

**PRE-MEETING
BADEN BOROUGH COUNCIL
JANUARY 13TH, 2020**

Council President Judi Montell called the Pre-Meeting of Council to order at 6:30 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Kotula, Mr. Shelkons, Mrs. Singleton, Mr. Trzcianka and Mrs. Montell

NOT PRESENT: Mr. Besong, Mrs. Furr

ALSO PRESENT: Assistant Fire Chief Pat McFarland, Police Chief Christner and Mayor Sam Gagliardi

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS - None

DEPARTMENT REPORTS

Secretary

1. **USDA Loan**
Closing will be Friday, January 15th. Once complete, we may have the engineer start the project specifications for advertisement.
2. **State Ethics Forms**
Distributed to council. Need to be returned to the secretary by May 1st, 2021
3. **Water Tank Maintenance Schedule**
Water Maintenance Fee Ordinance was advertised and will be adopted next week. This will start the saving process for the needed water tank repairs at a cost of approximately \$500,000. The water tank repairs will need done within the next three years.
4. **Baden Properties to Sell**
Solicitor has written an advertisement; however, the secretary has questions that need to be addressed before council review and approval.
5. **Speed Humps/Traffic Calming**
Stop signs were put up on Virginia Avenue. The speed hump still needs to be installed.
6. **Traffic Camera System (County)**
No update.
7. **Cell/Tower Regulation**
Ordinance and sample guidelines have been supplied by Cohen and Associates for council review.
8. **T-Mobile/Sprint**
Cohen and Associates is in contact with T-Mobile/Sprint regarding their new agreement request. Cohen submitted information to them and we are waiting for a response.

9. Hiring of Full Time Police Officer

The agility and written test will be held on Monday, January 18th. Civil Service Board chairperson, Lesabeth Trzcianka will be present at the agility test site per the request of the examiner who wanted a Baden Borough representative present.

10. Sinkhole on Bauman Ave

Contractor to start the repair next week.

OFFICE/ADMINISTRATIVE EXPENSES FOR DECEMBER 2020

Minor office supplies have been purchased as well as cleaning supplies.

LEGAL MATTER (Not for detailed discussion during meeting)

The owner of State Street property has been served legal documents regarding liens of his property.

Public Works

Not Present

Police Chief

Nothing to Report

Code Enforcement Officer

Position not filled. Building Inspector Underwriter has been filling the position.

FIRE CHIEF

Assistant Chief McFarland stated that Council has written report from Chief.

COMMITTEE REPORTS**Finance (John Shelkons)**

General Fund Account Balance	\$178,224	Expenses	\$271,232
Water Fund Account Balance	\$163,182	Expenses	\$94,106

Public Safety (Ted Kotula)**Fire Department Survey**

Mr. Kotula stated that he finished compiling all the information from the surveys. He made spreadsheet and sent it to Fire Chief Baker, Assistant Chief McFarland, Public Safety Committee and President Montell. There is a lot of information. Mr. Kotula stated that this week he will first go over it with the Public Safety Committee and then he will go over it with the Fire Department. He will present the information to Council next week. He may also bring an overhead projector to present the PowerPoint slides.

Mr. Kotula did state the stipend input came back 87% for cash.

Building, Property & Grounds (Ted Kotula)

Nothing to report.

Public Works (Dave Trzcianka)

Mr. Trzcianka stated that he has nothing to report.

Municipal (Dave Trzcianka)

Mr. Trzcianka stated the sewer line project under Route 65 will take place in the spring.

Mr. Kotula asked if a full-time public works employee is necessary at this time since we are going into executive session to address some issues. Mr. Trzcianka stated that is necessary because a water break require four workers. Mr. Trzcianka stated that the secretary has the applications. Like last time she will blackout the names and give copies to council so all they got was work experience and job skills. He doesn't see the hiring to take place for a couple of weeks. Mr. Shelkons stated that we budgeted for a replacement public works employee so it shouldn't be an issue.

Library (Suzie Furr)

Not present. Lesabeth Trzcianka, Library President was asked to give a report. Mrs. Trzcianka stated that the library received a \$3,000 grant for libraries transforming communities in small rural libraries. Baden was the only library to receive this grant in Beaver County. She also noted that the Baden Library is the only library open to the public during the COVID shutdowns as they set up appointments.

Community Relations & Recreation (Dawn Singleton)

Santa on the Fire Truck

Mrs. Singleton stated that it went well.

Administration & Legislation (Bob Besong)

Not Present

MAYOR'S REPORT

Mayor Gagliardi had nothing to report.

Old Business Not on the Agenda, New Business or Unfinished Business

Mrs. Rakovan asked that council review/approve the draft of the letter to be sent to Ambridge Water Authority regarding notification of rate increase.

Mr. Kotula asked if we could get two new flag poles for Council Chambers. Mrs. Rakovan stated that she would get prices.

PRESIDENTS REPORT

Nothing to report.

EXECUTIVE SESSION

MOTION by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to go into Executive Session regarding personnel at 6:47 PM.

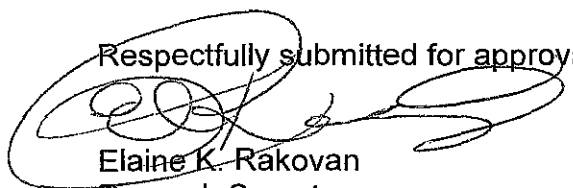
RETURN TO SESSION

MOTION by Mr. Trzcianka, second by Mrs. Singleton, carried unanimously to go into Executive Session regarding personnel at 7:38 PM.

ADJOURNMENT

MOTION by Mrs. Singleton, second by Mr. Kotula, carried unanimously to adjourn the meeting at 7:39 PM.

Respectfully submitted for approval,



Elaine K. Rakovan
Borough Secretary
February 10th, 2021