

# REGULAR MEETING BADEN BOROUGH COUNCIL SEPTEMBER 21<sup>ST</sup>, 2022

Council President Dave Trzcianka called the Regular Meeting of Council to order at 6:00 p.m. in Council Chambers of the Baden Municipal Building, 149 State Street, to conduct business of general purposes.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

**PRESENT:** Mr. Bosh, Mr. Jones, Mr. Miller, Mrs. Singleton, Mr. Stuban and Mr. Trzcianka

**NOT PRESENT:** Mr. Shelkons

**ALSO PRESENT:** Mayor Judi Montell, Engineer Tony Sadaka

## AGENDA (Changes and/or Deletions)

## PROCLAMATIONS

Mayor Montell presented two proclamations to the Baden Lions Club.

- Lions Club 75 Years of Service
- Lions Club White Cane Day

## VISITORS

- None

## MINUTES

**MOTION** by Mr. Stuban, second by Mr. Jones, carried unanimously to approve the minutes of August 17<sup>th</sup>, 2022.

## BILLS TO BE PAID

**MOTION** by Mrs. Singleton, second by Mr. Stuban, carried unanimously to pay all bills with two signatures.

**BIDS – None**

**RESOLUTIONS – None**

**ORDINANCE – None**

**CORRESPONDENCE – None**

## COMMITTEE REPORTS

### *Finance (Michael Stuban)*

- General Fund Account Balance \$406,800 Expenses \$244,77
- Water Fund Account Balance \$311,586 Expenses \$175,586

## **The Prevention Network**

Mr. Stuban addressed The Prevention Network not paying any of their bills this year for the School Resource Officer and Payment in Lieu of Taxes. They did not pay their last two quarters of water bills until recently. When the Manager reached out to them, they stated that they were waiting county funding that was supposed to be received back in July. All the bills sent were sent and due prior to July of this year. Mr. Stuban stated that The Prevention Network should not receive special treatment and like anyone else if they do not pay their water bill, we should shut them off. The Manager was instructed to send a letter asking for payment in full within 30 days.

## **Fire Department Grant**

The Fire Department received a grant in the amount of \$182,000 for breathing apparatus. There is a match of \$9,108.10. Mr. Stuban commended the Fire Chief and the Fire Department for working on this grant.

**MOTION** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to pay the match for the grant in the amount of \$9,108.10.

## **PLGIT Account (Pennsylvania Local Government Investment Trust Funds)**

**MOTION** by Mr. Stuban, second by Mr. Bosh, carried unanimously to transfer some of the Wes Banco accounts to the PA Local Government Investment Trust Funds (PLGIT).

## **Exoneration of Taxes**

**MOTION** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to exonerate taxes for Kathleen Piersma who wishes to purchase parcel 13-001-120.1 from the Beaver County Repository.

## **USDA Loan Payment**

**MOTION** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to pay Requisition No. 12 to Widmer Engineering for final engineering design under the USDA project in the amount of \$6,400.

## **Public Works, Sanitation & Municipal Authority (John Jones)**

### **MS4 Fee Study**

**MOTION** by Mr. Jones, second by Mrs. Singleton, carried unanimously to authorize engineer to do a fee study for the MS4 Federal Government Regulations

## **Technology, Social Media, Library & Community Relations (Joe Bosh)**

### **Code Enforcement Work Hours**

Mr. Bosh addressed the CEO's request for more work hours. Currently the position is limited to 10 hours per week. The demand for Code Enforcement is beyond the current 10 hours per week. Although discussion did take place during work session last week, nothing was finalized. Mr. Bosh felt that this needs to be further discussed and action taken. Mr. Trzcianka stated that this may be discussed under executive session and action taken at the end of the meeting.

## **Administration & Legislation (Doug Miller)**

Nothing to report

**General Government, Building Property/Grounds, Parks & Rec (Dawn Singleton)**

**Community Yard Sale**

Mrs. Singleton stated that everything went well and thanked the library for doing the map this year.

**Harvest Festival**

October 15<sup>th</sup> and there will be 46 vendors and car cruise.

**Electricity Upper Parking Lot**

Discussion took place regarding the having electric put back in the shed on the upper lot. It would need to be reconnected, inspected and a meter put in by Duquesne Light. Weber Electric would have to be contacted.

**Public Safety (Michael Stuban)**

**School Crossing Guard**

**MOTION** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to hire Michael Knox as the school crossing guard.

**Payment in Lieu of Taxes**

Mr. Stuban asked that we look into having other nonprofits who don't pay property tax to have a Payment in Lieu of Taxes (PILOT).

**COVID Pay**

Mr. Stuban asked that the solicitor also check the law regarding no longer having Covid Pay for employees and have them use their sick time.

**Cutting of Weeds/ Branches on Private Property**

Mr. Stuban stated that the Code Enforcement Officer sent out weed letters and he has heard back from many of the residents that the borough always cut the weeds/branches that impeded on public right of ways. When public works was told not to cut the property along the church parking lot, the foreman took it upon himself to tell them not to cut any property. Mrs. Rakovan explained that the road crew use to cut back anything that impeded on our roads or blocked road signs. Mr. Baker informed council of conversations that he has had with residents who told him that the borough has cut back areas for the past 40 years.

**MOTION** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to authorize the solicitor to review the laws regarding the borough cutting weeds/branches back on private property that impedes our right of ways.

**Property Survey**

Mr. Stuban stated that it has been over 20 years since the original property lines was surveyed and a deed filed with the county. We made the motion in the past to have the property surveyed so we will ask our engineer to survey, mark and get the deed corrected.

**Comprehensive Plan**

Mr. Stuban stated that the departments have been asked for have a 1 year, 5 year and 10-year plan submitted to the office by the 30<sup>th</sup>.

### **Police Regionalization Meeting**

Mr. Stuban explained that during the last group municipal meeting each town was to meet with their council/board to go over what has been discussed so far regarding regionalization. It was determined to meet immediately following the FOP meeting. Once the three municipalities meet then a group meeting of all councils/boards will be arranged.

### **SOLICITOR'S REPORT**

Not Present

### **ENGINEER'S REPORT**

1. **USDA - Water System Improvements**

WEI is working to complete the final plans and specifications for the project.

2. **State Street Waterline Replacement (North to Virginia)**

WEI will prepare plans and specifications for the project so that we can bid concurrently with the USDA project.

3. **Fire Department Roof**

The project is under construction.

4. **Storm Inlet Replacements - ARPA Grant**

Tri-State Maintenance cleaned inlets and televised storm lines to the extent that they could. They have provided a report for their findings (with videos) to our office for review. We are reviewing this information to better understand the problems in the system and we are updating our "existing conditions" plan.

5. **MS4 Stormwater**

An application for waiver from MS4 permit requirements was completed and has been submitted to PaDEP for approval. If the waiver is approved, the Borough will not have MS4 permit requirements for another 5 years.

6. **Boat Launch Permit (GP-3)**

The General Permit (GP-3) application for the boat launch on the Ohio River was completed and has been submitted to Beaver County Conservation District for review.

7. **Baden Library**

The project is to be closed out.

Mr. Sadaka explained that the additional cost for the sealer was not a part of the original bid package. The contractor offered to do the additional concrete sealant beyond the steps.

**MOTION** by Mr. Stuban, second by Mrs. Singleton, carried unanimously to pay the additional \$1,000 to have the concrete sealed at the library.

### **MAYOR'S REPORT**

Mayor Montell had nothing to report.

### **PRESIDENTS REPORT**

## **EXECUTIVE SESSION**

**MOTION** by Mrs. Singleton, second by Mr. Stuban, carried unanimously to go into executive session at 6:45 PM to discuss personnel and contract negotiations.

**MOTION** by Mr. Bosh, second by Mrs. Singleton, carried unanimously to return to session at 7:09 PM.

## **Old Business Not on the Agenda, New Business or Unfinished Business**

### **CEO Wages**

**MOTION** by Mr. Bosh, second by Mrs. Singleton, carried unanimously to immediately (next pay) increase the allotted CEO hours from 10 to 15 hours per week at the current pay rate through the end of November at which time the matter will be readdressed.

## **ADJOURNMENT**

**MOTION** by Mr. Bosh, second by Mr. Jones, carried unanimously to adjourn the meeting at 7:11PM.

Respectfully submitted for approval,

Borough Manager, Elaine K. Rakovan  
November 9, 2022