

**REGULAR MEETING  
BADEN BOROUGH COUNCIL  
November 14, 2018**

*No Monday meeting due to lack of quorum*

Council President Judi Montell called the Regular Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mr. Besong, Mrs. Furr, Mr. Kotula, Mr. Shelkons, Mrs. Singleton, Mr. Trzcianka, Mrs. Montell

**ALSO PRESENT:** Mayor Sam Gagliardi, Police Chief David Christner, Fire Chief Baker, Solicitor Zane Madden

**ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES**

**AGENDA (Changes and/or Deletions)**

**NEW EMPLOYEE**

**MOTION** by Mr. Besong, second by Mr. Trzcianka, carried unanimously to ratify the hiring of Tom Cordell with a start date of November 14, 2018.

**VISITORS**

Debbie Kuzma from State Street addressed council in regards to the property next to her driveway owned by Mr. Pasty Borriello. She has gone to all of the hearings. Mr. Madden explained that Mr. Borriello given a summary citation (fine) with 30 days to clean it up and to appeal. If after 30 days he does not clean it up or appeal then the borough may continue to cite the property and look at other options. Mrs. Montell stated that she understood Mrs. Kuzma's frustration. Mr. Trzcianka stated that after the 30 days if he doesn't appeal then action will be taken to tear down the building. Mrs. Kuzma stated that Mr. Borriello harasses her and her company when they visit her. Mr. Trzcianka noted that he understands and council will do what they can.

**MINUTES**

**MOTION** by Mr. Kotula, second by Mrs. Singleton, carried unanimously to approve the minutes of October 15<sup>th</sup> and 17<sup>th</sup>, 2018

**BILLS TO BE PAID**

**MOTION** by Mrs. Singleton, second by Mrs. Furr, carried unanimously to pay all bills with two signatures.

**RESOLUTIONS - None**

**ORDINANCES - None**

**BIDS – October 22, 2018 Circle Street Outfall Repair**

WD Wright Contracting	\$26,084	add-on Catch Basin Replacement	\$3,800 = \$29,884
Martino Inc.	\$30,929		
North Rock Construction	\$46,776		
S.E.T. Inc.	\$91,340		

**MOTION** by Mr. Trzcianka, second by Mr. Besong carried unanimously to award the bid to WD Wright Contracting.

**CORRESPONDENCE**

1. Mrs. Rakovan read a letter from Christ Evangelical Church thanking Sgt. Alvarez for reaching out to them after the shooting at the synagogue in Squirrel Hill and stating that police will be present during the time of church services.

**DEPARTMENT REPORTS**

**Secretary**

**Jefferson Street House**

Waiting for the hearing date to make the property tax exempt.

**Sidewalk**

Should be able to walk on it tomorrow. The overlay won't be able to be put down until spring, however without covering the walkway the rust will eventually surface again if the walkway continues to be subject to the weather elements. Mrs. Rakovan presented an example of a roof covering that could be put up. She showed a sample from Deck King at a cost of \$5,320.

**Calendar**

At printers

**Playground Inspection**

Insurance Action Report has been submitted.

**Utility Billing System**

Mrs. Rakovan presented Muni-Link software to council and requested that council approves switching over to Muni-Link at an upfront cost of \$5,000 and monthly cost of \$730 month. Utility deadline where we will have no software is July 1, 2019.

**MOTION** by Mrs. Singleton, second by Mr. Trzcianka carried unanimously move forward with the purchase of Muni-Link software.

**Library Roof is Leaking**

Mrs. Rakovan stated that the Library informed her that the library roof is leaking. She contacted the engineer and roofing company.

**.gov email for Shipley**

**MOTION** by Mr. Trzcianka, second by Mr. Kotula carried unanimously to get a .gov email for the police department under the chief's name.

**Smart Phones for PW**

**MOTION** by Mr. Besong, second by Mr. Trzcianka carried unanimously to authorize the purchase of the smart phone plan at an additional cost of \$10 per month per phone as long as the plan is unlimited data/texting.

**Harvey's**

Mrs. Rakovan went over where we stand with Harvey. She explained how his cleanup of the vehicles and the fence/permit issue was one issue, but now we are separating these into two issues. Council instructed the attorney to tell Harvey to clean up the cars from our property and give him a time frame to do so. Further discussion took place regarding him wanting to get a salvage license.

**Waterline on Wilson Ave.**

Mrs. Rakovan addressed the property owner on Wilson Avenue who is complaining about his water pressure being low. The home is located at the end of a low pressure line. The next house gets water the high pressure line so that house has higher water pressure. Discussion took place having the engineer look at the options and see what the home owner may do at their expense.

**Collins Avenue Shed**

Mrs. Rakovan stated that the building inspector looked at the shed on Collins Avenue and pulled the file from Mr. Luff. The building inspector does not question the location of property lines and does not require the property to be surveyed. The home owner asked the neighbor (previous owner) if he had an issue with the location of his shed and he did not. The home owner was asked to see if he could get a letter from the new neighbor stating that they do not have an issue with the shed location.

**Ordinances sent to General Code for codification**

Mrs. Rakovan sent the ordinances to General Code for codification.

**USDA Funding**

Mrs. Rakovan presented the funding available from the USDA that if qualified we may also get grant funding. \$1,000,000 across 40 years will cost the borough approximately \$43,000 per year. The engineer is asking what projects we want to fund.

- North Avenue Water Line (Franklin/Collins)
- Ehman Avenue Water Line
- Water Meters
- Fire Hydrants

Mr. Kotula questioned if we are financially able to get this loan/grant. Mrs. Rakovan and Mr. Shelkons explained that the extra funding as the result of the refi on the bond issue freed up over \$60,000 in the water fund which is more than enough to cover the loan payment.

**Tevebaugh Road** – WVV would like cost estimate to pave. Mrs. Rakovan asked the engineer to get this cost estimate.

**Memorandum of Understanding Teamster 250**

**MOTION** by Mr. Trzcianka, second by Mrs. Singleton carried unanimously to sign the Memorandum of Understanding for the Teamster 250 contract.

**Janitorial Service**

Mrs. Rakovan expressed the need for a cleaning service that would not only clean the borough building but tend to the community room after events. She stated that she found someone interested in the cleaning for us and taking care of the community room for the same rate we pay the current company.

**MOTION** by Mrs. Singleton, second by Mrs. Furr carried unanimously to stop cleaning service with Emerick as of the end of month and hire Heidi Hartman as of December 1<sup>st</sup> at a rate of \$250 per week.

## Public Works

Mr. Josapak stated that the dump truck is in and will be getting a plow put on. He is getting pricing for the lights and would like to get a price for a spreader so he could do the parking lots.

## CEO

Not present.

## Police Department

Chief Christner addressed council in regards to the getting rid of the Explorer because it has been having many repair issues. They would like to replace the Explorer with a new Dodge Charger. This will give them 4 cars and one SUV. Mr. Trzcianka asked that they get prices for a new Dodge Charger.

Chief Christner stated that the police are in need of new computers and server. Mr. Kotula stated that the server is from 2008 and out dated. The server is \$2,140 and new computers will cost \$4,748. Chief Christner stated that the money they get from the sale of the jeep will go into the drug investigation fund so that money may be used for computer purchases.

**MOTION** by Mr. Kotula, second by Mr. Besong carried unanimously to purchase the backup server in the amount of \$2,140.

**MOTION** by Mr. Kotula, second by Mr. Trzcianka carried unanimously to purchase the computers with install for \$4,748.

Mr. Kotula stated that they just got the contract and since the Police Department didn't get a chance to review the contract yet the motion will be made as follows.

**MOTION** by Mr. Kotula, second by Mr. Trzcianka carried unanimously to approve the new police contract pending the review and acceptance by the police department.

## Fire Department

Mr. McFarland stated that the fire report has been submitted to Mr. Kotula. There were 18 incidents; handful of properties left for Knox boxes and Fire Prevention Week went well there were over 900 kids.

Mr. Kotula noted that the budget requests from the Fire Chief will be reviewed by council.

## COMMITTEE REPORTS

### Finance (John Shelkons)

- General Fund Ledger Balance \$204,761 Expenses \$193,090
- Water Fund Ledger Balance \$167,990 Expenses \$101,592

The current and proposed budget was passed out for council review. Council also received a copy of the fire department budget request.

Mr. Shelkons stated that the good news is that we do not have to raise taxes. He commented that we need to advertise both the water and general fund budget with the intent to adopt at next month's meeting. We could either recess the meeting or review the budget at next month's Monday meeting.

**MOTION** by Mrs. Singleton, second by Mr. Kotula carried unanimously to advertise the 2019 general and water fund budget with the intent to adopt at next month's meeting.

Mayor Gagliardi asked about budgeting for a new PA System.

Mr. Kotula asked about getting a cost of how much money is spent on the library each year.

**Public Safety (Ted Kotula)**

Gave report previously under police.

**Building, Property & Grounds (Ted Kotula)**

Nothing at this time.

**Public Works (Dave Trzcianka)**

**MOTION** by Mr. Trzcianka, second by Mrs. Furr to authorize the purchase of a steam power washer for \$3,595. Mr. Kotula voted no.

**ROLL CALL**

Mr. Besong	- yes
Mrs. Furr	- yes
Mr. Kotula	- no
Mr. Shelkons	- yes
Mrs. Singleton	- yes
Mr. Trzcianka	- yes
Mrs. Montell	- yes

Six (6) yes, One (1) no motion carried.

Mr. Trzcianka addressed putting up signs on First Street and Virginia Avenue that state opposing traffic doesn't stop.

**Municipal (Dave Trzcianka)**

Mr. Trzcianka stated that the Municipal Authority is also applying for the USDA loan.

**Library (Suzie Furr)**

Mrs. Furr stated that the wassail walk will be on December 7<sup>th</sup>.

**Community Relations & Recreation (Dawn Singleton)**

Mrs. Singleton presented the Parks and Recreation Report. The letter was submitted to the insurance company regarding the safety issues at the playgrounds and work orders done for public works.

Mrs. Montell asked about scrapping the metal booths.

**MOTION** by Mr. Trzcianka, second by Mr. Kotula carried unanimously to scrap all of the metal booths.

**Administration & Legislation (Bob Besong)**

Mr. Besong had nothing to report.

**SOLICITOR'S REPORT**

Nothing to report

**ENGINEER'S REPORT**

Not present

**MAYOR'S REPORT**

Mayor Gagliardi stated that there were 304 calls and \$694.83 in fines.

Mr. Besong reported that the Veteran Tree Committee will be getting a list of Veterans from the county and prices for trees are expensive but he is looking into other options.

**Old Business Not on the Agenda, New Business or Unfinished Business**

**PRESIDENTS REPORT**

**RECESS OF MEETING & EXECUTIVE SESSION**

**MOTION** by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to recess the meeting at 7:43 PM until November 28<sup>th</sup> at 6:30 PM and go into executive session regarding negotiations.

Respectfully submitted for approval,



Elaine K. Rakovan  
Borough Secretary  
December 17, 2018