

**REGULAR MEETING
BADEN BOROUGH COUNCIL
APRIL 17TH, 2019**

Council President Judi Montell called the Regular Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Besong, Mrs. Furr, Mr. Kotula, Mr. Shelkons, Mrs. Singleton, Mr. Trzcianka and Mrs. Montell

ALSO PRESENT: Mayor Sam Gagliardi, Code Enforcement Officer Bob Weber, Solicitor James Amato, Engineer Tony Sadaka

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

- Sister Kari Pohl with the Sisters of St. Joseph thanked Council for participating in the Earth Day Event. She asked council to consider co-sponsoring or hosting another event with the Sisters of St. Joseph regarding a public education forum on the health consequences of unconventional oil/gas drilling. She asked if the borough had any ordinances regulating the unconventional drilling of oil/gas which Baden does not. She introduced Lisa Marcucci representative for the Environmental Integrity Project who stated that she can present information and sample ordinance regarding unconventional drilling for the borough to consider. She plans to bring the information to next month's meeting.
- Bob Schultz from 5 Market Street Ext. asked council for an update regarding any matters with the Trailer Court. Mrs. Rakovan stated that the Building Inspector is currently writing up the violations found at the trailer court and he will be sending them to the solicitor for review and input regarding this matter.

MINUTES

MOTION by Mr. Kotula, second by Mr. Trzcianka, carried unanimously to approve the minutes of March 13th and 20th, 2019

BILLS TO BE PAID

MOTION by Mrs. Singleton, second by Mr. Kotula, carried unanimously to pay all bills with two signatures.

RESOLUTIONS

None

ORDINANCES – Advertised in the Beaver County Times

- **960** – Adopting the 2015 Edition (and/or the tri-annual code edition) of the International Property Maintenance Code.

MOTION by Mr. Kotula, second by Mrs. Singleton, carried unanimously to adopt Ordinance 960.

- **961** – Amending the Part II, Chapter 155, adding “Smoking prohibited on borough property” to the Borough Code of Ordinances.

MOTION by Mr. Kotula, second by Mrs. Furr, carried unanimously to adopt Ordinance 960.

BIDS - None

CORRESPONDENCE

1. March 25th letter from Amato, Start and Associates regarding the requirements and process needed to Sale of Municipal Property.

COMMITTEE REPORTS

Finance (John Shelkons)

- General Fund Balance \$206,721
 - Water Fund Balance \$227,062
- Expenses \$73,917
Expenses \$70,747

- **Non-Uniform Pension**

MOTION by Mr. Shelkons, second by Mrs. Furr, carried unanimously to have the solicitor review the 2019 pension calculation for the non-uniform contract.

- **Tax Assessment hearing for Sisters of St. Joseph** – Will pay taxes on the 23 apartments.
- **CDBG Application** – Contacting the Commissioner and CDBG in regards to applying for a Keystone Library grant in conjunction with the CDBG application. Waiting for a response.

Mr. Shelkons thanked Council, Mayor and police for all the support in the passing of his wife.

Public Safety (Ted Kotula)

- **Part Time Police** – Mr. Kotula commented that they received two applications and they will be setting up an interview with one of the applicants.
- **Meeting to Discuss Full Time Officer** – Mr. Kotula would like a meeting to discuss hiring a full time officer where costs and public input may be heard.
- **Street Lights** – Sgt. Alvarez reviewed how the police department reports street light repair requests to Duquesne Light. He stated that he is going to go through town to confirm the list and try and make direct contact with Duquesne Light to get a quicker response time for the street light repairs.

Building, Property & Grounds (Ted Kotula)

- **Crown Castle**

MOTION by Mr. Kotula, second by Mr. Trzcianka, carried unanimously to sign the agreement/contract with an increase in the rental fee to 35% and signing bonus of \$2,000.

- **Sale of Borough Property**

MOTION by Mr. Kotula, second by Mrs. Furr, carried unanimously to have the property that we want to sale appraised.

- **Lower Parking Lot Lights**

MOTION by Mr. Kotula, second by Mrs. Singleton, carried unanimously to repair the parking lot light in the lower lot, all four arms for \$1,820.

- **Sound System**

Mr. Kotula commented that they got new a sound system. He asked that the audience be patient while they still need to tweak the microphones to prevent some of the feedback and noises.

- **Approximate Cost for a Full Time Police Officer**

Mr. Shelkons stated that he reviewed the estimated costs of the borough and the police department. They are very close in regards to fixed costs. Wages will be lower by 85% to start and then increase by 5% each year. Medical will be around \$13,000/yr. (using current costs). Payroll taxes around \$5,800 which will be paid part-time or full time. Concession for new hires would also save some money. He suggested going over this at next month's pre-meeting on May 8th.

Public Works (Dave Trzcianka)

- **Tablets for Meter Readings**

MOTION by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to purchase four tablets not to exceed \$200 each for reading water meters.

- **Boom Mower**

MOTION by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to rent a boom mower this year to cut back the hillsides within the borough.

- **Summer Help**

MOTION by Mr. Trzcianka, second by Mrs. Furr, carried unanimously to hire three summer help employees.

- **GPS Policy**

Mr. Trzcianka went over the changes as he noted previous months. Number 2, section B under general guidelines – wants wording changed in regards to “granting access to anyone person”. The section regarding disciplinary action needs to be addressed by the borough as there is no current disciplinary action policy in place. Something needs written up regarding disciplinary action and be presented to the bargaining units.

- **Blight Property Fee – Westmoreland County**

MOTION by Mr. Trzcianka, second by Mr. Kotula, carried unanimously for the solicitor to check into the added fees on the Real Estate Transfer Taxes that Westmoreland County has put into place.

Municipal (Dave Trzcianka)

- **Sewer Repair Route 65** –Met with Senator Vogel and Representative Matzie for assistance in the sewer line damage that was caused by the PennDOT paving project. Estimated cost for the repair is \$52,000.

Library (Suzie Furr)

- County Library Funding has been cut
- June 1st Summer Reading Program begins

Community Relations & Recreation (Dawn Singleton)

- **Veteran Banners**

The Recreation Board is moving forward with the Banner Project. They are working on developing order forms and plan to have the banners in late fall. She noted that the cost of the banners only includes a photo on one side of the large street banner.

- **Playground Grant Application**

Mrs. Singleton stated that she met with Steve Baker who is putting up Conway's Playground and he currently has a playground set that is valued \$33,411 and they are willing to sell it to the borough for \$25,000. The only problem is that they need the money. This company is a COSTAR vendor. It was also recommended to use fine wood mulch instead of pea gravel. She didn't get a cost for Virginia Avenue playground but the cost to mulch and fix up the Schiller Street playground is \$1,853.74. Discussion took place regarding purchasing something in advance of applying for a grant. A representative from the Sisters of St. Joseph asked to speak up regarding playground equipment that they have from Mt. Gallitzin Academy that is in excellent condition and they are looking for someone to give it to. Council was interested and thanked her for the offer.

- **Easter Egg Hunt**

Mrs. Singleton stated that the Easter Egg Hunt was a success.

Administration & Legislation (Bob Besong)

Nothing to Report

SOLICITOR'S REPORT

Nothing to report

ENGINEER'S REPORT

- **USDA Grant/Loan Application**

The USDA application is being completed.

- **Borough Building Walkway**

Waiting for the contractor to schedule the work needed to finish the project.

- **Berry Street Waterline Loop – CDBG Grant (FY 2018)**

The project has been advertised for bids.

MAYOR'S REPORT

License Plate Reader Camera

Sgt. Alvarez stated that the new police vehicle is done and they are just wrapping up the final financial matters. He also stated that he spoke with Detective Gall regarding license plate readers and cameras that they would put in intersections. In speaking with them, the district attorney's office is willing to give \$5,000 for one intersection in the borough. This would give access to a network of cameras throughout Beaver and surrounding counties. There is a maintenance cost to stay in the network of \$2,000 per year. As of now it appears that Conway, Economy, Beaver and Harmony Township are on board with this program. There is also a startup cost. Sgt. Alvarez stated that they can solicit local business for donations. He would welcome Council if they wish to meet with the county to discuss this opportunity. Sgt. Alvarez also recommended that the

camera be put up at the intersection of Virginia Avenue and Route 65. The way the camera works is that if they are searching for a vehicle they could type in the license number or even color and make of the vehicle and the network of cameras will flag and look for those vehicles. This network would give access to all municipalities (Sewickley, Moon, Cranberry...) that are members of the program.

Service Calls – 336

Fines – Did not receive the report from the county

Old Business Not on the Agenda, New Business or Unfinished Business

Library Bill

Mrs. Trzcianka from the library board gave details regarding a bill for \$294 for Access PA which is a program to find any book within the state library system giving Baden Library the ability to gain access to that book. She is trying to get a meeting with Representative Matzie. Mrs. Trzcianka also had a list of the cuts totaling over \$40,000 for the Beaver County Library System.

Garden Club

MOTION by Mr. Trzcianka, second by Mr. Kotula, carried unanimously to give \$350 to the Garden Club for flowers on Borough Property.

Mrs. Nelson from 538 Lincoln Avenue asked about getting a shredder for Baden that she believes was discussed a couple of meetings ago. Mrs. Rakovan stated that the county sponsors the shredding events.

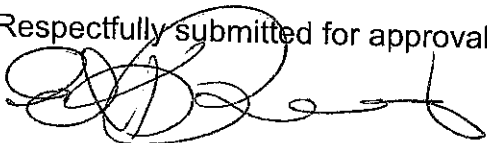
PRESIDENTS REPORT

Mrs. Montell thanked Mrs. Furr, Mr. Shelkons and the Borough Secretary for assisting with Earth Day at the Sisters of St. Joseph.

ADJOURNMENT

MOTION by Mr. Besong, second by Mr. Trzcianka, carried unanimously to adjourn the meeting at 7:15 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
May 8, 2019