

PRE-MEETING BADEN BOROUGH COUNCIL JULY 13TH , 2022

Council President Dave Trzcianka called the Pre-Meeting of Council to order at 6:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mr. Bosh, Mr. Jones, Mr. Miller, Mr. Shelkons, Mr. Stuban and Mr. Trzcianka

NOT PRESENT: Mrs. Singleton

ALSO PRESENT: Mayor Montell, Fire Chief and CEO Baker, Foreman Mike Josapak

President Trzcianka announced that there was an executive session on June 29th, 2022 to discuss personnel and employee contracts.

ACKNOWLEDGEMENT OF OTHER RECORDING DEVICES

AGENDA (Changes and/or Deletions)

VISITORS - None

DEPARTMENT REPORTS

Manager

- 1. Baden Properties to Sell**
The Grant Street and Tot Lot properties will be advertised for bid in this Sunday's paper.
- 2. Speed Humps/Traffic Calming**
Waiting on council direction as to whether they want to install the speed hump.
- 3. Theater**
New Code Enforcement Officer will address this matter.
- 4. Water Ordinance Update**
No update.
- 5. Cameras for Water Tanks**
No update.
- 6. Library project**
Repairs won't be done until consistent temperature above 65 degrees.
- 7. SPC Regional Traffic Signal Grant**
No update at this time.
- 8. Beaver County ARPA Municipal Infrastructure Grants**
Engineer is working on the spec for the inlets (storm sewers)
- 9. Civil Service Testing**
Interview was done. Civil Service will present information to Council.
- 10. 2021 Audit**
The audit is being worked on.
- 11. Meeting with Ambridge Water Authority**

Will be setting up the meeting with AWA. Plan to have more information for next week's meeting.

12. Meeting with Police FOP

Will set the meeting regarding the police questioning the tint removal on the police cars. Will have this information for next week's meeting.

13. 2021 CCR

Mailed out postcards at the end of June with website information, posted to website and Facebook.

14. DISABLED VETERANS' REAL PROPERTY TAX EXEMPTION

We received a copy of letter from the PA Department of Military and Veterans Affairs stating that their applicant William E. Waggoner, 432 Mellon Avenue is exempt from paying real property taxes that become due on or after June 7, 2022.

15. Retirement

Mike Josapak has turned in a letter of intention to retire commencing March 2023. He will use his vacation, sick and personal time starting on October 20, 2022.

16. Eichhorn Properties

The Beaver County Planning Commission reviewed the two subdivisions presented by the Baden Planning Board. The next step is for Council to approve them. Note: The building permit for the Jefferson Street property has been approved. The UCC Appeal for Eichhorn will be held on Monday July 18th at 7PM in the Monaca Borough Building.

17. 2022 CDBG Application

Baden's CDBG funding request has been selected for submission to the Department of Housing and Urban Development for funding this year.

18. Harvest Festival

The Baden Parks and Recreation Board is requesting the use of the borough building and its facilities for this year's festival on Saturday, October 15th. The borough office already had that weekend blocked off on their calendar.

19. Light Fixtures

The cost to replace the glass in each wall sconce is over \$100 each. With the cost to replace the inner electrical work it would be better for council to replace the fixtures.

20. Tevebaugh Road

Rodney Keenan started to grade Tevebaugh. There is one portion that a resident has claimed to be his since West View Water moved in. May need to get the engineer involved to survey and stake the area.

21. PennDOT – Sealcoat

PennDOT will be sealcoating SR 2001, Duss Avenue, from 24th Street to SR 65 and from 24th Street to Legionville Road as well as, SR 2012, Phillips Street Extension, from State Street to SR 989 starting in late July through early August. Signs will be posted in advance of this operation. The protection or covering of any municipal owned facilities will be the responsibility of the municipality.

22. Harmony Road Stormsewer Repair

Three quotes received:

Lang Contracting - \$13,155

Bonzo Excavation - \$12,215.30

CMT Contracting - \$12,500 (waiting for written quote)

Discussion took place regarding the quotes being compared equally for pipe size, length and number of catch basins. Mr. Jones asked if this work could be done by the public works department. Comments were made over the current backhoe having the ability to lift the catch basin needed for the repair.

Council determined that they would look into matter and determine how to move forward during next week's meeting.

Public Works

Mr. Josapak gave the following report:

Handicap curb and sign has been placed up at Vision Care and Library.

Cold patch has been placed on Steele Street where the waterline break was located.

Tevebaugh Road is being graded.

Weber Electric installed the ground rods at the Kellinger Water Tank. Discussion took place making sure the tanks and areas need grounding rods.

Mr. Trzcianka asked Mr. Josapak to confirm the size of the pipe on upper Harmony and determine if this can be done in house.

There is a second waterline break on Dettmar that public works will be repairing tomorrow.

Fire Chief

Incidents / Training:

25 Incidents for June

145 Total Incidents year to date

Class, Training and Staffing Hours for June: 17 Firefighters 95 hours

Congratulations to Firefighter Mike Loftus and Firefighter Zack Jones for successfully completing and obtaining the National Pro-Board Firefighter I Certification

Congratulations to Firefighter Jordan Maddox on successfully completing and obtaining his Emergency Medical Technician Certification

Congratulations to Firefighter Mike Longo on successfully completing and obtaining his Emergency Medical Responder Certification

This past weekend we held a 16-hour advanced structure burn class, the class ran great and was very successful. We thank Ryan Eichhorn for providing us this opportunity and the donation to cover costs of asbestos testing.

Received ISO Report we gained a few overall points and still remain at a Class 3 . Full report on clipboard.

Apparatus:

None

No Update on New Pickup truck

Equipment:

We had to purchase some new pads for the AED's. We purchase some extras to have on hand that will work on all AEDs within the Borough. Asking council to consider paying for these out of general funds. Council agreed to pay for the pads from borough funds.

Grants:

FEMA AFG Grant, no update FEMA SAFER Grant, no update

Consolidation Study Baden / Harmony:

Deputy Chief Floyd Wise from Harrisburg is actively working on our study through the DCED.

CEO

85 Code Issues have been addressed since March

60 of those have been abated

25 are still in progress

2 Citations issued

Citations will be issued for those businesses that have not paid the amusement tax after second notice.

533 Ehman has been condemned, due to lack of progress with the mortgage company a citation was filed with the magistrate. Court Date of July 26, 2022 at 9:30 AM.

1010 4th Street working on getting cats removed from residence.

Status of Letter for tree in front of 420 State Street? Mrs. Rakovan stated that the attorney sent a letter and we are waiting on a response.

Status of Letter for demolition of 48 State Street? Mrs. Rakovan stated that the attorney sent a letter and we are waiting on a response.

High grass is dying down, will be starting to work on abandoned vehicles on properties as well as accessory buildings that are in disrepair.

Police Chief

Mayor Montell stated that she spoke with Officer Jameson regarding the Fourth Street property. She will not speak with the resident without having a police officer present. She stated that both she and a resident did reach out to the Code Enforcement Officer but did not hear back from him.

Mayor Montell also got a phone call from a resident on Schiller Street who got a tow tag on his vehicle.

Mayor Montell stated that Chief Christner went on an ambulance call this afternoon. He was in the house with paramedics and family. He was informed after the fact that they all have COVID. He called the dispatch and asked why he wasn't informed and the response was they didn't think about it. Council asked if he was wearing a mask. She said no.

COMMITTEE REPORTS

Finance (John Shelkons)

General Fund Balance	\$224,659	Expenses \$14,955
Water Fund Balance	\$211,785	Expenses \$86,235

Public Works, Sanitation & Municipal Authority (John Jones)

Harmony Road

Mr. Jones will follow up on the repairs needed to the sewers.

Technology, Social Media, Library & Community Relations (Joe Bosh)

Website - Mr. Bosh submitted all necessary forms to CourseVector for the website. They have multiple designs. He asked them to prepare two options. Council agreed to additional hours up to \$500 for any additional costs.

Demo for Online Utility Payments – The original demo was cancelled due to a family emergency. Mrs. Rakovan is working on getting a new date for the demonstration.

SIM Cards for Police Vehicle Computers - Mr. Bosh stated that Officer Stitt had some issues with the new SIM cards not working. Mrs. Rakovan stated that she did give Officer Stitt the contact for our representative last week and she has not heard anything regarding them not working. Mayor Montell also was unaware of any issues.

Social Media Policy – Mr. Bosh is working on the policy.

Library – Meeting postponed to next week.

Newsletter - Mr. Bosh was unable to attend the meeting. Deadline for submission is August 31st.

Administration & Legislation (Doug Miller)

Nothing to report at this time

General Government, Building Property/Grounds, Parks & Rec (Dawn Singleton)

Subdivision

MOTION by Mr. Stuban, second by Mr. Jones, to approve the two subdivision (Ehman Avenue and Jefferson Street) requests of Eichhorn Enterprise as approved by the Baden Planning Board and reviewed by the Beaver County Planning Board.

Public Safety (Michael Stuban)

Police Consolidation Meeting – The next meeting will be tomorrow (Thursday, July 14th) in the Baden Community Room at 6:00 PM.

Civil Service – Mrs. Trzcianka, president of the Civil Service Board stated that on July 6th the candidate, Conner McQuiston was interviewed by a board of police chiefs. He received good reviews and the Civil Service Board recommended that he be considered to be hired as a full-time officer. Mr. Stuban asked that next week's agenda include the hiring of Conner McQuiston.

Purchase of Additional Police Car – Mr. Stuban asked if council would consider purchasing another Durango while they are still in stock. Discussion took place regarding the need for another vehicle since we currently have 5 and if another is truly necessary. Mrs. Montell felt that only 4 cars are needed. Currently we are not due to purchase another vehicle until next year.

Planning Board - Mr. Stuban stated that he would like to resign from the Planning Board. There is an interested individual that is interested in being on the board.

Peer To Peer – Mr. Stuban asked for approval to have a Peer-To-Peer Study for all departments.

Tap In for Water and Sewer Lines. – Mr. Stuban asked about requiring two separate Water and Sewer taps for properties that are being subdivided into two properties. Council agreed that separate tap ins are needed.

MAYOR'S REPORT

Nothing to report at this time

Old Business Not on the Agenda, New Business or Unfinished Business

PRESIDENTS REPORT

Nothing to report at this time

ADJOURNMENT

MOTION by Mr. Jones, second by Mr. Stuban, carried unanimously to adjourn the meeting at 6:41 PM.

Respectfully submitted for approval,

Elaine K. Rakovan
Borough Secretary
August 17, 2022