

**PRE-MEETING
BADEN BOROUGH COUNCIL
JULY 8TH, 2020**

Council President Judi Montell called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Kotula, Mr. Shelkons, Mrs. Singleton, Mr. Trzcianka and Mrs. Montell

NOT PRESENT: Mr. Besong and Mrs. Furr

ALSO PRESENT: Police Chief Christner, Fire Chief Dennis Baker Jr.

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS

- None

DEPARTMENT REPORTS

Secretary

1. Hiring of Full Time Police Officer

Bill Gamble has retired. Reached out to the PSAB for other contacts to assist with hiring of a police officer. A copy of our old police application was sent to all of council and given to the Police Chief to review. The Chief noted that the application needs to coincide with Civil Service Rules. Mr. Shelkons, Officer Alvarez and the secretary went through the application and checked it to the newly adopted rules. There are changes that need to be done. Spoke with Lesabeth Trzcianka from the Civil Service Board and informed her that I will assist where I can. Contacted Chief Harry J. Fruecht from Canonsburg. He is whom the PSAB recommended for assisting with police hiring. He emailed his rates, a sample of agility test, recruit testing and testing guidelines. Additionally according to the new Civil Service Rules and Regulations there needs to be three alternates for the board and a minimum of 3 board members must be present for a meeting. Mrs. Rakovan stated that she gave a copy of the information to the public safety committee, police chief and civil service representative Lesabeth Trzcianka. She noted that she will assist in any way she can but does not feel comfortable making changes of any of the documents as she is not knowledgeable of the current rules regarding police hiring. Mr. Kotula stated that he would get together with the committee and civil service board to go over the information. She also noted that according to the Civil Service Rules and Regulation there needs to three alternates for the Civil Service Board. Volunteers within the audience were Michael Stuban, Lawrence Singleton and Dennis Baker Jr. A motion will be made at the Wednesday meeting to appoint them to the civil service board.

2. Police Consolidation

Letters have been sent to Harmony, Economy, New Sewickley, Conway and Rochester asking if they are interested in police consolidation.

3. School Resource Officer

Waiting for Chief Christner to supply information to advertise for the school resource officer. Chief stated that he texted the information to the secretary. She checked her text messages and stated that she did not receive anything from him. Detailed discussion took place regarding how many hours was considered full time as the position at Baden Academy is 35 per week. Mrs. Rakovan stated that she would advertise the position. Chief Christner noted that it is going to be difficult to fill the position and with only one duty officer on at a time we will not have the manpower to cover the three schools. Mr. Trzcianka asked if there were any grants we could go after to assist with the school resource officer. The Chief responded no, but the schools are trying to get something. Mrs. Montell commented that a letter should be sent to the schools to inform them of the possible problem with finding a school resource officer. Mr. Trzcianka stated that the letter should come from the Police Chief. Chief Christner stated that he had no problem writing the letter but he would personally stop by and talk to both schools tomorrow.

Part Time Officer – Chief Christner stated that he has an interested part time officer coming in for an interview tomorrow and asked council if he fits into our schedule could we make a motion next week to hire him. Council agreed.

4. USDA Loan

The USDA is working with the engineer with revising the project (removal of water meters) so that a new agreement may be signed. Once done we will have Attorney Salopek prepare the paperwork and advertisements for the loan.

5. Trailer Court

No update

6. Water Tank Maintenance Schedule

Engineer is working on the maintenance schedule and what needs to be contracted out.

7. Baden Properties to Sell

PA One Calls have been made for all four properties. Once marked, Barone Appraisal will come out to take pictures.

8. Speed Humps/Traffic Calming

Wayne Street – Ordinance advertised and ready for adoption at next week's meeting.

Virginia Avenue – Spoke with Mr. Amato and an ordinance needs to be done before we can put the humps on the road. The engineer has been asked to mark a map so it may be attached to the letter that will be sent out to the residents on Virginia Avenue between Riverview and Fourth Street.

9. Traffic Camera System (County)

No Update.

10. Paving Project

Paving is complete. Walkthrough has been done. They still need to come back and seal the edges. Will hold back 3% of the total cost of \$142,915.47 to be paid from Liquid Fuels

11. Young Lungs at Play FREE Program

Ordinance has been advertised. Can be adopted at next weeks meeting.

12. Radio Service at Class Academy

No Update.

13. Sale of Borough Truck

Plenty of view on Municibid but no bids. Priced too high.

14. Cell/Tower Regulation

Spoke with Cohen at Law and they are working on the cell tower guidelines for the borough.

15. Garbage Contract

Waste Management has reached out to us asking per the contract if we are interested in extending our contract for an additional year at the current prices. I asked them to put this in writing.

16. Non-Uniform Pension Ordinance

Ordinance has been advertised and is ready for adoption at next week's meeting.

17. Bauman/Wayne Sinkhole/Sewer Line

The company that is to do the slip line has some issues. They will be speaking with our engineer regarding this matter. Mr. Josapak told the engineer that the borough can cut where the sinkhole is and put a new piece of pipe in. Mr. Trzcianka stated to write the work order up to fix the sinkhole after repairing the fire hydrant located at Wayne and Bauman.

18. Water Pump Repair

Still waiting for Weil Company to rebuild the pump.

19. Concordia Project

Concordia pre-construction meeting was held on June 19th. Issues regarding water service and the pull of water on our residents were addressed and a follow up conference call was held. After our engineer performed a water study and Concordia agreed to install a water holding tank as part of the project it was agreed that they will not have an effect on our water supply to our residents.

Mr. Kotula asked if a letter should be sent to Concordia stating that the borough recommended that Concordia put a new service line in on old 65 with the connection off of Third Street being a backup. With their current construction (water connection) plan if there is a water break on the Third Street line there will be no backup route to supply water to Concordia facilities.

McDonald's

Last month we gave an extension to McDonald's building permit to the end of 2021. They are asking for an extension of their building permit to mid-year 2022. They are asking this due to all of the McDonald upgrades being pushed back and their insurance is requesting this time frame.

20. 2019 Audit

2019 Audit was handed out last month. Motion needed next week to accept and advertise.

21. Fire Department Water Leak

Economy Plumbing checked the leak at the Fire Station and the back flow preventer needs to be replaced. The part is around \$700 and depending on how much labor is involved the total repair with parts on labor will be between \$1000 and \$1400.

22. Copiers and Printers

The lease is up on the copiers/printers. Toshiba is offering newer equipment with a cost savings. Chief Christner and Chief Baker stated that their equipment is fine and they really don't need new equipment.

OFFICE/ADMINISTRATIVE EXPENSES FOR JUNE 2020

No purchases made in June.

LEGAL MATTER

Letter has been served to the property owner of 545 State Street giving 10 days to start repairs with 30 days to complete the repairs.

Public Works

Not Present.

Code Enforcement Officer

Position not filled

FIRE CHIEF

Chief Baker stated that there were 16 calls last month. Motorcycle ticket sales are going well. They received \$2,600 for Medical PPE as supplement FEMA COVID funding. The state put out an additional grant since fundraisers have been cancelled due to COVID. The grant will match whatever was received last year from the fire commission grant, which will be around \$14,000. The clay shoot fundraiser is still scheduled to take place at this time. Chief Baker addressed his concern with good fire hydrants not working were there is good water supply. He felt this was unacceptable. Mr. Trzcianka stated that a work order will be written up for public works to repair the fire hydrant.

COMMITTEE REPORTS**Finance (John Shelkons)**

No report until next week since this meeting is early in the month.

Public Safety (Ted Kotula)

Mr. Kotula stated that he will get together with the public safety committee to go over the packet for the hiring of a full time officer. At that time he would also like to discuss the incentives for the fire department.

Building, Property & Grounds (Ted Kotula)

Nothing to report

Public Works (Dave Trzcianka)

Dump Truck - Mr. Trzcianka stated that there were plenty of views of the dump truck but zero bids. The price is just too high. They will relist the truck in hope of getting between \$12,000 and \$15,000. His thought was to start the bids at \$3,500 with a reserve of \$12,000. Council agreed to lowering the price.

Municipal (Dave Trzcianka)

Nothing to report.

Library (Suzie Furr)

Not Present

Community Relations & Recreation (Dawn Singleton)

Veteran Banners – Still accepting applications and the banners are being placed up as they come in.

News Postcard – Postcard is being set up. They are going to include a name the park contest.

Playgrounds – The Schiller Street playground needs to have borders and mulch put down as this was not a part of the grant. Parks and Recreation will buy the supplies and put the mulch down. Discussion took place in regards to putting up a Go Fund Me Page to assist in the cost of the playground upgrades.

Trick or Treat – It will be held in the evening in the borough park. They will set it up as a haunted trail and there will be tables set up to candy. Mrs. Singleton asked if the fire truck could be present. Chief Baker stated that he will make sure there is fire truck available.

Yard Sale - yard sale will take place this fall and the map will be done with the business on the map however they will not charge the businesses for the advertisements.

Administration & Legislation (Bob Besong)

Not present.

MAYOR'S REPORT

Not present.

Old Business Not on the Agenda, New Business or Unfinished Business

Mr. Shelkons commented that the electrician is done in the park. There is just some dirt that needs to be put down. Everything is lit up and running. The park looks bright during the nights.

Mr. Shelkons stated he did talk to the engineer about surveying the borough property by the riverfront. Widmer quoted a price of between \$3000 and \$4000.

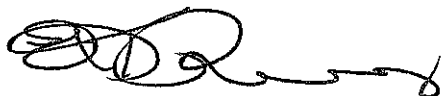
PRESIDENTS REPORT

Not Present.

ADJOURNMENT

MOTION by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to adjourn the meeting at 7:42 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
August 19, 2020