentation. Once we have this letter Council needs to determine who is responsible and what the next step would be. Discussion took place regarding the original development and the possibility of roads/right of ways being turned over to the borough.

Conversation took place regarding traffic issues at the Baden Academy. This is the reason why the Anderson property was being addressed.

Discussion took place regarding having non-tax paying business/schools give payment in lieu of taxes.

Mr. Stuban asked council to look at the cell tower information that was presented to council. There are two items presented. The first wants to put another tower up with additional leasing. The second option comes from a company that wants to buy out the leases up front. Mr. Stuban made the recommendation that the borough not sale the leases. We will lose money in the long run.

Mr. Stuban asked Council to look at the information for updating the Borough Code. General Code actually will go through the entire code book and make a presentation of recommendations for the code book recodification. Council agreed that it needs to be done. Cost is approximately \$12,000.

VISITOR COMMENTS

ADJOURNMENT

MOTION by Michael Stuban, second by Donna Michaels carried unanimously to adjourn the meeting.

Meeting adjourned at 8:37 PM

Respectfully Submitted by,



Elaine K. Rakovan
Secretary